

SQUIRES ELEMENTARY

3337 Squire Oak Drive
Lexington, Kentucky 40515
Telephone (859) 381-3002

March 20, 2020

Dear Squires Families,

We have already missed the students and families in these few days out of school! Hope you are enjoying your time off with some good books and some family time. I know several of you have been in continual contact with your teachers in some way and we want you to know Squires teachers plan to be in contact in the days ahead. As you know, the district announced we would be out of school for the next two weeks and return upon April 6th. However, with the continued warnings from state and national leaders there may be cancellations beyond April 5th. We are prepared to continue your child's education if this occurs and have some instructional materials ready for them and want to get them to you!

Here is the information you need about receiving instructional materials:

Each teacher has put together a packet that includes 10 days worth of lessons that we are planning to distribute to you next week. (Again, this work does not start until April 6th and will be completed if we are not back in school.)

Each packet will contain...

- A cover sheet with a day's worth of lessons, worksheets, and resources your child will need. (You should have the Wonders or Investigation/Envisions workbooks at home already.)
- Information about how to contact your teacher. Teachers will be answering questions and will be available several hours daily. They will communicate the times that online instruction may occur and when they will be able to be accessed for support or questions.
- Opportunities for online learning information

Distribution of these packets will occur on Wednesday, March 25th from 9:00-1:30 p.m.

- **Parents will be asked to come through our front circle drive as they do the car rider line where materials will be brought to your vehicle.** This will allow you to stay safely in your vehicle.

If you have a car rider number please be ready to show this number. If not, we will take your name as you drive through the circle. We will bring the student work to you in your car.

- **To pace the flow of families we are asking if at all possible you come during an assigned time based on beginning letters of your last name.** If you cannot make it to your assigned time any time in the window of distribution is okay. The assigned times are as follows:
 - **Last Names A-E** **9:00 a.m.-10:30 a.m.**
 - **Last Names F-M** **10:30 a.m.-12:00 p.m.**
 - **Last Names N-Z** **12:00 p.m.-1:30 p.m.**

If your family does not have access to a device that might be needed for online learning or communication with the teacher, we will also be checking out chromebooks that can be used during this time. If you do not have other access and this is necessary, you will be signing an agreement that you will be responsible for the device and its return in good condition as school resumes.

Families, we appreciate your support of your child's education and look forward to collaborating with you in the next few weeks. Please let us know if we can support you in any way during this uncertain time.

Sincerely,
Sabrina Adkins, Principal