Fundraising Activities Application Form

REQUEST FOR APPROVAL OF SCHOOLWIDE FUNDRAISING PROJECT

A maximum of six (6) schoolwide fundraising projects are permissible within each school year. A schoolwide fundraising project is a for profit activity (except for service and profit-sharing activities) in which the proceeds benefit all students within the school. Schoolwide fundraising requests will be presented to the school board in October and February and must be submitted to the school director during the month prior by the deadline established by the director's office. Schoolwide fundraisers occurring prior to presentation to the board in October should be submitted on this form for post approval.

TO THE SCHOOL DIRECTOR:

I hereby request that you place the following school-wide fund-raising project on the Board agenda for approval:

(1) Purpose of project: _____

_____

(1a) Budget Need: _____

_____

(1b) Other Funds Available: _____

_____

(2) Name or description of product to be sold: _____

_____

(3) Name and address of publisher or jobber: _____

_____

(4) Name of school club or department sponsoring the project: _____

_____

(5) Solicitors' name, age, address, grade number (level), name of school - ATTACH LIST.

NOTE: No door-to-door solicitations are allowed for elementary or middle school children. Please communicate to all.

(6) Duration of sales _____

(MONTH) (DAY) (YEAR)

to _____

(MONTH) (DAY) (YEAR)

SIGNED _____ **SCHOOL** _____

(PRINCIPAL) (DATE)

APPROVED _____ _____

(SCHOOL DIRECTOR) (DATE)

APPROVED _____ _____

(SUPERINTENDENT) (DATE)

Review/Revised:7/26/10