

Lafayette High School

2019-20

401 Reed Lane

Lexington KY 40503

Phone: (859) 381-3474 Fax: (859) 381-3487



The mission of Lafayette High School is to ensure ALL students achieve at high levels and graduate prepared to excel in a global society.

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Chapter 1: Introduction

A. LAFAYETTE HIGH SCHOOL HISTORY

Lafayette High School, which opened in 1939 to replace Picadome High School, was originally built with WPA funds. It was named for the Marquis de Lafayette, the French general who gained fame in the Revolutionary War. His family granted the school permission to use their family coat of arms as the high school logo. The family motto *Cur Non* (Why Not?) typifies the school's can-do spirit.

Over Lafayette's history, the original building and grounds have been added to extensively. In 1965-66 the \$1.3 million H. L. Davis Student Center went up alongside the original building. Named to honor Lafayette's second (and longest-serving) principal, it contains a 2,400-seat gym, a cafeteria large enough to serve up to 900, and a 12-room science department. At the time it was built, the original gym was converted into a media center, and the original cafeteria into more classrooms. In 1972 a \$300,000 industrial arts and music building was erected just behind the H.L. Davis Center. In 1975-77 an extensive \$4.5 million construction and renovation project brought Lafayette into its current form. The building was totally renovated in 1998 and the new stadium opened on October 1, 2010.

Lafayette's Alumni Hall of Fame was established during the 50th anniversary celebration. The inductees' wide range of achievement--in business, government, medicine, law, science, the arts, athletics, and civic affairs--is symbolic of the diverse and outstanding accomplishments of a much larger number of Lafayette alumni.

The first 20 members of the Lafayette Hall of Fame are: former Kentucky governor and businessman John Y. Brown, Jr., University of Virginia medical school dean Robert Carey, architect Byron Romanowitz, endocrinologist John Baxter, actors Harry Dean Stanton and Jim Varney, sports broadcaster Tom Hammond, clinical psychologist and author Juanita Hingst Williams, chemistry professor Robert Vandenbosch, Navy Rear Admiral William Pendley, engineer and transportation research executive Thomas Deen, Fayette County circuit court judge Rebecca Overstreet, San Francisco municipal court judge Lee Davidson Baxter, basketball All-American and coach Jeff Mullins, biophysics professor Roger Cooke, biology professor Madison Pryor, television talk show host and civic leader Marilyn K. Moosnick, pro golfer Gay Brewer, Jr., artist Gene Cray, and surgeon Robert Hardin. New members of the Hall of Fame are inducted yearly and honored at the graduation ceremony.

Lafayette has achieved many athletic honors over its long history. The school has claimed more than 50 KHSAA titles including baseball, basketball, cross country, golf, soccer, swimming, tennis, and track. Several graduates; including Gay Brewer, Tyson Gay, Austin Kearns, and Dirk Minniefield; have gone on to successful amateur and professional athletic careers.

The music department at Lafayette has a long tradition of excellence in all areas and is considered one of the finest overall arts programs in the state. As a part of the School for Creative and Performing Arts (SCAPA) program, students can choose a major in music (including voice, band orchestra, or piano), dance, art, creative writing and theatre. In 2005, Lafayette was recognized as Grammy Signature School honoring schools across the country for outstanding commitment to musical arts. Lafayette students have a wide variety of fine arts curriculum choices including a number of vocal ensembles, an instrumental program consisting of strings, wind band, percussion, jazz band, piano and a comprehensive theatre program. Lafayette also offers beginning piano, music technology, and music theory courses.

The Lafayette Band is generally regarded as one of the premiere music performance groups in the state of Kentucky; the program has won national acclaim. The Lafayette Marching Band has won Kentucky Music Educators Association (KMEA) state title an incredible 16 times since 1990. The Band competes regularly at Bands of America (BOA) Regional contests and Grand National Championships. The band has performed twice at the Macy's Thanksgiving Day Parade in New York City (1991, 2001), and at the Rose Bowl Parade in Pasadena, CA, (2013).

The Lafayette Choir is also highly regarded as one of the best vocal programs in Kentucky and the region. The choirs have twice appeared before the Kentucky Music Educators Association Conference (2005 and 2009) and compete and tour regularly. The Lafayette Madrigal Singers received a prized invitation to the Southern Division Convention of The American Choral Directors Association (2010) and competed in the Champion's Division (invitation only) of the World Choir Games in Cincinnati (2012).

Lafayette Orchestra is considered the best string program in Kentucky. The Orchestra department consistently receives Distinguished ratings at KMEA Large Ensemble Festivals. Lafayette Orchestra also consistently has a large student participation in the Kentucky Music Educators Association All-State Orchestras with up to twenty students each year. Recent high-profile performances include the Midwest Band and Orchestra Clinic, KMEA State Conference, and Music for All.

Lafayette High School is also home to the School for the Creative and Performing Arts (SCAPA). SCAPA is a special district program for students who have been identified as gifted in an area of visual/performing arts or creativity. Currently, SCAPA has 250 students enrolled in the program in one of nine arts areas: Art, Ballet, Band, Contemporary Dance, Literary Arts, Drama, Piano, Strings or Vocal Music. The SCAPA program began in 1987 as two 4th grade classrooms in Harrison Elementary, with each additional grade level being added in subsequent years. In 1992, the first SCAPA freshman class enrolled at Lafayette High School. In the years since, SCAPA has graduated more than 650 students, many who have gone on to careers in the arts. SCAPA graduates have performed on Broadway and in national touring companies, are professional visual artists, teachers, professional dancers, published authors and nationally known recording artists. In 2010, SCAPA graduated 53 students and these students received over \$3.95 million dollars in scholarship offers from prestigious universities around the country.

Lafayette is one of the larger high schools in the state. The enrollment is around 2500 students. Lafayette scores above national and state averages on standardized assessments such as the ACT.

Racial Composition	68.1% Caucasian	12.3% African American	10.9% Hispanic	8.7% Other
Socio-Economic Status	63% full pay	37% free/reduced lunch		
Transition for Graduates	73% 4 or 2 year college/vocational training program	25% direct entry into job market	1% military	
Disability/Non	93.4% non-disability students	6.6% students with disability		
English Proficiency	95% Non-Limited English	5% Limited English		

B. LAFAYETTE ALUMNI ASSOCIATION

The purpose of this organization is to further the fellowship of all graduates and friends of Lafayette High School and to aid deserving students by the awarding of scholarships.

Meetings are open to all LHS alumni and are held the first Monday of each month during the school year at the school, 7:00 p.m., Room 108. Annual dues are required and are tax deductible. Half of the amount goes to the Scholarship Fund and the other half to the General Fund of the Association. The Association has the following annual events: Picnic in the fall; Christmas Dinner in December, Chili Supper in March and Alumni Banquet in July. The Association sponsors a Hall of Fame and inducts an outstanding alumnus each year at graduation. A newsletter is sent to all members in late spring with reminders of upcoming reunions, dates, events and news about alumni. Mail membership dues and send requests for information to Lafayette Alumni Association, Inc., P.O. Box 21753, Lexington, KY 40522-1753.

C. SCHOOL COLORS

Red, White, and Blue

D: MASCOT

Generals – Named after the Marquis de Lafayette, Revolutionary War Hero

E: FIGHT SONG

There's a song we all know
That will make your troubles go
As the Generals go marching along

Take that ball
Down that line
Score a touchdown every time
As the Generals go marching along

For its high high hee
In the field of victory
Shout out your colors loud and strong -

RED, WHITE, BLUE

For where e'er we go
You will always know
As the Generals go marching along-fight!
As the Generals go marching along
G-E-N-E-R-A-L-S, Generals!

