

FY 2022/2023 PAY DATE SCHEDULE

Reporting Period	Pay Date
June 11 - June 24	July 15, 2022*
June 25 - July 8	July 29, 2022*
July 9 - July 22	August 15, 2022*
July 23 - August 12	August 31, 2022
August 13 - August 26	September 15, 2022
August 27 - September 9	September 30, 2022
September 10 - September 23	October 14, 2022
September 24 - October 14	October 31, 2022
October 15 - October 28	November 15, 2022
October 29 - November 11	November 30, 2022
November 12 - November 25	December 15, 2022
November 26 - December 9	December 21, 2022
December 10 - December 30	January 13, 2023
December 31 - January 13	January 31, 2023
January 14 - January 27	February 15, 2023
January 28 - February 10	February 28, 2023
February 11 - February 24	March 15, 2023
February 25 - March 10	March 31, 2023
March 11 - March 24	April 14, 2023
March 25 - April 14	April 28, 2023
April 15 - April 28	May 15, 2023
April 29 - May 12	May 31, 2023
May 13 - May 26	June 15, 2023
May 27 - June 9	June 30, 2023
June 10 - June 30	July 14, 2023*
July 1 - July 14	July 31, 2023*
July 15 - July 28	August 15, 2023*

12-month employees paycheck dates: July 15, 2022 – June 30, 2023

Less than 12-month employees paycheck dates: August 31, 2022 – August 15, 2023

* Pay Dates denotes Summer pay checks

Highlighted Reporting Period date range denotes 3 week payroll reporting periods.

Bold Print Pay Dates denotes exceptions to the 15th and last day of the month pay date schedule due to holiday office closures. All other pay dates

reflect the actual date unless the pay date falls on a weekend or holiday.

Insurance premiums will be deducted based on the beginning and end dates of your pay cycle and on the number of days worked.

Note: All salaries are annualized. The reporting periods listed are used as cut-off dates for reporting absences, docked days, overtime, stipends, ESS and compensating substitute employees. Reporting periods and/or pay dates are subject to change as necessary to allow for holidays and/or other scheduled breaks.

STAFF CONTACT: Rodney Jackson, Director of Finance 381-4141

Related Policies: 03.121, 03.221