

# Fayette County Public Schools

## Acceptable Use Policy

Rev. 06/18

The District recognizes that access to technology in school gives students greater opportunities to learn, engage, communicate, and develop skills that will prepare them for work, life, and citizenship. We are committed to helping students develop 21<sup>st</sup> century technology and communication skills. To that end, we provide access to technologies for students and staff use for educational purposes. This Acceptable Use Policy (AUP) outline the provisions and expectations of that use by students, teachers, and parents when using school technologies or personally owned devices on District property.

### **Roles and Responsibilities of Staff**

The District believes that the use of technology requires all users to be safe and responsible digital citizens. As such, the District will utilize the following strategies to help keep users safe.

- Internet safety and digital citizenship instruction for students will take place each year.
- Teachers and staff will actively monitor permitted student technology use within the classroom.
- Internet access will be restricted as required by state and federal regulations and District policies. Web activity may be monitored and recorded at any time.
- Network and school administration may review files and communications to ensure appropriate use.

### **Roles and Responsibilities of Parents/Guardians**

The District expects parents/guardians to partner with us to teach students to use available technology safely and appropriately. While the District will make every effort to prevent inappropriate use, it is impossible to block all inappropriate content. Likewise, any wireless connection not maintained by the District is not monitored and is the responsibility of the parent/guardian.

### **Roles and Responsibilities of Students**

Technology and network access is intended solely to support educational goals and instruction. Students are expected to use resources responsibly and will be held accountable for their behavior and communications. All communications, data and files stored or transmitted via the District network are considered property of Fayette County Public Schools and may be reviewed and/or removed. Within reason and legal guidelines, freedom of speech and access to information shall be honored.

### **Examples of Acceptable Use include (but are not limited to):**

- Follow school and District behavior expectations to be a respectful and responsible digital citizen.
- Use online/network resources (including email) as instructed and for educational purposes.
- Store and share only appropriate material.
- Use school and/or personal technology only at approved times for appropriate purposes.

### **Examples of Unacceptable Use include (but are not limited to):**

- Access, send and/or willfully receive any content that is inappropriate, offensive, harassing, or profane in nature or that which promotes violence or illegal activity.
- Willfully waste limited resources or use them for non-academic purposes – (file storage, printing, bandwidth)
- Use or share another person's username or password, or share your username and password with others.
- Compromise the network and its settings in any way – (hacking, spamming, bypassing security, etc.)
- Use the school network for personal gain, entertainment, political promotion or activities unrelated to school.
- Violate copyright laws or commit plagiarism, including the copying of software, music or other copyright protected files.
- Intentionally damage or steal District or personal technology-related property.
- Engage in cyberbullying, harassment, or disrespectful conduct toward others.

**Violations of the Acceptable Use Policy**

Students who violate the AUP are subject to the same disciplinary actions as prescribed by the Student Code of Conduct for similar offline behaviors and are at the discretion of the school administration.

**Personally Owned Devices**

Students who demonstrate good digital citizenship and have a signed AUP may be allowed to connect their personally owned devices to the District network. Such access will be monitored as stated above and will require students to login using their District credentials. However, families are responsible for all service and support of personal devices. The District is not responsible for any damage or loss incurred with the use of a personal device in the school setting. Students are expected to use devices for appropriate purposes at appropriate times

Although the use of devices on the District network is monitored, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources. Parents and guardians are likewise responsible for what students may access through any non-District wireless or cellular connection.

**Consent for Students to Create Online Accounts for Web 2.0 Resources**

As part of instruction, students may use various websites for educational purposes in addition to school-provided resources to create online word clouds, interactive pictures, infographics, presentations and other digital projects. Many of these learning sites require student accounts. Sometimes the district or teachers are able create accounts for students but not always. The Children's Online Privacy Protection Act (COPPA) requires any child under age 13 to have parental consent before creating accounts on certain Web 2.0 sites. Signing this document indicates that you permit your child to create an account on teacher-designated sites used for educational purposes. The sites teachers use with students must be approved by the District, and the sites must adhere to KRS 61.931; KRS 61.932; KRS 61.933.

**Consent for Use**

*By signing this form, you hereby accept and agree that your child's rights to use the electronic resources provided by the District and/or the Kentucky Department of Education (KDE) are subject to the terms and conditions set forth in District policy/procedure. Data stored in relation to such services is managed by the District pursuant to policy 08.2323 and accompanying procedures. You also understand that the e-mail address provided to your child can also be used to access other electronic services or technologies that may or may not be sponsored by the District, which provide features such as online storage, online communications and collaborations, and instant messaging. Use of those services is subject to either standard consumer terms of use or a standard consent model. Data stored in those systems, where applicable, may be managed pursuant to the agreement between KDE and designated service providers or between the end user and the service provider. Before your child can use online services, he/she must accept the service agreement and, in certain cases, obtain your consent.*

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As a student of Fayette County Public Schools, I understand and agree to follow the rules as stated in the Acceptable Use Policy above.

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_  
**Printed Student Name**

\_\_\_\_\_  
**Date**

**School:** \_\_\_\_\_

**Grade:** \_\_\_\_\_

As the parent/guardian of the above student, I understand and agree to the Acceptable Use Policy as stated above and referenced in board policy 08.2323 and accompanying procedures (available at [www.fcps.net](http://www.fcps.net)). I understand that this consent will remain in effect until the student is no longer enrolled in an FCPS school unless I rescind consent in writing.

\_\_\_\_\_  
**Parent Signature**

\_\_\_\_\_  
**Printed Parent Name**

\_\_\_\_\_  
**Date**

NOTE: FEDERAL LAW REQUIRES THE DISTRICT TO MONITOR ONLINE ACTIVITIES OF MINORS.