F. SCHOOL WEBSITE

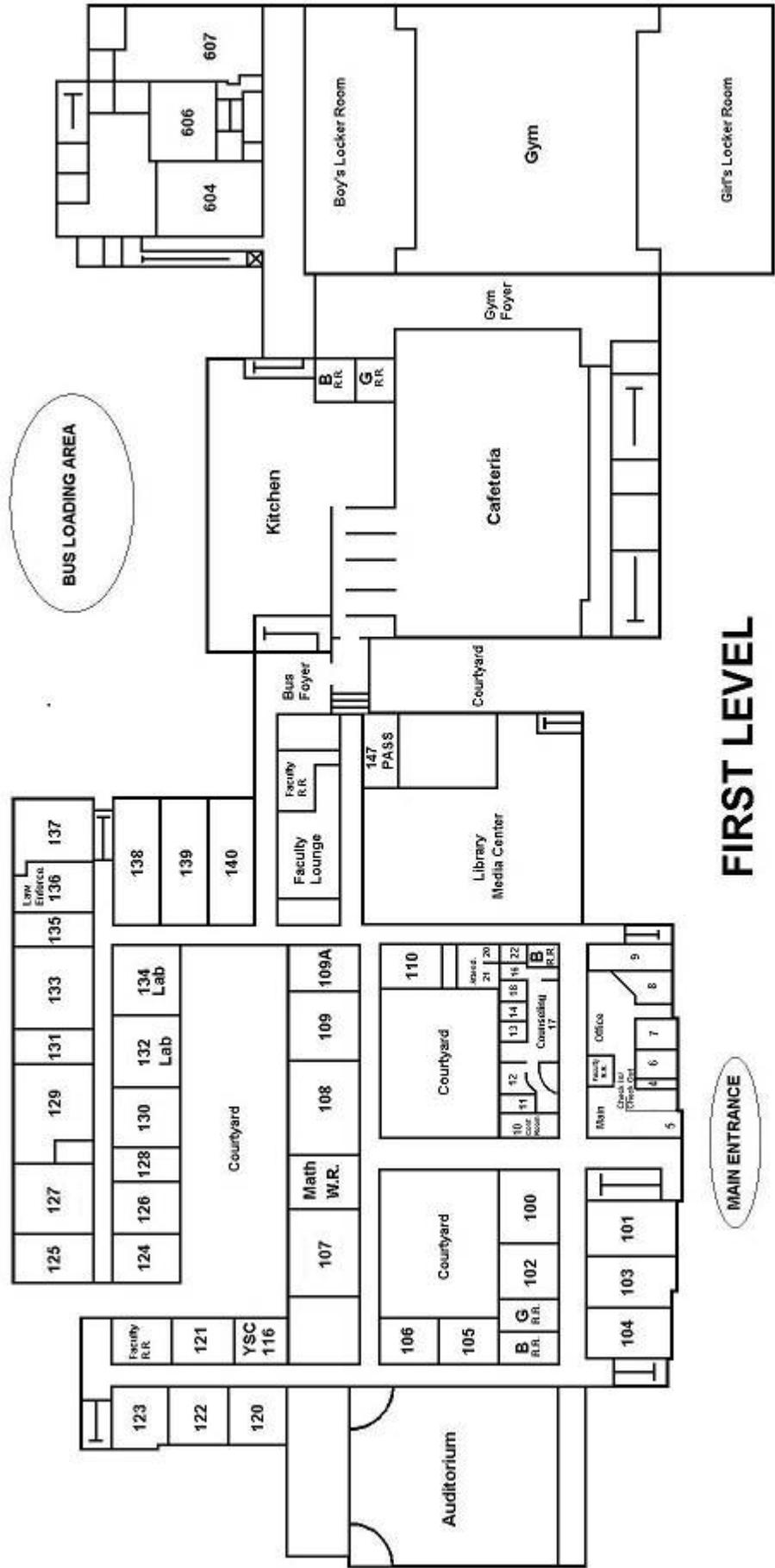
<http://www.lafayette.fcps.net>

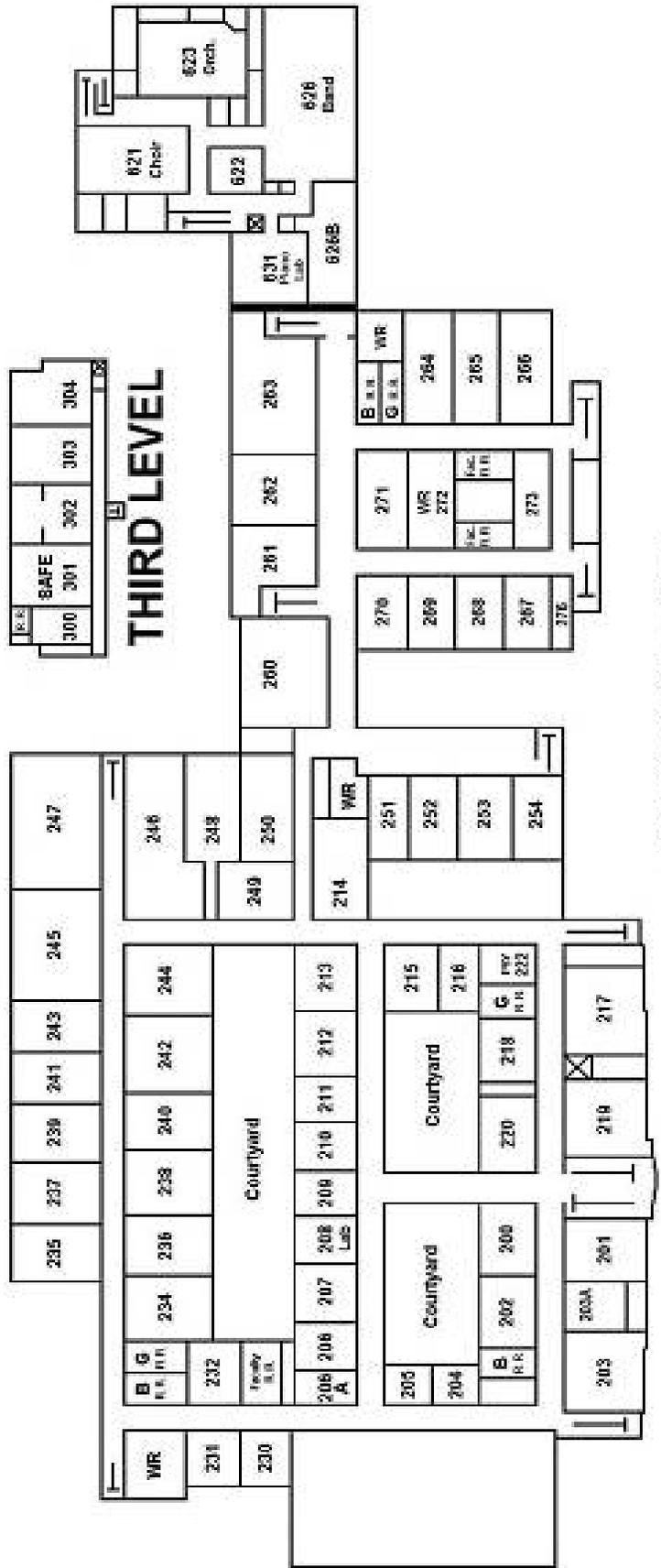
The official version of this handbook is maintained on the website. Additionally, the website contains important news items throughout the year. The website is updated regularly.

G. EXEMPTION CLAUSE

If any district policy or higher law is found to contradict these policies, the policy herein will be deemed to be null and void. Anyone discovering such a discrepancy should let the school know immediately so that the policy may be corrected.

H. SCHOOL MAPS (NEXT TWO PAGES)





SECOND LEVEL

Chapter 2: School Information

Lafayette High School
401 Reed Lane, Lexington KY 40503
Phone (859) 381-3474 Fax (859) 381-3487

A. DIRECTORY

ADMINISTRATORS

Bryne Jacobs	Principal	381-3474
Richard Royster (students last name A-L)	Associate Principal	381-3474
David Scholl (students last name M-Z)	Associate Principal	381-3474
Claire Gorski	Administrative Dean	381-3474
Stephanie McDermott	Administrative Dean	381-3474
Littleton Ward	Administrative Dean	381-3474

COUNSELORS

Sally Adams, Shaun Cook, Sarah Day, Arin Leber, Tracey Lilly, Ben Martin, Mark Roberts 381-3481

SECRETARIES

Kathi Adams	Bookkeeper	381-3482
Tracy Baker	Counseling Office	381-3474
Cynthia Byars	Counseling Office	381-3481
Jen Brown	Front Office	381-3474
Cherith Codispoti	Facilitator's Secretary	381-3474
Alice Duffy	Associate Principal's Office	381-3474
Vickie Evans	Attendance Office	381-3478
Rosemary Florence	Library Clerk	381-3474
Rebecca Frakes	Registrar	381-3481
Alice Mattingly	Principal's Secretary	381-3476
Dana Taylor	Attendance Specialist	381-3478

SUPPORT PERSONNEL

Julia Bennington	Social Worker	381-3474
Kathryn Chastain	Youth Services Center Coor.	381-4879
Carolyn Costello	Achievement & Comp. Coor.	381-3474
Amanda Goldsmith	School Psychologist	381-3474
Susie Jolliffe & Stephanie Schoff	Librarians	381-3701
Jerry Mahoney	Campus Foremen	381-3474
Mary Moll	Cafeteria Manager	381-3499
Bryson Perry	Technology Resource Teacher	381-3474
Carla Pleasant	Gifted/Talented Facilitator	381-3338
Tina Sparks	Head Custodian	381-3474
Littleton Ward	Athletic Director	381-3474
Joseph Wethington	Education Technology	381-3474

LAW ENFORCEMENT OFFICERS

Alisa Scott (Senior Officer), Jack Roberts, Allen Wilford, Chris Young 381-3474

B. SBDM COUNCIL

SBDM MEMBERS

Bryne Jacobs - Principal
Richard Royster - Assoc. Principal
Maria Cahill – Parent
Stacy Heilig – Parent
Kay Hubbard – Parent
Jennifer Watkins - Parent

Sally Adams - Teacher
Scott Emmons - Teacher
Tim Mitsumori -Teacher
Bryson Perry – Teacher
Sophie Schwab – Teacher
Whitney Walker –Teacher

SBDM MEETINGS

The SBDM Council will set the meeting dates and times in advance. These will be published on our website at www.lafayette.fcps.net

SBDM COMMITTEES

Committees are organized by the SBDM Council and charged with duties to help the school achieve its mission. Each committee welcomes and invites participation from the parents of Lafayette students. Involvement of parents is critical. Parents may sign up for committee membership in the main office, during Registration/Orientation, and at Open House. Voting members of the committee shall be those who have established membership with the committee by October 1st. The current committees that serve the council are: 1) Professional Development, 2) Budget, 3) Student Programs, 4) Culture, Climate, and Safety, 5) Curriculum & Instruction, 6) Parent/Family Involvement & Wellness, and 7) Technology. Meeting dates and times are published on the website.

OPEN MEETINGS

Meetings of the SBDM Council and Committees are governed by the Open Meetings law and as such are open to the public. There is a time set aside at the beginning of each meeting for public comment. In order for the council to conduct business in a timely manner and to protect the rights of all, this is the only time during the meeting that the public may address the council. Minutes of the Committee meetings are published on the website and in the main office as a hardcopy.

SBDM MEETING AGENDA

The agenda is set by the council. The agenda is published on the website at least 48 hours in advance of the meeting.

PARENT ELECTION

Parent election to the SBDM Council is conducted by the PTSA in the spring of each year with terms beginning July 1st. Parent candidates are not required to be members of the PTSA to be eligible.

C. PTSA

The PTSA is the Parent-Teacher-Student Association. Everyone is encouraged to join this worthwhile organization. The PTSA provides critical volunteers for the school, promotes and supports the school's mission, serves as a liaison between parents and the school, and organizes the SBDM election for parent representatives. The PTSA organizes important events throughout the year. The PTSA meets one Monday every month in the Library/Media Center. Meeting times and dates can be found on the PTSA website. Information about the PTSA can be found on the PTSA website at: <http://www.lafayetteptsa.org>.

D. ACADEMIC CALENDAR

August	14 23	First day of school for students No Classes for students
September	2	Labor Day holiday. Schools and offices closed. No classes.
October	3-4	Fall Break
November	5 27 28 29	Election Day – No classes Schools and offices closed. No classes. Thanksgiving holiday. Schools and offices closed. No classes. Schools and offices closed. No classes.
December	20	Last day of classes before break. End of first semester
December	23-31	Winter Break. Schools and offices closed. No classes.
January	1-3	Winter Break. Schools and offices closed. No classes.
January	6 20	Classes resume; beginning of second semester Martin Luther King Jr. holiday. Schools and offices closed. No classes.
February	17	Presidents Day holiday. Schools and offices closed. No classes.
March	20	Professional development (flex). No classes.
March	30-31	Spring Break. Schools and offices closed. No classes.
April	1-3	Spring Break. Schools and offices closed. No classes.
May	19 25 26 27-29	Election Day; No school for students. Memorial Day holiday; schools and offices closed. No classes. Last day of school for students, pending weather make-up days Weather make-up day, if needed
June	1-5 8-11	Weather make-up days, if needed Weather make-up days, if needed

E. TOBACCO FREE SCHOOL

Lafayette High School prohibits the use of all tobacco products by everyone. 24 hours per day, seven days per week on school property.

F. DELIVERIES

Students who receive deliveries during the school will NOT be able to receive them until the end of the school day. Students are NOT allowed to receive food deliveries from businesses at ANYTIME during the school day. Deliveries such as balloons and/or flowers will be held in the front office until students are contacted to come down and receive them.

G. BLOCK ROTATION 2019-20

First Semester

Monday	Tuesday	Wednesday	Thursday	Friday
		8/14 A	8/15 B	8/16 A
8/19 B	8/20 A	8/21 B	8/22 A	8/23 NO CLASSES
8/26 B	8/27 A	8/28 B	8/29 A	8/30 B
9/2 LABOR DAY	9/3 A	9/4 B	9/5 A	9/6 B
9/9 A	9/10 B	9/11 A	9/12 B	9/13 A
9/16 B	9/17 A	9/18 B	9/19 A	9/20 B
9/23 A	9/24 B	9/25 A	9/26 B	9/27 A
9/30 B	10/1 A	10/2 B	10/3 NO CLASSES	10/4 NO CLASSES
10/7 A	10/8 B	10/9 A	10/10 B	10/11 A
10/14 B	10/15 A	10/16 B	10/17 A	10/18 B
10/21 A	10/22 B	10/23 A	10/24 B	10/27 A
10/28 B	10/29 A	10/30 B	10/31 A	11/1 B
11/4 A	11/5 ELECTION DAY	11/6 B	11/7 A	11/8 B
11/11 A	11/12 B	11/13 A	11/14 B	11/15 A
11/18 B	11/19 A	11/20 B	11/21 A	11/22 B
11/25 A	11/26 B	11/27 NO CLASSES	11/28 THANKSGIVING	11/29 NO CLASSES
12/2 A	12/3 B	12/4 A	12/5 B	12/6 A
12/9 B	12/10 A	12/11 B	12/12 A	12/13 B
12/16 A	12/17 B	12/18 A	12/19 B	12/20 A

SEMESTER TOTALS **43 – A Days** **42 – B Days** **(85 Instructional Days)**

Second Semester

Monday	Tuesday	Wednesday	Thursday	Friday
1/6 B	1/7 A	1/8 B	1/9 A	1/10 B
1/13 A	1/14 B	1/15 A	1/16 B	1/17 A
1/20 MLK HOLIDAY	1/21 B	1/22 A	1/23 B	1/24 A
1/27 B	1/28 A	1/29 B	1/30 A	1/31 B
2/3 A	2/4 B	2/5 A	2/6 B	2/7 A
2/10 B	2/11 A	2/12 B	2/13 A	2/14 B
2/17 PRESIDENTS DAY	2/18 A	2/19 B	2/20 A	2/21 B
2/24 A	2/25 B	2/26 A	2/27 B	2/28 A
3/2 B	3/3 A	3/4 B	3/5 A	3/6 B
3/9 A	3/10 B	3/11 A	3/12 B	3/13 A
3/16 B	3/17 A	3/18 B	3/19 A	3/20 NO CLASSES
3/23 B	3/24 A	3/25 B	3/26 A	3/27 B
3/30 SPRING BREAK	3/31 SPRING BREAK	4/1 SPRING BREAK	4/2 SPRING BREAK	4/3 SPRING BREAK
4/6 A	4/7 B	4/8 A	4/9 B	4/10 A
4/13 B	4/14 A	4/15 B	4/16 A	4/17 B
4/20 A	4/21 B	4/22 A	4/23 B	4/24 A
4/27 B	4/28 A	4/29 B	4/30 A	5/1 B
5/4 A	5/5 B	5/6 A	5/7 B	5/8 A
5/11 B	5/12 A	5/13 B	5/14 A	5/15 B
5/18 A	5/19 ELECTION DAY	5/20 B	5/21 A	5/22 B
5/25 MEMORIAL DAY	5/26 A			

SEMESTER TOTALS **46 – A Days** **46 – B Days** **(92 Instructional Days)**

H. BELL SCHEDULE

Classes run from 8:25 a.m. to 3:15 p.m. The first bell rings at 8:17 a.m. All students are expected to be in their first class, ready to learn, at 8:25 am.

