

Instructions for Graduation at Rupp Arena – June 4, 2019

APPROPRIATE ATTIRE - YOU WILL NOT WALK IF YOU ARE NOT IN APPROPRIATE ATTIRE!

- ✓ REMEMBER YOUR CAP, GOWN, AND TASSEL!!
- ✓ Males- Dress pants, collared shirt, tie and dress shoes (no sneakers or flip flops)
- ✓ Females- Dress, dress pants or skirt and dressy shoes (no sneakers or flip flops)
- ✓ Caps will be plain and worn on the center/top of your head, not the back. Bring hair pins to hold it on if needed.
- ✓ Limit the items you bring with you as there is no storage for belongings.
- ✓ Tassels go on the right until the end of the ceremony when you will receive directions from Mr. Jacobs.

ARRIVAL AND PARKING AT RUPP ARENA

- ✓ Due to construction at Rupp Arena, the only specified parking will be on the High Street lot and is free with cap and gown. Because of limited spots, it is recommended that graduates get dropped off or carpool. Be sure to allow extra time for traffic, parking, and security.
- ✓ All family and guests enter the Arena through the High Street doors. Handicapped access is also from High Street. Parking is \$5 for guests. All guests are subject to Rupp Arena security checks including metal detectors. Watch this video for specific information: https://youtu.be/3a6d6F_JcQs.
- ✓ Graduates will enter Rupp Arena through the food court on the bottom floor beginning at **3:30 p.m.** There will be Rupp Arena staff in yellow vests to help guide graduates to the glass doors at Heritage Hall. Here, graduates will be checked for dress code and go through metal detectors. Graduates will then **SIGN IN** and line up according to the administrator side that is calling your name, Mr. Royster or Mr. Scholl.
- ✓ **DO NOT BE LATE!** In order to have accurate senior attendance, **the Graduation Line will CLOSE at 4:00 pm. That means anyone not in line by 4:00 pm will NOT be allowed to march. NO EXCEPTIONS!**

COMMENCEMENT LINEUP AND CEREMONY INSTRUCTIONS

- ✓ Line up between the students you sat beside during graduation practice. Staff will be present to make sure you are in the right spot. All graduates must stay in your lineup position for the duration of graduation.
- ✓ When the procession begins, graduates will walk in two single file lines which will come together and form a double line. Walk with your partner up through the center aisle. Follow the couple in front of you until you come to your respective row.
- ✓ At this time, separate from your partner and go directly to your assigned seat. (First and last seat on each row will be filled by a staff member.) Please remain standing until you are told to be seated. Programs will be on each seat.
- ✓ When you have been seated, gentlemen will remove their caps.
- ✓ When the presentation of diplomas begins, a Marshall will tell each row when to rise and when to go up to the outside steps of the platform (replace your caps). Wait at the top of the steps until your name is called.
- ✓ When your name is called, walk toward the center of the stage where you will be given your diploma. Receive it with your left hand and shake the hand of the Board Member with your right hand. As you receive your diploma, the photographer will take your picture. Be sure to pause about five seconds to allow the picture to be taken.
- ✓ After this, meet your partner and walk down the center ramp together where you will shake Mr. Jacobs' hand and other district/staff members, then proceed to your respective row.
- ✓ The entire row remains standing until the last person of that row returns, and then sits down as a group.
- ✓ After the principal delivers the closing remarks, the class officers will come to the center ramp and wait to lead the class in the changing of the tassels (Left hand to move the tassel from right to the left).
- ✓ The class officers will lead the graduates out of the Arena, the first row follows the officers out and the other rows follow in order. Graduates will exit the Arena via the food court and can meet family and friends there.

If you have questions, ask Ms. Chastain or Mr. Cornett.