



# AGENDA

## Squires Elementary PTA Meeting

*Date | time* 09/17/2019 | 6pm | *Meeting called by* PTA Executive Committee

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### PTA Executive Committee Members

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Stephen Reed, President | Shannon Settles, Treasurer | Diana Fister, Secretary

Jenna Jennings – VP - Membership | Natosha Barnett – VP - Hospitality | Anne Vandervort – VP - Fundraising

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#### Items

#### Owner

Welcome

Stephen

What your contributions go to

Shannon

Upcoming events

Natosha

- Spirit Night
- Fall Carnival
- Staff Tailgate
- Holiday Shoppe

Fundraising activities for the PTA

Shannon/Stephen

- Spirit Night – Gattitown
- No-Hassle Fundraiser
- Membership Drive
- Business Memberships
- PTA Grants

Fundraising activities for Squires

Shannon/Stephen

- Box Tops
- Kroger Community Rewards
- Cash/Check Donations

School News

Stephen

- Attendance – Tardiness
- Crossing Guard – Please pay attention
- Fall Break – October 3<sup>rd</sup> and 4<sup>th</sup>

Voice your opinion

Open

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To contact the Executive Committee Members, please email [ptasquires@gmail.com](mailto:ptasquires@gmail.com)



# Squires Elementary PTA

## PTA Meeting Recap

09/17/2019

3337 Squires Oak Drive  
Lexington, KY 40515  
[ptasquires@gmail.com](mailto:ptasquires@gmail.com)

Thank you to everyone who attended. Your thoughts and feedback are invaluable and ultimately what will allow the PTA to be successful. We want everyone to have a voice and feel respected. Only by working together and communicating regularly, we can we achieve our goals, which ultimately is to make our school environment the best possible for our children and teachers. Please do not hesitate to contact the PTA Executive Committee by emailing [ptasquires@gmail.com](mailto:ptasquires@gmail.com) when you have questions, comments or concerns. To ensure we are on the same page, below is a recap of the meeting. If anything was missed or you thought of something after the meeting, please let us know.

### To-Do

#### PTA EXECUTIVE COMMITTEE

- Work on providing needed items for classrooms, Family Resource Center and recreational activities
- Send out monthly newsletters
- Work on developing annual budget
- Develop project plan for Thanksgiving Food Drive
- Provide Teachers with “how to” for signing up for Box Top app and Kroger Community Rewards
- Provide weekly updates on fundraising events to encourage participation
- Send information on how to sign up to be a volunteer
- Finalize times and dates for upcoming events (Spirit Night, Holiday Shoppe, etc)

#### TEACHERS

- Update PTA Executive Committee when items are needed
- Provide feedback on likes/dislikes on PTA events

#### PARENTS

- Sign up to volunteer
- Provide the PTA Executive Committee with feedback on likes/dislikes
- Voice your opinions by attending PTA meetings

### Upcoming Events

- Walk/Bike Your Child To School day is October 2<sup>nd</sup>
- Fall Break is October 3<sup>rd</sup> and 4<sup>th</sup>
- Stress Free Fall Fundraiser has been extended to October 11<sup>th</sup>
- Picture Day is October 16<sup>th</sup>
  - Possible picture retake day is November 6<sup>th</sup>
- Fall Carnival is October 25<sup>th</sup> from 5:30pm to 7:30pm
  - Email the PTA if you have any ideas for games/activities
- The Staff Tailgate luncheon is November 8<sup>th</sup>
- The next PTA meeting is November 19<sup>th</sup> from 6:00pm to 7:00pm