8:17	Warning Bell
8:25 - 9:57	1st Block
10:02 - 11:32	2nd Block
11:37 - 1:40	3rd Block
1:45 - 3:15	4th Block

In the case of a delay in the start of school due to weather, the schedule will be...

One-Hour Delay	Two-Hour Delay
9:25 - 10:25 1st Block	10:25 - 10:55 1st Block
10:30 - 11:32 2nd Block	11:00 - 11:32 2nd Block
11:37 - 1:40..... 3rd Block	11:37 - 1:40..... 3rd Block
1:45 - 3:15 4th Block	1:45 - 3:15 4th Block

I. LUNCH SCHEDULE

Lunch for all students is taken during the 3rd Block class. Students go at different times based on what class they have for 3rd Block. Students may NOT leave campus for lunch. ****Lunches MAY change as needed based on student numbers per lunch**.**

1st Lunch	2nd Lunch	3rd Lunch	4th Lunch	5th Lunch
11:32 – 11:56 Lunch 12:01 - 1:40 Class	11:37 – 11:58 Class 11:58 - 12:22 Lunch 12:27 - 1:40 Class	11:37 - 12:24 Class 12:24 –12:48 Lunch 12:53 - 1:40 Class	11:37-12:50 Class 12:50-1:14 Lunch 1:19 – 1:40 Class	11:37-1:16 Class 1:16-1:40 Lunch

1st Lunch	Art, CSI, Engineering Tech, ESL, Foods, Health, Life Skills, Off Campus, Theater, Vocational Schools
2nd Lunch	English/VPA, Special Ed
3rd Lunch	Business, Social Studies
4th Lunch	Math, World Language
5th Lunch	Music, PE, Science

J. GRADE REPORTING SCHEDULE

GRADING PERIOD

Progress One

Progress Two

Final Sem. One

Progress One*

Progress Two*

Final Sem. Two*

GRADING PERIOD ENDS

September 24, 2019

November 7, 2019

December 20, 2019

February 19, 2020

March 27, 2020

May 26, 2020

GRADES SENT HOME

September 30, 2019

November 12, 2019

January 10, 2020

February 26, 2020

April 11, 2020

May 31, 2020

*may be impacted by weather.

Chapter 3: Academics

A. GRADUATION REQUIREMENTS

<u>SUBJECT</u>	<u>CREDITS</u>	<u>COURSES</u>
English	4	English 1, 2, 3, and 4
Math	3	Algebra 1, Geometry, and Algebra 2 (minimum)
Science	3	Introductory Physics w/Earth & Space Science, Biology, Chemistry
Social Studies	3	Government, World Civilization, U.S. History
Health & PE	1	Health and PE
 <u>Option A</u>		
Arts & Humanities	1	History & Appreciation of Visual/ Performing Arts
Electives	11	
 <u>Option B</u>		
Electives	12	If students pursue Option B instead of Option A, 3 Credits must come from a single arts area to substitute for Arts and Humanities. Note that the total number of credits does not change.
Total	26	

B. COLLEGE SUCCESS AND HIGH SCHOOL COURSE WORK

Studies by U.S. Department of Education senior researcher Clifford Adelman in 1999 and 2005 showed that the best predictors of college graduation were not good high school grades or test scores but whether or not a student had an intense academic experience in high school. Such experiences were produced by taking higher-level math and English courses and struggling with the demands of college-level courses like AP. Students who take challenging courses in high school are more likely to be successful in college.

C. PRE-ENGINEERING PROGRAM

MISSION

The Lafayette Pre-Engineering Program is designed to provide students with the basic skills they will need to succeed in college and enter such mathematically rigorous and technical fields as engineering, architecture, and the physical and medical sciences. The integration of mathematics and science curricula at Lafayette allows the development of higher order thinking-skills and emphasizes using current technology to solve real-world problems. As part of this program, students will not only have the opportunity to see applications of the math and science skills they are learning, but to apply these skills in the classroom through student-designed and performed investigations.

CURRICULUM

In math classes such as Geometry, Algebra II, and Pre-Calculus, students benefit from integrating real-world applications and technology. Special Pre-Engineering classes in science emphasize laboratory activities related to engineering and are aligned to concepts taught in math classes. Students are required to take Calculus and Physics in order to graduate from the program. Additionally, students are required to take at least one AP math course and one AP science course. Many students elect to take more to better prepare for the rigors of college.

APPLICATION PROCESS

To apply for the Pre-Engineering Program, students need to begin the process in middle school by taking advanced course work and doing well in those classes. Students must have a strong interest in and willingness to accept the demands of an accelerated program of study in math and science. Incoming freshmen should have an A or B in both math and science and be entering high school taking Geometry or

above. To apply, students must provide a grade transcript (non FCPS students only), submit a student questionnaire in which requests will be sent for teacher recommendation letters (2), and a date will be selected for the IOWA test of basic skills in math and science.

D. SCAPA

MISSION

SCAPA Lafayette is a program for students, grades 9 - 12, who have been identified as gifted/talented in the areas of Art, Music, Dance, Drama and Literary Arts. The mission of the School for the Creative and Performing Arts is to provide an education for students who are especially talented or interested in the arts. SCAPA provides all students the opportunity to develop to their fullest potential within a fine arts setting. A solid academic foundation is provided and respect for cultural diversity is instilled. The community will gain artists, advocates of the arts, and valued contributors to society as these students make their career and life choices.

CURRICULUM

The students receive instruction in visual arts, music, dance, drama, and creative writing from the arts specialist and community resources in addition to the regular academic curriculum. Students in grades 9-12 are housed at Lafayette. Transportation is provided by the Fayette County Public Schools at selected pickup points throughout the city.

APPLICATION PROCESS

To apply for SCAPA Lafayette, begin the process by completing the "Fayette County Magnet Application" and returning the application to the Gifted/Talented Office. The application can be obtained and submitted online at www.fcps.net or by contacting the Gifted/Talented Office at 381-4184. In addition, all SCAPA Lafayette applicants are asked to submit a minimum of three (3) "Recommendation Forms" and a "Parent Questionnaire". The forms can be accessed on the Fayette County website (www.fcps.net), or the SCAPA website (www.scapa.fcps.net) The "Recommendation Forms" and "Parent Questionnaire" must be returned to SCAPA Lafayette, not to the Gifted/Talented Office. Applicants will be assigned an audition date and time only after all documentation has been received by the deadlines listed above. No applications will be accepted past the deadlines. Please check the SCAPA website for due dates of all application materials.

E. GRADING SCALE

A = (92 - 100)	Superior
B = (83 - 91)	Above Average
C = (74 - 82)	Average
D = (65 - 73)	Below Average
F = (64 - below)	Failure
I = (Incomplete)	

F. CREDITS

FRESHMAN (9th grade)	less than 6 credits
SOPHOMORE (10th grade)	at least 6 credits
JUNIORS (11th grade)	at least 12 credits
SENIORS (12th grade)	at least 18 credits
GRADUATION	26 credits (See "Regular Graduation Requirements")

IMPORTANT: Students are considered to be in the same grade all year based on the number of credits earned by the first day of school. If a student has failed a grade, he or she will be required to participate in all the activities associated with that grade level again, such as beginning of the year class meetings and state-mandated tests.

G. GRADE POINT AVERAGE

Grade Point Average, or GPA, is a measure of a student's overall academic success. The letter grade earned in each class is worth points, and these points are averaged to determine a student's GPA. The GPA is one factor used by colleges to make decisions about accepting applicants and rewarding scholarships. A student's overall GPA (both weighted and unweighted) are reported on the transcript and used to determine class rank.

Grades in regular courses are worth the following points...	Grades in Advanced, AP, or Dual Credit classes are "weighted" and worth...
A = 4.0	A = 5.0
B = 3.0	B = 4.0
C = 2.0	C = 3.0
D = 1.0	D = 2.0
F = 0.0	F = 0.0

H. COLLEGE TESTING

Announcements are made periodically regarding these tests. Students should pay close attention to the announcements every day. Information (dates, costs, applications) about the following tests is available from the student's counselor:

PSAT/NMSQT – this is the optional test for 10th and 11th graders. It is always given on the 3rd Saturday in October. This test is used to determine National Merit Semifinalists for juniors.

ACT – this is the required test given at school to juniors. Many students choose to take this test a second time on their own because of its importance, especially to in-state colleges and universities. Students often score higher the second time they take it. Registration packets are available through the counseling office. Students may also register at www.act.org.

SAT I & SAT II - are optional tests for upperclassmen but are considered important especially for the more elite colleges and universities. Registration packets are available through the counseling office. Students may also register at www.collegeboard.com.

I. MAKE-UP WORK

Students with excused absences are entitled to make-up assignments missed on that day. However, these assignments must be completed on a timely basis. Assignments that were due on the day of the absence are due on the day of the student's return. For assignments that were given on the day of the absence, students have the same number of days absent plus one in order to turn work in on time. For example, students who are absent on Monday only, should pick up the missing work assigned that day from teachers on Tuesday and turn the work in on Wednesday. A student who is absent must see the teacher the next school day to obtain any make-up work, regardless of A/B rotation. Additional information can be found in the Student Code of Conduct.

J. KEES MONEY

The 1998 General Assembly provided Kentucky high school students with the Kentucky Educational Excellence Scholarship (KEES). KEES is funded by Kentucky Lottery proceeds. Students with an unweighted GPA of 2.5 or higher can earn scholarships for college or technical school (with the exception of AP classes, which are weighted for GPA calculation). The better a student does in high school, the more money he or she will earn toward scholarships. Students do not have to apply for a KEES award. It is sent automatically to the college the student is attending and will reduce the student's tuition bill.

For each and every year of high school that a student earns an unweighted GPA of 2.5 or higher, the student will "bank" a certain amount of money to be used for tuition at any Kentucky college or post-secondary training program or qualifying out-of-state program. A student's Base Award is determined by GPA, but additional money can be earned with good scores on the ACT and AP exams (for students on free/reduced lunch). Awards are granted for any four years within five years of a student's graduation.

Sample Base Awards

2.50 GPA = \$125	2.75 GPA = \$187	3.00 GPA = \$250
3.25 GPA = \$312	3.50 GPA = \$375	3.75 GPA = \$437

Sample ACT Bonus Awards

15 ACT = \$36	17 ACT = \$107	19 ACT = \$179
21 ACT = \$250	23 ACT = \$321	25 ACT = \$393

Sample AP Supplemental Awards (for students on free/reduced lunch)

AP exam score	"3" = \$200	"4" = \$250	"5" = \$300
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Sample Calculation

Freshman year GPA is 2.75	\$187
Sophomore year GPA is 3.00	\$250
Junior year GPA is 3.25	\$312
Senior year GPA is 3.50	\$375
ACT score is 21	\$250
AP exam score (for free/reduced lunch student) is 4	\$250

IN THIS EXAMPLE, TOTAL EARNED IS \$1,624 PAID EVERY YEAR FOR FOUR YEARS!

K. CREDIT RECOVERY

For students who fall behind on the path to graduation, numerous credit recovery options are available to help them regain lost credits due to failing grades.

SUMMER SCHOOL

Summer school dates vary from year to year depending on the end of the school. The program runs for three weeks. Students who sign up are scheduled for participation for a half day. Regular attendance is required and behavior must be exemplary for the duration of the program. There is no fee. Students interested in night school should see their counselor. Continuation of this program depends on grant funding from year to year. Athletes should know that the NCAA Clearinghouse does NOT recognize E-School credits.

E-SCHOOL

E-School provides additional opportunities for students in Fayette County to meet their education needs through online work. Applications are available on MLK's (Martin Luther King Academy) website <http://www.mlk.fcps.net>. Tuition is \$125 for a single half-credit course or \$250 for two or more half-credit classes. Students may take eSchool courses while attending their home high school or students may choose to work only on eSchool courses.

L. FINAL EXAM EXEMPTION POLICY

1. If a senior meets the College Readiness benchmark for Math, he or she will be exempt from the second semester math final exam. Benchmark scores for Math are:

ACT = 19

Compass = 36

KYOTE = 22

2. If a senior meets the College Readiness benchmark for Reading and English, he or she will be exempt from the second semester English final exam. Benchmark scores:

For Reading:

ACT = 20 or Compass = 85

For English:

ACT = 18 or Compass = 74

3. Sophomore and junior students who receive a Proficient or Distinguished score on the state required K-Prep On-Demand Writing Test (Spring Semester) may earn one final exam exemption for the following fall semester.

Exemptions may not be used in Dual Credit courses or classes where an End of Course Exam (EOC) is administered; these classes include English II, Algebra II, Biology, and U.S. History.

Exemption may NOT be applied to a Math class.

