

Clays Mill After-School Cats Club

Charge Requirements 2022-23

Registration Fee*

\$30 per child or \$40 per household. *Registration fee is required at the time of enrollment. Registration fees are non-refundable.

Charges

\$55/week - Full Time (4-5 Days Week)

\$36/week - Part Time (3 Days or Less)

**Part time schedule that rotates between two weeks will be considered full time.*

***Once part time days of the week are selected, you are locked into those days. If there is a need to change the days a week that a student attends, it will be based upon notification and availability.*

Charges for participation in the Clays Mill After-School Program cover the cost of snacks, art supplies, crafts, and staffing. By signing this contract, you are agreeing to pay Clays Mill Elementary for After-School care for the 2022-23 school year. The following guidelines will be used when evaluating your good standing in the program:

- Fees will only be collected by automatic withdrawal via the SmartCare software system. All charges will be withdrawn on the fifth (5th) of the month for the current monthly tuition. Personal checks and/or cash will only be accepted for monthly payments with prior arrangement.
- Parents may make financial account changes via the SmartCare website or phone app.
- Charges are not refunded due to sickness, vacations, family emergencies, availability of another childcare provider, or other school activities.
- If school is dismissed early by the district, the Cats Club will NOT be open.
- Severe weather/ early dismissal/ NTI days – credit will be issued for any student scheduled to attend that day. If the day is made up at a later time, the charge will be re-applied if the student is scheduled to attend.
- A late charge of \$2.00 per minute will be charged for any child picked up later than 6:00 pm. The charge is due at the time of pick up.
- In the event an automatic withdrawal is returned for insufficient funds or a closed account, contact SmartCare will charge a \$30 fee. We reserve the right to rerun the automatic withdrawal again during the month to collect the NSF charge. If the funds are not paid within 3 business days, your student will be withdrawn from the program. The student can return to the program once payment is made and provided that there is space available.

Program Withdrawal

You have the option of withdrawing from the Clays Mill After-School program at any time during the school year. We must receive notice by the 20th of the prior month in order to stop the ACH auto-debit. Readmission to the program is not guaranteed once you have withdrawn. The registration fee will be charged each time a family enrolls in the after-school program.

Tax Information/Receipts

Monthly payment receipts and yearly tax statements will be issued upon request.

I, _____, agree to abide by the above guidelines.

Failure to abide by the guidelines will result in your child's suspension/dismissal from the program.

Parent/Guardian Signature _____ Date _____