

Hello Squires, Elementary NEW families,

Enrollment for our CASTLE program is done online via a software called SmartCare. I accept enrollments on a first-come, first-serve basis. A completed registration includes completion of the form via the software, a returned immunization certificate, and a registration fee that will be debited from your bank account via ACH. If you would like to preview our handbook and fee schedule, they are available at www.squires.fcps.net under the families tab.

- Just a few things to have ready when you start:
- Bank Account info (credit card charge a 3.69% fee each month)
- Medical Insurance information (option that I cannot disable)
- Last Physical (option that I cannot change)
- Doctor name and phone number
- Name and phone number for anyone who can pick up your child plus their email address
- Start Date 8/10/2022
- **The only thing you must physically return to me is a current immunization certificate.** It can be dropped off at the office, mailed, emailed, or faxed (859-381-3005). Registration is NOT complete until the immunization form is received.
- **Please follow the following URL:**

http://enrollments.smartcare.com/CASTLE22_23

Vicki Garrett, Director

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Squires Elementary School

After School Program