Exemptions may not be used in class where a group performance event is required for the final exam.

In order to use the exemption, students must follow the published registration instructions by the announced deadline.

Student who did not participate in the K-Prep On-Demand Writing Test will not be eligible to earn a final exam exemption.

4. This exemption does not apply when it conflicts with BCTC curriculum requirements and credit requirements for Dual Credit English 101/102 and Dual Credit Math 150/123.

M. COMPULSORY ATTENDANCE

Students between the ages of six (6) and eighteen (18) shall enroll and be in regular attendance in the schools to which they are assigned and shall be subject to compulsory attendance.

Chapter 4: Fees

A. FREE FEES

Students may be eligible for an exemption from all fees based on free/reduced lunch status. Students who qualify for free OR reduced lunch based on federal guidelines, and have a form turned in for the current school year are exempt from regular school fees. Students who owe delinquent fees must pay the full amount regardless of free/reduced lunch status.

B. DELINQUENT FEES

Delinquent fees are fees from prior years owed by the student but not paid. Examples include fees for a lost or damaged textbook, library book, sports or musical equipment, cafeteria charges, assessed vandalism charge, fundraising items not turned in, and textbook or instructional fees assessed but not paid. Delinquent fees must be paid in full (regardless of free/reduced lunch status) before current year fees can be paid, textbooks assigned, sporting or musical equipment checked out, library books checked out, and instructional materials purchased. The student who was assigned the item shall be the one responsible for returning the item in good condition. Graduating seniors who owe any fees will not be permitted to participate in graduation activities, including graduation practice, until all fees are paid.

C. TEXTBOOK AND TECHNOLOGY FEES

Students are required to pay a textbook/technology fee of \$8 per class. This fee covers the normal wear and tear on textbooks and other print materials. It is used for technology items such as printer ink and toner in the copy machines. The school may also use these funds to purchase computers, computer equipment, replacement parts, or other technology items. Infinite Campus may be checked to see how much your child owes or come to Registration. An itemized fee statement is available. Students who drop a class within the first six days of the semester may request a refund of any fees already paid. Textbooks must be returned when dropping a class, transferring to another school, or finishing at the end of the term.

Students are obligated to pay the correct amount. Audits are completed at the end of every school year. Students who have not paid the full amount owed will be assessed the remaining fee which must be paid by the beginning of the next school year.

D. INSTRUCTIONAL FEES

Some classes require special and more expensive materials. Students in these classes are assessed instructional fees to pay the added cost of these materials. The following table provides a list of all Board-approved instructional fees. Some Lafayette classes charge less than these maximums. Students who drop a class within the first six days of the semester may request a refund of any fees already paid.

Class	Amount
AP Classes	
AP, All Other Classes	\$20.00
AP Music Theory	\$40.00
AP Art, Honors Art, Independent Study	\$35/semester
Arts	
Arts and Humanities	\$5.00
Introduction to Journalism	\$25.00
Drama	\$40.00
Art I	\$25/semester
Crafts	\$35/semester
Drawing I, II, III	\$25/semester
Design/Printmaking or Art II	\$35/semester
Painting I, II	\$35/semester
Sculpture	\$35/semester
Pottery/Ceramics I, II, III	\$35/semester
Digital Art I, II, III, Digital Photo Illustration	\$35/semester
Business	
Business	\$5.00
Accounting	\$20.00
Music	
Band, Orchestra; Band/Orchestra Instrument Rental	\$25.00
Musicianship, Guitar	\$30.00
Choir	\$50.00
Design/Graphic Arts	
Architecture I & II	\$5.00
Design	\$25.00
Graphic Arts	\$30.00
Graphics I & II, Photography	\$35.00
EBEC, Co-op, Community Programs	
Community Service, Co-Op, EBCE	\$15.00
Engineering	
Introduction to Engineering Design, Principles of Engineering	\$30.00
Pre-Engineering, Conceptual Engineering and Drafting	\$30.00
Family Consumer Science	
Early Childhood I	\$5.00
Family Consumer Science Culinary, Family Consumer Science (per semester), Family Consumer Science Foods, Early Childhood, Foods/Food Management/Culinary Arts (per semester), Life Skills	\$30.00
Fashion & Interior Design, Medicaid Nurses Aid	\$25.00
Commercial Foods (per semester)	\$30.00
Foreign Language	
French, German, Spanish, Latin	\$10.00
Miscellaneous	
Freshman Seminar	\$8.00
Physical Education	\$20.00

Career and Technical Academy	\$25.00
Workbooks	\$10.00
Technical Programs	
Engine Manufacture	\$5.00
Technical Center Workbooks (not all classes), Technical Center Uniforms (MNA & Medical Services)	\$25.00
Technology	
Technology	\$5.00
TV/Radio Production	\$10.00
Computer Art	\$25.00
Technology Concepts; Design and Application	\$30.00
Science	
Biology, Chemistry, Earth/Space Science, Integrated Science, Physical Science, Physics	\$5.00
General	\$10.00
Forensics	\$15.00
Anatomy/Physiology	\$15.00

E. CAFETERIA PRICES

BREAKFAST (8:00AM - 8:20AM)

Full Pay.....	\$1.35
Reduced.....	free
Free Lunch...	free
Milk.....	\$0.60
Adult.....	\$2.50

LUNCH

Full Pay.....	\$2.75
Reduced.....	free
Free Lunch...	free
Milk.....	\$0.60
Adult.....	\$4.50

In order to qualify for Free or Reduced meals, a student's family must fill out the Federal government's Family Application for Meal Benefits form and meet certain income guidelines. New forms must be filled out every year and whenever there is a change in a family's income status. The Free/Reduced meals price program only applies to regular meals. Items purchased ala carte and specialty items are not included. Students must pay full price for these items.

Fayette County Schools offer a convenient, online prepayment for meals called My School Bucks. No more worrying about having cash for meals at school. No more lost or stolen lunch money. My School Bucks has you covered! Convenient, easy and secure ... Prepaying with My School Bucks makes your life easier. We offer automated prepayments to students' meal accounts via Internet or phone. You can prepay with Visa, MasterCard or Discover credit or debit cards or with a check. Register at the My School Bucks Web site. Please have your child's student ID number handy (the Infinite Campus student number.) You can also send payments to the school cafeteria. Note: A prepayment fee of 4.75% of the total transaction will be charged for each transaction. You can view the payment and purchase history of student accounts at any time at no charge.

The U.S. Department of Agriculture (USDA) prohibits discrimination against its customers, employees and applicants for employment on the basis of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or if all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.) If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, also available at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Ave., S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (in Spanish). USDA is an equal opportunity provider and employer.

Chapter 5: Student Services

A. COUNSELING OFFICE

Lafayette High School has six counselors. Students are assigned to counselors alphabetically so the student will always have the same counselor. The breakdown is given below so students can see who their counselor is. Establishing a relationship with your counselor is important to managing your success in high school and ultimately entry into life after high school. Parents who suspect their child will have or is having a problem in school should let the counselor know right away.

	9th	10th	11th	12th
Tracey Lilly	A-Cas	A-C	A-CI	A-Ci
Shaun Cook	Cat-Ga	D-He	Co-Gh	Cl-Gr
Arin Leber	Gb-K	Hi-Man	Gi-Ki	Gu-Li
Mark Roberts	L-N	Mar-Pe	KI-N	LI-N
Sarah Day	O-Si	Pi-Sm	O-Si	O-Sn
Sally Adams	Sj-Z	Sn-Z	SI-Z	So-Z

ACADEMIC SCHEDULING

Students are counseled through individual conferences, classroom presentations, PTSA meetings, and orientations. Course selections should be made with advice from parents and teachers. Students should make appropriate course selections the first time as schedules are difficult to adjust later. School policy prohibits honoring requests for specific teachers.

SCHEDULE CHANGES

Changes to a student's schedule are difficult and impact the school schedule as a whole. Therefore, requests for schedule changes must be made during the first six class periods of the class. Schedule changes made after the first six class periods of the class results in an "F" in the subject for the semester (unless there is a level change involved). Fayette County Board of Education Policy indicates schedules may only be changed for the following reasons: (a) A level change (b) Failure to meet prerequisites (c) Computer error. Schedules are not changed for supposed "conflicts" between a teacher and a student. Students who have signed up for an AP course may NOT change their schedule. Staffing for these courses is highly specialized and must be planned well in advance of the school year. Students must give serious consideration to the requirements of AP coursework before signing schedule cards for the coming school year.

GRADUATION

Seniors must complete all graduation requirements by the end of the school year to participate in graduation exercises. Those who have not completed credits by that time may not participate.

PERSONAL COUNSELING

Counselors are available for students with personal concerns. These matters are confidential between student and counselor unless the situation is illegal or physically dangerous. Counselors may recommend private counseling professionals and agencies upon request. Selection of a professional is a matter of personal choice. A counselor can only give names for your consideration.

B. DAILY ANNOUNCEMENTS

During the year, there are many important student opportunities that arise such as Governor's Scholars, Governor's School for the Arts, scholarships, and Youth Salute. Students should listen to announcements. If a student does not hear an entire announcement, announcements are posted throughout the building (including cafeteria) or a student may check in the front office. The student must assume responsibility for learning about opportunities and applying for them in a timely manner. Additionally, students and parents are encouraged to sign up for the Lafayette Twitter @lhshighschool. Twitter will be used for frequent announcements.

C. DRIVER'S LICENSE AND DRIVER'S PERMIT TEST

At the initial application for an original Kentucky learner's permit or transfer license only, a 16-17-year old student must submit to the local Circuit Court Clerk's office either proof of graduation, GED completion, or a signed School Compliance Verification Form obtained from the student's school. Students needing this form shall obtain it from the counseling office during the school year and from the front office secretary during the summer. In order to be compliant, students must have less than 9 unexcused absences and have passed 4 of 6 courses or the equivalent in the preceding semester. Because Lafayette is on the block schedule and students may take up to eight classes, this means that a student may not have more than three failing grades. The NO PASS/NO DRIVE rule states that students who do not meet this requirement will be unable to get a driver's license, learner's permit, or lose their existing permit or license. Students who take the driver's permit test or driver's license test during the school day shall be excused for the absence for a half-day only and must bring evidence of participation in the test.

D. ESS (EXTENDED SCHOOL SERVICES)

ESS is our tutoring program that usually starts in October and lasts until May. Students can get assistance with difficult assignments, work on homework with supervision, and even get guidance from a mentor. There are both morning and afternoon sessions at least three days a week. Assistance is provided by one of our teachers and is available in the core areas of English, math, science, and social studies. Teachers in other areas such as world languages and business often provide assistance more informally. If you need help, just ask!

E. HOMEWORK / MAKE-UP WORK

If a student expects to be absent two (2) or more days, the parent may call the counseling office before 9:30 a.m. to request homework. Our counseling support staff will collect homework from the student's teachers and make a packet of work available for pick up. Homework requests may be picked up outside the door of the counseling office after dismissal of school.

F. INDIVIDUAL LEARNING PLAN

The Individual Learning Plan (ILP) is a web-based computer program that allows students to take interest inventories, document their high school accomplishments, research college and career opportunities and search for scholarships. Annual completion/revision of the ILP (grades 6-12) is mandated by the state and supervised by our staff. Each year, our students are becoming more and more comfortable with the ILP as they begin to realize that it is truly a tool that can benefit them greatly in preparing for life after high school.

G. INFINITE CAMPUS

Infinite Campus is the web-based student records management software used throughout the state. Families can access their student's attendance records, grades, class assignments and more through the confidential Parent/Student Portal. Both parents and students can access the student's information. It is strongly encouraged that parents and students check the student's grades at least once a week. Grades entered by teachers are posted in real-time and almost immediately available for review. Parents can review a child's grades to check for missing assignments and the accuracy of attendance reporting. The Parent/Student Portal can be accessed by a link on the Lafayette home page and the district's home page. A weekly email is also generated to inform parents of their student's missing assignments.

H. INTERNATIONAL TUTORING CLUB

The International Tutoring Club (ITC) is an after school tutoring club for students who live in bi-lingual households. ITC meets after school in Mr. Mitsumori's room (205). Students meet from 3:30 – 5:00 p.m. Incentive field trips, snacks, and limited bus tokens are provided. ITC is funded through Partners for Youth and the Youth Services Center (YSC). Applications are available in the YSC or in Room 205.

I. LAW ENFORCEMENT

FCPS Law Enforcement was established in 1971 by The Board of Education in Fayette County to address specific school related problems that required professional law enforcement officers. Our law enforcement officers are not security guards. They are trained and sworn law enforcement officials just like the state police. They have similar powers. They may make an arrest if the situation warrants.

