



Southern Elementary

Need to Know!

Walking students to class- Families can walk their child to the classroom only on the first day of school (August 10th).

Classroom Visits/Scheduling Meetings- All classroom visits and/or meetings with school staff must be scheduled prior to the meeting. The best way to schedule a meeting is through email or Dojo.

Transportation- Transportation changes must be received in writing to the front office before 1p.m. Transportation emails should go to keri.alcaraz@fayette.kyschools.us. Transportation changes can not be accepted through the classroom teacher, Dojo message or word of mouth through the student.

Backpacks-Students must bring a backpack to school every day. Students' backpacks are tagged with transportation information that is required for a safe dismissal. Kindergarten students are required to have an additional blue tag that includes vital dismissal information.

Car Riders-All afternoon car riders can ONLY enter the parking lot coming from Nicholasville Road direction. Car tag numbers must be hanging from your car mirror prior to entering school parking lot and remain visible until your child is in the car. If your car tag isn't present you will be asked to park, walk into the school, and present photo identification to receive your child. Drivers please always remain in your car, continuously move all the way forward, students must enter the vehicle from the passenger side only.

Dismissal- School dismisses at 2:35pm. Our front parking lot is blocked off at 2:15p.m. for afternoon safety procedures. We ask that students not be picked up between 2-3p.m. (this allows staff to focus on all things with dismissal and ensure a safe dismissal process). If you must pick up early, please arrive before 2:15p.m. We are unable to pull students out of class and have them waiting in the front office for dismissal. If a student is picked up before 2:35p.m. this is considered a tardy for the student. Adults picking up students must have photo identification (if not you will be unable to pick up the student).

Attendance- Students are considered tardy at 7:45a.m. School doors open at 7:15 and instruction starts at 7:45a.m. Please arrive in time to allow for traffic issues and allow time for your student to eat breakfast. All parent and doctor's notes need to be received to the front office within 3 days of the tardy/absence in order to count it as excused. These notes need to go directly to Keri Alcaraz.

Birthday Celebrations- You can provide a small snack (cheese-its, goldfish, gummies, etc.) for a celebration. **Non- Allowable Items:** cakes, cupcakes, cookies, pizza, balloons and/or flower deliveries.

Lunch time visitors- Visitors will not be allowed until September 5th. You must schedule through sign up genius to schedule a lunch time visit. You can only visit the cafeteria (please do not follow your child to their classroom). Fast food is not allowed during this time. Regular lunch time visitors will not be allowed during family picnic dates.

Family Picnics- Picnics are during the students' regular scheduled lunch time. Please do not bring in fast food. Students will receive a boxed lunch from the cafeteria. A packed lunch from home is allowed. Adults can purchase a boxed lunch as well. Please bring chairs and/or blankets for seating outside. If the weather is not accommodating to eat outside you will be able to eat in the cafeteria. Please only request a sibling if you are unable to attend the picnic on that sibling's scheduled picnic.

- September 7th Kindergarten
- September 8th 1st Grade
- September 9th 2nd Grade
- September 13th 3rd Grade
- September 14th 4th Grade
- September 15th 5th Grade