The duties of our law enforcement officials are many and include:

1. Enforcing Kentucky Revised Statutes and School Board Policy.
2. Securing school district buildings and grounds.
3. Maintaining a working relationship with School District Personnel, Students, Parents, and Visitors.
4. Rendering services necessary for extra-curricular activities.
5. Protecting life and property.
6. Preserving the peace.
7. Preventing/Observing/Detecting/Apprehending any unlawful activity or person(s) on school property.

Law Enforcement is just another piece of the puzzle to ensure all students, staff and visitors have a safe learning and working environment so the educational process can take place. Law Enforcement Officers may examine student hall passes and notes and question students about their activities. Students are expected to respond respectfully and truthfully.

J. LIBRARY

Hours: 8:00 – 4:00. Librarian: Stephanie Schoff

Students may come to the library during class if they have permission from their teacher and a special library hall pass. Only one student per pass, limited to 30 minutes. Students who come to the library on a pass shall 1) take the pass to the circulation desk 2) do work 3) return to the circulation desk to get their return-to-class-time when leaving 4) give the library pass back to their teacher when returning to class. **STUDENTS SHALL NOT COME TO THE LIBRARY DURING THE REGULAR SCHOOL DAY TO PLAY ON THE COMPUTERS.** Recreational use of computers is welcome before and after school.

MATERIALS

- Books may be checked out for two weeks and may be renewed.
- Periodicals and audio-visual materials may only be checked out by teachers.

COMPUTERS

Students may come and use the computers in the library with a library pass from their teacher. Scheduled classes have priority on computers if there is a shortage. Students shall not access chat lines, play games, or enter inappropriate websites. Such behavior may result in removal from the library and loss of computer privileges school-wide.

LUNCH

Students may come to the library during lunch with a pass from the cafeteria. Limit 20 students per lunch.

CONDUCT

The purpose of the library is for research, study, quiet reading and computer work. Students disrupting this atmosphere will be asked to leave the library. Food, candy, drinks, hats, cell phones, music devices and other electronic devices are not allowed.

OVERDUE NOTICES

Overdue fines are 5 cents a day for regular books and 25 cents a day for reference books. Students with unpaid fines lose check-out privileges.

K. LOCKERS

Any student who wishes to use a locker may see Ms. Duffy. Students will be allowed to have their locker of choice provided it is available. Students must then use the locker selected. Any locks placed on lockers must be school locks. School locks may be rented for \$5 for the student's entire duration at Lafayette and returned when the student leaves the school. Free/Reduced lunch students will get an appropriate discount. Any non-school lock found on a locker will be cut off and will not be replaced. Students are instructed not to share lockers. The school shall not be responsible for any items lost, stolen, or damaged in the lockers. Students are responsible for damage done to the locker. Students need to remember that the locker is the property of Lafayette High School and may be searched at any time for any reason.

L. LOST AND FOUND

If you lose an item, check in the front office. If you find an item, turn it in to the front office. Unclaimed items will be disposed of at the end of each grading period.

M. MEDIATION

NON-PEER MEDIATION

Students who want mediation but feel uncomfortable with peer involvement, may request the intervention of a staff member such as a school administrator, social worker and/or school psychologist. The goals of this adult-led mediation are the same as for peer-mediation, that being, the resolution of the conflict so that both parties can co-exist in the school peacefully.

N. PARKING

ON-CAMPUS PARKING

Students are allowed parking privileges on campus only if they are a Senior Students who are habitually tardy or truant (six or more unexcused absences or tardies), jeopardize school safety by bringing contraband, violate closed-campus policy, or skip classes will lose parking privileges. Suspension of parking privileges may be temporary or permanent depending on the nature of the offense. If suspended, parking permit fees will not be refunded. The revocation shall be in addition to any penalties in the Student Code of Conduct. Juniors who violate these rules may be denied campus parking privileges their senior year. Parking permits are sold at the beginning of the school year for \$20 and throughout the year as spaces are available. Students who owe delinquent fees shall not be eligible for parking permits. Permits are available via a lottery for those who are eligible. We regulate the issuance of parking permits closely; however there may be some days that even students with a parking permit cannot find on-campus parking. Students should remember that parking on campus is a privilege, not a right. Students who park on campus without a permit are subject to being towed at their own expense. Students who lose their license for any reason, including violation of the No Pass / No Drive law, will automatically lose all parking privileges and be reported to law enforcement if they drive to school. Students are not allowed to go to their vehicle during the school day unless they have a hall pass from the main office. A teacher pass is not sufficient.

OFF-CAMPUS PARKING

One of the challenges of driving to school as an underclassman is finding a parking space. This is because underclassmen must utilize off-campus parking in the neighborhood. It is very important that we be good neighbors, especially as it relates to off-campus parking. Be sure to follow the rules posted, do not block or use driveways, and respect the property of others. You may be towed or ticketed without warning if you violate the law or someone's property. The reputation you create for us in the neighborhood is a reflection on the entire school so please exercise good judgment and show respect. Underclassmen that violate the rules of parking in the neighborhood may be denied a parking permit as a senior.

O. SCHOOL NURSE

The school nurse position is filled on a limited basis during the school year. A nurse is present periodically throughout the week to assist with students' medical needs. Students need to have turned in the Student Health Information Form for the school to render non-emergency care.

P. SCHOOL PSYCHOLOGIST

The school psychologist works with school staff, parents and other professionals to help students succeed academically, behaviorally and emotionally. The school psychologist utilizes assessment information to assist with determining eligibility for special education services. Additional services include counseling, consultation with school staff to design and monitor interventions, and providing supports for promoting wellness, resiliency and safety among students.

Q. SOCIAL WORKER

The Social Worker works intensively with students who need a little extra help by monitoring their attendance, discipline and academic progress. The Social Worker is available to every student with emergency or crisis situations and serves as a liaison between parents, counselors, teachers and other community agencies. Other services include, but are not limited to:

- Helping students learn new ways to deal with conflict and problems.
- Empowering students who need motivation and encouragement.
- Contacting parents.
- Conducting home visits.
- Helping students and parents gain access to community resources.
- Providing information for alternative education programs.
- Establishing an effective helping relationship with students to assist them maximizing their individual strengths and participation in the planning and direction of their own positive learning experiences.

The Social Worker runs a Transitional Program (not to be confused with the Freshman Transition Program) that is designed to help students succeed at the high school level and progress towards graduation. The program is designed for students with untapped potential or students seeking to improve their academic and/or behavior performance, or that may be at-risk of dropping out of school.

R. SPECIAL EDUCATION

Special Education is a program that provides assistance to qualified students that goes beyond the services of the general education program. It means specially designed instruction at no cost to the parents, to meet the unique needs of the student with a disability including instruction in the classroom, in the home, in hospitals and institutions, as well as in other settings. The basic guidelines of special education are based in state and federal law.

If a student may qualify for Special Education services, there are several steps to be followed to determine whether this is actually the case. The first step is to obtain a "referral packet" from the Special Education Facilitator. A referral is written information provided by the teachers and the parents about a student suspected of having a disability. The second step is for the facilitator to schedule an Admissions and Release Committee (ARC) meeting that will include regular and special education teachers and any other person who can contribute helpful information. The ARC will determine if an evaluation is needed based on the information that was received in the referral. The evaluation results will determine if a student qualifies for special education services under Kentucky law.

Once a student has qualified for services under one of the disability labels, an individualized program (IEP) for that student will be created by the ARC committee to meet the individual needs of the student. The program must include the specific SDI (specially designed instruction), modifications, long-term goals, and short-term objectives needed by that student to be successful within the high school setting. All children with disabilities have available a variety of educational programs and services to assist them in meeting their educational goals, as well as transitioning successfully from high school to a post-secondary setting. Questions about the special education program should be directed to the Special Education Facilitator.

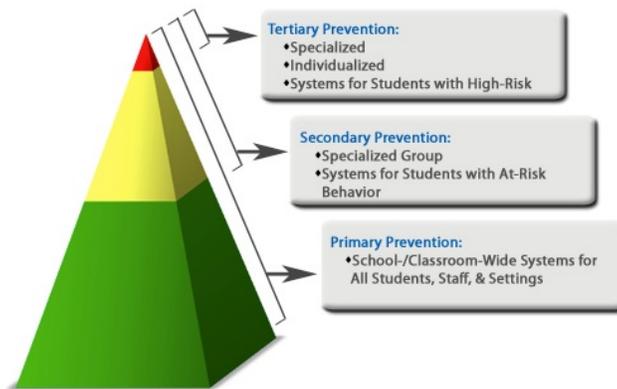
S. MULTI-TIERED SYSTEMS OF SUPPORT (MTSS)

The MTSS is an intervention team that looks at students struggling in school due to a variety of challenges e.g. academic, attendance, or behavior. The MTSS teams meet regularly to review information from teachers,

parents and students in order to address concerns and help students to be more successful. Academic, attendance, and behavior committees work under the umbrella of MTSS. Each committee uses multiple data sources for identifying students who qualify for Tier II and Tier III supports including the option for teacher/family nominations. Teacher/family may refer their child by completing a Request for Assistance form, and contacting the student’s counselor and or the student’s Assistant Principal. Referrals will then be sent to the appropriate MTSS area. Staff will respond within a few days of receiving the form.

T. POSITIVE BEHAVIORAL INTERVENTIONS & SUPPORTS (PBIS)

Lafayette implements the PBIS framework, which emphasizes proactive, instructive and restorative approaches to student behavior that are implemented consistently. Implementation with fidelity ensures an environment fostering students’ success. The PBIS team is comprised of a variety of staff members, who also focus on ways in which students can be acknowledged for appropriate behavior. Below is the PBIS framework model.



U. YOUTH SERVICES CENTER

The Lafayette Youth Services Center (YSC) was established in July 2001. The purpose of the YSC is to remove the non-academic barriers that keep students from learning in the classroom. The YSC is funded through a grant from the Kentucky Department of Education. This mission is all-inclusive, but some services provided by the YSC include providing school supplies, making community referrals, conducting personal counseling, providing clothing, providing truancy assistance, and managing support groups. The YSC sponsors such programs as the YSC Teen Board, and the International Tutoring Club. The Youth Services Center is staffed with a full-time coordinator, Kathryn Chastain. Feel free to call her with any questions or to volunteer at 381-4879.

Chapter 6: Student Activities

A. ATHLETICS

GENERAL INFO AND ELIGIBILITY

Lafayette's Athletic Director is Littleton Ward.

In order to participate in Lafayette Athletics, the following criteria must be met:

1. Students must be on grade level.
2. Students must achieve a minimum 2.0 GPA for the previous semester. This means all fall and winter sports participants must have a minimum 2.0 GPA from previous spring semester. All spring sports participants must have a minimum 2.0 GPA from the previous fall semester.
3. Students must be passing six out of eight classes for which grades are given during the time of athletic participation. The athletic director will monitor weekly grade checks and communicate grade concerns to the respective coach.
4. Students must maintain good behavior.
5. All KHSAA (Kentucky High School Athletic Association) and Fayette County Public School requirements must also be followed. Please see the websites <http://www.khsaa.org> and <http://www.fcps.net/administration/departments/athletics>.

ATHLETIC CODE OF CONDUCT

Competitive athletics is based on fair play. Being an athlete representing Lafayette is a privilege and demands that each participant be of sound character. We expect our athletes to be good people first, good students second and good athletes third. Athletes will not represent Lafayette in athletics during the school year if:

1. They have been suspended two times will be suspended for the remainder of that season.
2. They have been involved with illegal drugs at school.
3. Their conduct is such as to reflect discredit upon the school or the KHSAA (from district Athletic Guidelines for High Schools).
4. Students currently under suspension from the school shall not be permitted to participate in practice sessions or athletic events during the suspension period.

ATHLETIC SUSPENSION AND REINSTATEMENT

A committee involving the principal, athletic director, faculty member, and the involved coach will decide each case of expulsion or reinstatement. The coach will be a non-voting member. Athletes subject to suspension are entitled to due process. The athlete has a right to present his or her side of the case to the committee. Any athlete who is placed on a year's suspension must appear before the committee in order to be reinstated for the following season. Any athlete that is suspended a third time in a school year will immediately be ineligible for athletics for 1 year from date of the 3rd suspension. All athletes are required to follow the Participation Requirements for Extracurricular Activities in the Student Code of Conduct.

INTERSCHOLASTIC ATHLETIC PHILOSOPHY STATEMENT

It is the philosophy of the Lafayette High School Athletic Department that athletes shall enjoy as many sport seasons as the student and parents wish without influence from any coach to specialize in one sport. In order to embrace this philosophy, our coaches agree that once the season has started, an athlete who is dropped from one squad for disciplinary reasons or who quits shall not be considered for participation in another sport for that particular season.

OTHER RULES

1. No athlete may start or try out for another sport until the previous one has been completed and all school equipment has been returned.
2. Students may participate on two teams during the same season if it is acceptable to both coaches, and it does not interfere with school work.
3. When a student is being signed as an athlete for college, the signing must take place before or after school or at lunch. This will make it possible for coaches, teammates and others to attend.

NCAA ELIGIBILITY

The rules for Division I and Division II eligibility are complicated. Students should check the NCAA website for the latest details on eligibility. A sample of eligibility rules follows:

1. Credit Recovery programs that are considered non-traditional (completed on the computer) are not acceptable.
2. Students shall complete 4 years of English, 3 years of math (algebra I or higher), 2 years of natural/physical science, 1 additional year of either English, math, or science, 2 years of social studies, 4 years of additional courses from those listed above or foreign language.
3. Students must meet a certain minimum GPA in core classes – 2.30 in the 16 core classes mentioned above (see NCAA website to be sure of current information).
4. Students must achieve a certain score on the ACT or SAT test (see NCAA website for sliding scale).

CERTIFIED ATHLETIC TRAINER

Jenni Williams, MS, ATC

Ms. Williams is the Certified Athletic Trainer covering all KHSAA sports at Lafayette High School. Employed through University of Kentucky Sports Medicine, Ms. Williams has been at Lafayette since 2001. Ms. Williams is at Lafayette after school every day covering practices and home games. Her primary job responsibility is to take care of all athletes' health and safety while participating in sports. This includes prevention, assessment, and treatment of injuries. She is also in charge of filling out student athletic insurance claims. Her office is located in the gymnasium, and she can be reached at sjwill2@uky.edu.

LIST of SPORTS

ARCHERY

Sponsor: Vanessa Baker

Archery is considered a winter sport with the season running from October to February. Archery is open to students of all skill levels and is a co-ed sport.

BASEBALL

Coach: Chris Langston

Conditioning begins in January with the season continuing through the remainder of the school year. Lafayette has won three state championships ('88,'89,'92 and was runner up in '04) and often has been nationally ranked. Interested students are encouraged to try out. Baseball tryouts are February 15-16th (weather permitting). Once the team is chosen the team plays or practices 6 days a week. The team usually travels for spring break and plays tournaments on the weekends.

BASKETBALL, GIRLS

Coach: Allison Denton

Girls Basketball conditioning will begin in September. Conditioning will be three days a week from 3:45-5:15 until try-outs. Tryouts will be in October and anyone wanting to tryout must have a physical. Basketball season lasts from mid-October until early March. The team plays or practices 6 days a week and the varsity team does play in tournaments over the winter break. After regular season ends, post season conditioning picks up after Spring Break and lasts until school is out. The team also plays and practices in the summer. Please see Coach Denton in the gym for more information. .

BASKETBALL, BOYS

Coach: Mike Mendenhall

Lafayette Boys' Basketball has a long tradition of excellence including six state championships and four "Mr. Basketball" winners. The most recent trip to the state tournament was in 2001. Students interested in playing basketball should see Coach Mendenhall in room 240. Conditioning begins September and tryouts are held in October. The season lasts through district, regional, and state tournament games in to March.

BASS FISHING

Coach: David Page

We are an official KHSAA sport and member of the Student Angler Federation which is a sub organization of The Bass Federation. Our team works to relate subject matter and basic principles of education to how anglers use them out on the water every day. We also aim at getting students off the couch and into the great outdoors through fishing to strengthen the school culture.

BOWLING

Coach: Paul Shafer

Bowling is a winter sport with the season running from October through March. It is a co-ed sport open to students of all skill levels. The students practice at Southland Lanes. Competitions are held almost every week.

CHEERLEADING

Coach: Tristan Hawk & Carla Trisko

Cheerleaders are responsible for cheering at varsity football and boys' and girls' basketball games. Tryouts are conducted in late spring for both varsity & junior varsity squads.

CROSS COUNTRY

Coach: Brett Robinson

Cross Country is a fall sport for boys and girls that runs from July to the state meet in November. All runners compete in a 5 kilometer (3.1 mile) race run across a grass course in open fields, parks, or golf courses. Runners of all levels are invited to participate. Lafayette Cross Country has been represented in the state meet each of the last 8 years and annually are rated in the top 4 of the region.

DANCE TEAM

Coach: Cara Terry

The Lafayette High School Varsity Dance Team is a group of highly skilled dancers whose mission is to uphold the pride, spirit, and tradition of the Lafayette Generals. The team focuses on contemporary jazz and hip hop for most performances and is currently ranked 5th in the nation in the Large Varsity Jazz Category.

Summer practice begins at the end of May. The team practices during the summer months to prepare for the Universal Dance Association's Summer Camp, where they must compete to qualify for nationals. Practices during the year are on Tuesday and Thursday after school and Saturday morning. They compete at 2-3 regional competitions in the fall and UDA's National Dance Team Competition in Orlando, FL at the end of January.

The team loves to support the Generals by performing pom sidelines at all home Varsity Football games and halftime routines at home Varsity Basketball games.

E-SPORTS

Coach: Paula Sumner

E-sports also known as electronic sports is a competitive video gaming sport. Most commonly esports is a form of organized multiplayer video game competitions between different schools in Kentucky. Some of the games include League of legends, rocket league, and Smite. Lafayette l'm 2018-2019 school year won the first state championship in League of Legends. This is a great opportunity for gamers alike to come and play on a committed team.

FOOTBALL

Coach: Eric Shaw

Come and join the winning tradition of Lafayette Generals Football. Lafayette football strives to provide an environment where an athlete can grow on and off the field. Summer practice begins in mid-July and continues through post-season play in November. Varsity, J.V., and Freshman teams compete beginning in August. Off-season conditioning continues from December thru June.

GOLF, GIRLS

Coach: Jesse Peters

The Lafayette girls' golf team is a competitive varsity sport open to all interested golfers on a variety of levels. The team has beginning golfers and golfers who have been playing for several years. The main goal of the team is to develop the potential of all the golfers while working to be competitive in the regional tournament. Lafayette has participated in the Regional Tournament each year and has sent several athletes to the state tournament

GOLF, BOYS

Coach: Todd Reynolds

Practice begins July 15 and continues through the regional and state tournament in October. Players need their own clubs. The season starts the first week of August and consists of weekday after-school dual matches and invitational tournaments on Saturdays.

INTRAMURALS

Coach: Various

We have several intramural activities. These are subject to change yearly. The activities are: Powder-Puff football, Basketball, Cornhole, and Ultimate Frisbee. Students should listen to the announcements as coaches/sponsors of these activities are subject to change.

LACROSSE, BOYS

Coach: Ben Murphy

Lacrosse is the fastest growing sport in America. The Lafayette Generals Lacrosse Club competes against teams from across the state during the spring season in the Kentucky Lacrosse Association. Many of the same rules apply to lacrosse that apply to regular athletic participation at LHS including academic eligibility and physical conditioning. The team practices throughout the year at Shilito Park and plays its home games at Lafayette Stadium. No previous lacrosse experience is necessary to join the team.

NOTE: Lacrosse is a Club Sport (Non-Sanctioned by KHSAA).

LACROSSE, GIRLS

Coach: Annie Jonakin

While the Lafayette Girls Lacrosse team is not a KHSAA sanctioned sport, it is a competitive member of Kentucky's Commonwealth League, playing teams across the state. The official season begins in February and runs through mid-May ending with a state-wide tournament. Prior lacrosse experience is not necessary to play. Listen for announcements in the fall for more information as there will be off-season conditioning in the fall.

NOTE: Lacrosse is a Club Sport (Non-Sanctioned by KHSAA).

SOCCER, BOYS

Coach: Chris Grimm

The boys' soccer season begins with tryouts on July 15th and culminates with post season play starting in mid-October. Varsity and JV teams are available. Training is done mostly in the evenings either on campus or at a practice site about a mile away. Teams play and train up to 5-6 times a week. A strong tradition of excellence is the trademark of the program including one of only 13 schools in Kentucky to win a boy's soccer state championship. The program is very competitive and holds its players to a high standard on and off the field. Annual events include the Bluegrass State Games, Midsummer Night's Run, Fayette County Soccer Spectacular, Purples Classic, and district play in District 27, which is the toughest in the state.

SOCCER, GIRLS

Coach: Taylor Roden

The girls' soccer season begins in mid-July and continues through post-season play in early November. The program has established a tradition of excellence.

SOFTBALL

Coach: Dan Grantz

We start our voluntary conditioning in late October. Tryouts are on February 15th and practices begin February 16th. We have Varsity, JV and Freshman Teams. We play a 36-game schedule (for Varsity), which includes several out of town tournaments. The JV and Freshman schedule usually ranges from 15-20 games. The season concludes with the state tournament in late May. All of this information can be located on our website through the Lafayette High School site.

SWIMMING AND DIVING

Coach: Collier Witt

The season begins with conditioning and weightlifting in September. Water practice begins in October, and meets begin in November and continue through February. Practices are held at various pools in the city.

TENNIS, GIRLS

Coach: Byron Wilson

In order to play on the girls' tennis team, a player must own a tennis racket, be prepared to practice daily, and possess a good attitude on and off the tennis court. The season runs from February 15 through the end of May.

TENNIS, BOYS

Coach: Chris Griffith

Practice begins in February. The season consists of over 20 matches and regional and state tournaments ending in May.

TRACK

Coach: Corey Spaulding

The indoor track season runs from December 1 to the first week of March. The outdoor season runs from March 1 to the first week in June with the state championship meet. Conditioning and tryouts begin the second week of January for those not involved in another sport. The boys track program has produced numerous state champions over the years in running and jumping events. The class of 2001 produced Tyson Gay, State Champion and 100 meter record holder, NCAA 100 meter Champion, World 100 meter Champion and American record holder.

VOLLEYBALL

Coach: Chris Langston

Volleyball starts on July 15 and ends at the end of October. Tryouts are July 15-16, and the varsity team attends team camp in July. Freshmen, JV and Varsity teams play a full schedule, including tournaments on at least 3 weekends of the season. Players play or practice 6 days a week from team selections to the second week of October.

WRESTLING

Coach: William Green

Practice begins October 1 with the season lasting from November through February. Each wrestler must maintain a specific weight.

B. CO-CURRICULAR ACTIVITIES

BAND

Directors: Chuck Smith and Dee Bishop

The "Pride of the Bluegrass" is open to students who can demonstrate instrumental skill and are prepared for a total band program including marching band. The marching band performs at football games, parades, and in various weekend competitions. As a jazz band and a concert band it stages public performances and is recognized regionally and nationally as a premier band program. Lafayette has 70+ years of tradition and outstanding achievement in all categories. All students in band **MUST** participate in marching band unless involved in a fall sport.

CHORAL ENSEMBLES

Directors: Ryan Marsh & Laura Howard

1. Girls and Boys Chorus - These choruses are designed primarily for beginning and intermediate choral instruction. They will provide an understanding of the fundamentals of proper vocal techniques, choral techniques, and music theory (as it applies to selected pieces). Special attention will be given to individual vocal development through small ensembles and solo work. Students also will be prepared for future membership in Lafayette's advanced choirs.

2. Advanced Women's Choir

Director: Laura Howard

This is an auditioned ensemble of ladies, grades 9-12 who demonstrate a passion for choral music. This ensemble focuses on furthering the development of music literacy skills and vocal technique. The students in this choir will be introduced to various styles of music, cultures and languages. The Advanced Women's Choir will participate in many festivals, clinics and concerts throughout the school year, proudly representing the Lafayette Choral Music Department.

3. The Lafayette Singers

Director: Ryan Marsh

This group serves as the main focal point of the Vocal/Choral Music Department at Lafayette. Its proud tradition exemplifies the quality of the outstanding choral music which has become a part of the history of Lafayette High School. "Singers" is a performance oriented class geared to expose students to a plethora of vocal/choral literature, ranging from the various historical styles through rehearsal and performance. Students will be given the opportunity to learn proper vocal/choral techniques, breathing skills, sight-reading skills, and basic musicianship (theory and history). Performances will take place throughout the school year, and students will be given opportunities to participate individually, as well as in the choral ensemble. Lafayette Singers is open to students by audition or by director recommendation.

4. Lafayette Chorale

Director: Ryan Marsh

The Lafayette Chorale is the advanced vocal ensemble of the Choral department at Lafayette. Chorale is a performance-oriented class geared to expose students to the highest quality and variety in choral literature, ranging from the various historical styles through rehearsal and performance. Students will be given the opportunity to learn proper vocal/choral techniques, breathing skills, sight-reading skills, and basic musicianship (theory and history). Performances will take place throughout the school year and students will be given opportunities to participate individually, as well as in the choral ensemble. Lafayette Chorale is open to students by audition only. Chorale is a weighted grade course.

5. Madrigal Singers

Director: Ryan Marsh

This is a small ensemble which is open primarily to advanced vocal music students (usually 11-12 grades). Students in this ensemble will study and perform music from virtually all stylistic and historic periods, and they will learn advanced vocal/choral techniques, sight-reading, and basic musicianship (theory and history).

Visit www.lafayettechoir.org for more information about the choirs.

THE MARQUIS

Sponsor: Courtney Calk

Yearbook carries both journalism credit and co-curricular recognition. The Marquis has won national recognition. Students make written application for staff positions in January during scheduling.

ORCHESTRA

Director: Phil Kent

The Lafayette Orchestra is a nationally known organization. The orchestra program consists of four string orchestras that perform approximately 6-7 times a year. The Lafayette Symphony Orchestra performs as a full orchestra approximately twice a year. The orchestras have two performances a year where multiple students from several schools across the district participate. One of these is the Play-a-thon in October and the other is the Area concert in April. The Lafayette Orchestras continually receive Distinguished ratings at Assessment Festival, Solo & Ensemble and State Solo & Ensemble. The Lafayette Orchestra program travels around the country performing at different venues and exhibiting its motto "*Pride through Performance.*"

THE LAFAYETTE TIMES

Sponsor: Sherri McPherson

The Lafayette Times is the student run newspaper that is run through the Journalism class.

C. EXTRACURRICULAR ACTIVITIES

ACADEMIC TEAM

Sponsor: Brad Bernhard & Chris Griffith

The Lafayette Academic Team consists of both varsity and junior varsity teams participating in quick recall type tournaments in Kentucky and throughout the Southeastern United States. We also compete in the KAAC Governor's Cup Competition. Topics include world and US history, art, music, literature, math, and science. The team practices three days per week after school beginning in September. Students cannot have any D's or F's in order to participate.

ACTS OF KINDNESS (AOK)

Sponsor: Vanessa Baker

Random Acts of Kindness (AOK) Club's mission is to do all things with kindness and to make Lafayette a better place by simple acts such as handing out encouraging notes, helping custodians, hand out "love bags"

of toiletries, gift cards, etc., or flowers randomly. Member criteria calls for those who must be willing to help others generously with a positive attitude.

AMERICAN SIGN LANGUAGE CLUB Sponsor: Susan Stephens

American Sign Language Club is open to anyone interested in learning the basics of sign language. Students are also encouraged to check out ASL books that are available for checkout in the school library.

ANIME CLUB Sponsor: Clara Graham

The Anime Club meets one afternoon per week, after school, for 60-90 minutes. During this time, students watch animated Japanese programs, read manga, draw, and discuss items of Japanese culture. Other related activities, such as Dance Dance Revolution, are occasionally scheduled. Any student interested in Japanese anime, manga, or related items, is welcomed to attend.

ART CLUB Sponsor: David Page

We strive to aid members in attaining the highest quality artwork, build character, and provide service to our schools and community.

BETA CLUB Sponsor: Scott Emmons

Beta Club honorary society is a club that honors students for academic achievement, leadership, and service. It is open to students having high overall grades and displaying school or community service. GPA requirements: (using unweighted grades) Seniors, 3.0, Juniors, 3.2, Sophomores, 3.4 and Freshman 3.6. Beta Club members are expected to attend meetings (second Wednesday of every month) during the school year and do at least twenty hours of community service. There is a one-time fee for national dues. Club members attend the Kentucky Beta Club convention and organize Lafayette's Battle of the Bands.

BLACK STUDENT UNION Sponsor: Stevie Lemons

The Black Student Union aspires to be a community of diverse students celebrating diversity in cultures within and outside of Lafayette. It is a place to promote friendship, unity, and tolerance. We strive to uplift and recognize the positivity differences can bring to our communities.

BOARD GAME CLUB Sponsor: Chris McCurry

Board Game Club meets after school on Wednesdays from 3:30 to 5:30. Members play strategic boards in a welcoming and collaborative environment. Anyone can join!

CHESS CLUB Sponsor: TBD

The Chess Club meets one afternoon per week, after school, for 60-90 minutes. During this time, students play chess, and discuss chess strategies. Some students choose to independently attend chess tournaments, competing in individual and team categories. Any student interested in chess is welcome to attend.

DECA Sponsor: Todd Reynolds

Distributive Education Clubs of America (DECA) is an Association of Marketing Students. Students participate in a number of student activities designed to develop the competencies needed to prepare for and advance in marketing, merchandising and management careers. The DECA Region, State and National Competency Based Competitive Events Programs and Career Development Conferences facilitate effective integration of DECA as an integral part of the total marketing education instructional program.

EDUCATORS RISING Sponsor: Rhonda Mullins

Educators Rising cultivates highly skilled educators by guiding young people on a path to becoming accomplished teachers, beginning in high school and extending through college and into the profession. This co-curricular club exists to help guide students toward a high quality, hands-on exploration of teaching. As a national network, we are able to build resources and create connections that can significantly boost your impact day-in and day-out. As a member of Lafayette Ed. Rising, you will have an opportunity to attend conferences, compete in 20 different education career areas, experience teaching on and off campus, and take dual credit courses in the education field.

ENVIRONMENTAL CLUB

Sponsor: Brad Bernhard & Meredith Bernhard

A service oriented club for students who want to support our school's environmental and sustainability efforts. Students who share a concern and a passion about stewardship towards protecting our Earth meet once a month and focus on projects to make our school more eco-friendly. Projects include new levels of recycling, promoting community involvement, and engagement of earth-friendly practices.

FCCLA

Sponsor: Helen Graham

Family, Career and Community Leaders of America (FCCLA) is a dynamic and effective national student organization that helps young men and women become leaders and address important family, personal, work and societal issues through Family and Consumer Sciences Education. This student run organization competes in Star Events, travels to regional and national conferences and works with other schools in the Unite to Read program. This is a co-curricular club for Family and Consumer Science students. The club meets once a month during class and once a month outside of class. Officers meet twice a month. There is a \$15.00 affiliation fee collected with class fees.

FCA

Sponsor: Kim Grasso

Fellowship of Christian Athletes (FCA) is a national, faith-based organization. Our school club emphasizes developing character, serving the school, and serving the community. Students will have the opportunity to interact with college and professional athletes, listen to local speakers, and participate in social events. While the club focuses on athletes and coaches, anyone is welcome to join or visit the club, and no dues are required. The group gets together every Wednesday morning at 7:50 in room 213.

FIDM Fashion Club

Sponsor: Helen Graham

The FIDM Fashion Club sponsored by FIDM (Fashion Institute of Design and Merchandising) allows students to explore the exciting world of fashion and design in general. This club gives students the privilege to learn about how garments are constructed, some graphic design (dealing with advertisements), a little interior design, and the elements/principles of design as well. Rather than just staying within the school realms, this club will be committed to working with fashion in the community of Lexington to broaden the influence of the LHS FIDM Fashion Club. Students will have the opportunity to create and edit a fashion based magazine; the magazine will consist of fashion advice, news or upcoming events in the school and/or the Lexington community (fashion wise). There will be a fall preview and spring fashion show to showcase the members' designs. There will be a \$5 fee for materials.

FRENCH BOOK CLUB (La Société Littéraire)

Sponsor: Tracy Lambert

French Book Club is a way for intermediate French students to improve pronunciation, fluency, and reading comprehension. Our book list includes contemporary young adult literature such as Harry Potter, Twilight, and Lemony Snicket's Series of Unfortunate Events as well as poetry from well-known French authors. Students in French 3 or above and with various ability levels are encouraged to join us every Friday from 3:30-4:15.

FRENCH CLUB

Sponsor: Tracy Lambert

Are you interested in learning more about French and Francophone culture? Maybe you're just starting out in French but you're not too comfortable with your speaking abilities. The French Club is for you. To be in French Club, you don't have to SPEAK French—you just have to LOVE French! We meet on the first Monday of every month from 3:30-4:15 to learn something new about French culture and to be around others who share our interest. Oh, and BTW, we ALWAYS have great food, great friends, and great fun.

FRENCH HONOR SOCIETY

Sponsor: Tracy Lambert

French Honor Society is a national recognized, invitation-only group. Any student in French 3 or higher with an A average in French and a B+ average in other classes is invited to join the FHS. This service-based group provides tutors and mentors to lower-level French students. We also have fun while increasing our language skills at our monthly social meetings over coffee. FHS members who complete their service requirement and attend meetings earn the privilege of wearing special blue, white, and red honor cords at graduation. French Honor Society meets the first Friday of every month from 5:00-6:00 PM. On Facebook at "French Club Lafayette High School Lexington Kentucky"

FRESHMAN CLASS

Sponsor: Katie Franklin

Incoming freshmen are welcomed to Lafayette with an orientation and workshop. A class shirt will be made available for purchase. Students with 3.0 GPA, and acceptable conduct are invited to the end of the semester "Make the Grade" recognition parties in the spring and the fall. Freshmen are also encouraged to run for class officer positions, as well as the freshmen class E-Board.

GAY STRAIGHT ALLIANCE (GSA)

Sponsor: Julie Bennington & Lauren Sherrow

Lafayette's GSA is a student-run club that brings together LGBTQIA+ and straight allies to support each other, provide a safe place to socialize, and advocate for safe schools as well as inclusive school policies. The club welcomes students of all sexual orientations, gender identities and expressions. Join us for fun activities like picnics, movie screenings, and conferences, just to name a few! Contact Ms. Bennington or Ms. Sherrow for further questions. Meetings are held every other Thursday from 3:15 – 4:30 in room 254.

G.I.R.L.S.

Sponsor: Kathryn Chastain

This is a Run/Walk club that helps mentor participants with Picadome Elementary's Girls on the Run program. Students participate in 2 5K runs during the school year. Only requirement is to wear tennis shoes.

GREEN DOT

Sponsor: Kathryn Chastain

Green Dot is a bullying prevention program that focuses on how to train students to be active bystanders to help prevent potentially negative situations proactively.

HARAMBEE CLUB & STEP TEAM

Sponsor: Erica Mackey

Harambee is the Swahili word for unity. In Kenya, Harambee, is the name of a Kenyan tradition that involves community service events, eg. fund-raising or development activities, community clean ups. Lafayette's Harambee Club and other Harambees in the district are founded upon these same traditions. We would like to promote unity in our school through group activities such as a gospel choir, step team and service projects, while creating a platform for students specifically, but not limited to, that of African-American decent, reminding them of their worthy contributions to their own community. All interested students should see the club sponsor for an application.

INTERNATIONAL THESPIANS SOCIETY

Sponsor: Amie Kiesling

A typical play requires a six to eight week time commitment and practices are held both after school and on weekends. Any student interested can be involved. Students are also recruited to work on costumes, set, makeup, sound, lighting and non-acting duties. Lafayette stages one musical and one comedy/drama each year. Interested students also travel to professional performances in Lexington, Louisville, and Cincinnati. Students usually enroll in drama class and receive full academic credit for their efforts, but that is not a requirement for trying out for individual productions.

INTERNATIONAL TUTORING CLUB

Sponsor: Tim Mitsumori

The International Tutoring Club (ITC) is an after school tutoring club for students who live in bi-lingual households. ITC meets after school in Mr. Mitsumori's room (205). Students meet from 3:30 – 5:00 p.m. Incentive field trips, snacks, and limited bus tokens are provided. ITC is funded through Partners for Youth and the Youth Services Center (YSC). Applications are available in the YSC or in Room 205.

JUNIOR CLASS

Sponsor: Chelse' Bugg & Jennie McClanahan

Juniors host the prom, which requires much of the school year to plan and fund. Class elections are held in the fall and applications are due early in the school year. Students must listen to announcements.

LAFAYETTE BOOK AND FILM CLUB

Sponsor: Katie Franklin

Lafayette Book & Film Club is a student lead organization for students of all grades who want more connection to books & films that are not already covered in their English or other core classes. We meet every other Thursday to discuss what we have read for the given section of our chosen book. After each book is read, we gather for a movie party with popcorn, conversations & entertainment. All meetings and gatherings take place in the sponsor's room.

LAFAYETTE GEOGRAPHICAL SOCIETY Sponsor: Whitney Walker

The Lafayette Geographical Society is an organization open to all LHS students interested in geography. Besides having lots of fun, the club will promote geography at LHS and work collaboratively with local universities and organizations that support and enhance geographical education and literacy. Geography careers will be explored as well.

LAFAYETTE MEDICAL RELIEF CLUB Sponsor: Andrew Denmark

The LMR club gives Lafayette students a chance to learn about and coordinate fundraising efforts for areas of the world that are in need of direct medical relief, often in the form of food, medicine and first aid. This type of medical relief is typically focused on needs resulting from natural disasters and poverty. This club also provides a place for students to explore different facets of professions in the medical field and hear from guest speakers about what life is like working as a nurse, doctor, pharmacist, dentist, technician, etc. Any and all students are welcome to attend LMR club meetings.

LEGIT Sponsor: Kathryn Chastain

This group provides mentorship for incoming 8th graders while they are visiting Lafayette on their Transition Day to prepare them for high school.

LIFESTREAM CLUB Sponsors: Ashley Reed, Susan Owens, and Courtney Williams

Lifestream is about creating ripples and encouraging students to extend themselves to others in order to foster a better community for all to enjoy. Lifestream meetings encourage students in general education and special education to breakdown barriers through social opportunities. Meetings are held in a relaxed environment, promote positive social interactions, and allow students to make connections with other students. Club members are invited to a weekend event once a month. These outings encourage students to support their classmates in the community, and foster shared areas of interest. It is an opportunity for students to model friendship skills and improve peer interactions.

MU ALPHA THETA Sponsor: Laura Gravitt & Michele Honeycutt

Mu Alpha Theta is a national math honorary. Lafayette's chapter has over 150 members. In order to be eligible for membership, a student has to have taken three (3) college preparatory math classes (must be in Algebra II or higher), has to have maintained an overall unweighted GPA of 3.0 and has to have maintained an overall GPA of 3.0 in all math classes. Our service project is a tutoring program for our feeder middle schools and to help with the math ESS program at Lafayette. Members are required to commit to one hour of math tutoring. Dues are \$20 initially and \$10 a year after that. The group traditionally has a social event in the spring at Joe Bologna's.

NATIONAL ART HONOR SOCIETY Sponsor: David Page & Sarah Detraz

NATIONAL HONOR SOCIETY Sponsor: Rachele Hardin

Juniors and seniors are eligible for initiation into the National Honor Society. They are required to have a 3.6 unweighted grade point average. Any student eligible for National Honor Society who has transferred from another school or district must fulfill Lafayette's requirements for National Honor Society. Election of officers will be held in early fall with students who were inducted as juniors. Induction of new members will be conducted in the spring. Students who have received school consequences for a Major Cheating violation shall be removed from NHS.

OUTDOORS CLUB Sponsors: Sarah Detraz

The Lafayette Outdoors Club is a student driven organization designed to connect members with nature, no matter their background or athletic ability. Members have the opportunity to enjoy activities in the outdoors and raise awareness on its preservation for the enjoyment of future generations. The club provides a challenging environment where students engage in responsible behavior and build leadership skills in the outdoors

SENIOR CLASS

Sponsor: Matt Cornett

The senior schedule traditionally includes a picnic, lock-in, dinner dance, ice skating and other events. Senior class officers, according to the Senior Class Constitution, must have an unweighted 3.5 GPA. E-Board Members must have an unweighted 2.5 GPA. The senior class E-Board meets about once a month and organizes a senior class fall and spring event, the Senior Dinner Dance, as well as other events that arise during the year. All seniors are invited to participate in all senior class activities.

SOPHOMORE CLASS

Sponsor: Chelse' Bugg & Jennie McClanahan

The sophomore class elects presidents, vice-presidents, treasurers, and secretaries in the early part of the school year. By October, sophomores may apply for E-Board. Any sophomore can be on E-Board; however, these students must meet behavior standards appropriate for leadership positions. Meetings are held once a month until it is dance season (late February to early April) and then meets once a week. E-Board members must attend the Sophomore Class Dance. There is a fundraiser in the fall.

SPANISH CLUB

Sponsor: Jordan Yeager

The Lafayette Spanish Club is a social and service club that explores the language and varied cultures of Spanish speaking countries. The club is open to all students currently or previously enrolled in a Spanish language class. During meetings, students celebrate and learn more about the traditions, customs and music of Spain, Mexico, the Caribbean and Latin America, including Mexico's Independence Day, El Día de los Muertos, Salsa dance, Cinco de Mayo and the Running of the Bulls. One meeting takes place at a local Mexican restaurant and breakfast meetings where "churros y chocolate" are served take place at Lafayette throughout the school year. T-shirts are available for purchase and dues for the year are \$10. Meeting times are varied and newsletters to announce upcoming meetings are distributed in Spanish classes. ¡Bienvenidos a todos! (Welcome to all!)

SPANISH HONOR SOCIETY

Sponsor: Jordan Yeager

Spanish Honorary Society is for students with three or more semesters of Spanish, a 3.5 average in Spanish and a 2.0 overall GPA. Activities include formal invitation, initiation ceremony, picnics, dinner, and participation at the state convention.

SPEECH TEAM

Sponsors: TBD

The Lafayette Speech Team is open to any student at Lafayette. The team competes on state and national levels. Members of the team compete in any one of eleven categories, ranging from solo acting and humorous interpretation to extemp, original oratory and impromptu speaking. The season extends from the end of October through March on the state level and June on the national level. The team competes in tournaments sponsored by the Kentucky High School Speech League, the Kentucky Educational Speech and Drama Association League, the National Catholics Forensics League. Travel is required, with some overnight trips. Students also will become members of the National Forensics League based upon their competition on the state level. Auditions are September and May.

STLP

Sponsor: Chris Bryant

The Student Technology Leadership Program is an organization that helps develop technology within students from various walks of life. We focus on various technology-based concepts like networking, coding, game development, animation and computer art. We meet once a week after school in Room 133.

STUDENT COUNCIL

Sponsor: Jesse Peters & Sophie Schwab

The Student Council sponsors homecoming, new student orientation, annual blood drive and toy/food drives. The Student Council tries to give students a positive experience with student leadership and the democratic process. It also tries to unite the students, school administration, faculty, and the community in common endeavors. Interested students may be elected as representatives by petitioning at-large on a limited basis. The Student Council meets twice a month during the school day.

TABLE TOP/RPG CLUB

Sponsor: Laurel Regnier

The Tabletop Role Playing Games Club is a social club that meets once a week and students play a variety of games such as Dungeons & Dragons, Outbreak Undead, Champions, and self-designed campaigns. Players use their imaginations to form a simulated adventure. It is open to all LHS students.

TATU

Sponsor: Jesse Peters & Sophie Schwab

Teens Against Tobacco Use is a very active committee of the Student Council. Members participate in anti-smoking campaigns in the school and give presentations at area middle and elementary schools.

TSA

Sponsor: Marty Nolan

The Technology Student Association is for students interested in the activities and programs of the Tech. Ed. department.

Dues - \$9.00 National + \$3.00 State + \$3.00 Local(School) = \$15.00

Participating in TSA activities provides every member the opportunity to develop good attitudes and leadership abilities. Some of the special benefits of membership include:

- Learn new skills through programs and competitions
- Develop and use leadership skills
- Earn recognition and prestige
- Meet and work with business and industry leaders
- Learn about careers in technology
- Plan and attend social events

Ultimate Frisbee Club

Sponsor: Dylan Perraut

Y-CLUB

Sponsor: Sherri McPherson

This club is open to all students at Lafayette and is sponsored by the Kentucky YMCA Youth Association. The club participates in service and fundraising events at school. Members pay \$10.00 a year membership fee which entitles them to reduced rates for the extremely popular KYA (Kentucky Youth Assembly) in November and KUNA (Kentucky United Nations Assembly) in March. These conferences last three days and require students to miss two days of school.

YOUNG DEMOCRATS

Sponsor: Whitney Walker

YOUNG REPUBLICANS

Sponsor: TBD

YSC TEENBOARD

Sponsor: Kathryn Chastain

The Youth Services Center Teen Board acts as a student advisory council for the Youth Services Center. This very diverse group of students works together to improve the services of the YSC and to sponsor activities and programs for LHS. At the beginning of the school year, students may apply for an interview and service begins in late September. There are bi-monthly meetings on Mondays after school and 3-4 retreats on non-school days. The Teen Board participates in many team building and leadership trainings as well as diversity education. One school-wide program that the Teen Board sponsors is Mix It Up. Applications are available outside the YSC and should be returned prior to the deadline.

Chapter 7: Privileges

Many school activities are privileges. These include, but are not limited to, parking on-campus as a senior, going on a field trip, participation in or attendance at athletic events, clubs, and organizations, and participation in special events such as Prom & Homecoming. Students are not entitled to participate in these. These are privileges that must be earned. The maintenance of these privileges depends on high standards of behavior. Any privilege may have its own set of rules and regulations that must be followed in order to keep the privilege.

A. HALL PASS USE

The staff at Lafayette has given a lot of thought to a hall policy that is fair to all. We have attempted to balance the needs of students who have to leave the room for personal reasons with the need to stay in class to receive instruction. We have noticed a direct link between students who abuse the hall pass privilege with poor performance academically and behaviorally. To strike a balance, we have crafted the following rules:

1. Hall Passes are not permitted during the first ten minutes & last ten minutes of class. This is the 10-10 rule.
2. Students shall be limited to 4 passes for each class in a semester. Students will use the EOS computer system to check in and out while using a hall pass.
3. A regulation hall pass is required of all students excused from class for personal business such as going to the library, nurse's office, YSC, lavatory, getting a drink, counseling office, social worker, seeing another teacher, etc.
4. Students shall go directly to their hall pass destination and directly back to class.
5. Students going to the restroom or water fountain shall go the nearest restroom or water fountain on the same floor. Hall passes are color coded by zones of the building.
6. A student shall not use a hall pass for more than 5 minutes without prior arrangements being made with the teacher.
7. Only one student shall be able to use a hall pass in the classroom at a time.
8. Students shall keep the regulation hall pass (laminated, on a lanyard) visible at all times by either carrying it in his/her hands or wearing it.
9. If questioned about hall pass use by any adult, the student will respond respectfully and truthfully.
10. The teacher in whose class the student belongs has the right to decide if or when the student is permitted to leave the class. Leaving class without permission is considered Failure to Follow Staff Instructions for which the student may receive administrative consequences including but not limited to revocation of all hall pass privileges.
11. These rules result in students having 32 hall passes per semester plus 3 breaks every day and a lunch period. We believe this is adequate for any student who does not have a specific medical condition.
12. A student with a medical condition that creates a need for unlimited hall passes must bring in a doctor's note to the main office for approval. This note must be updated every school year and in some cases, twice a year. A Release of Information must be signed by the parent to allow for school/physician collaboration.
13. Hall Passes may not be used to leave the building. Students shall leave the building only under the supervision of a teacher (for example, fire drills or a PE activity). Seniors parked in the senior lot may not go to their cars during the day unless they have written permission from the main office.
14. Student Aides shall follow the classroom hall pass rules as though they were regular students in the class.
15. Students who abuse the hall pass privilege or violate other school rules while out on a hall pass may have hall pass privileges revoked or limited.

B. PROM

Only students who are Juniors or Seniors as of the first day of school may purchase tickets. Freshmen and Sophomores may attend prom but only if they are the guest of a Junior or Senior. Guest Contracts are required for any guest who is not a Lafayette student. There is a ONE GUEST LIMIT Per Student. Tickets for Prom may be purchased in the weeks leading up to Prom. Students going to Prom must be present at school the day before Prom. JUNIORS AND SENIORS ATTENDING PROM MUST HAVE ALL FEES PAID PRIOR TO BUYING A TICKET. STUDENTS NEEDING A PAYMENT PLAN SHOULD SEE MR. ROYSTER. TICKETS ARE NOT FOR SALE AT THE DOOR. THEY MUST BE PURCHASED IN ADVANCE. ALL SCHOOL RULES APPLY.

C. STUDENT AIDES

As part of their schedule, students may elect to serve as an aide for a teacher with whom they have a positive relationship. Students who chose to be an aide should have a positive attitude about the class material. They should have the desire, and ability to help students in the class. They should also help the teacher do some clerical chores. Teachers may not have more than one student aide per class and student aides may not serve as an aide for more than one block. Student Aides are required to be on grade level and to follow the same classroom rules and procedures as the regular students. Student Aides must take lunch with the class in which they aide. Aides shall follow the hall pass rules as though they were regular students. Under no circumstances shall teachers allow aides to leave campus.

D. OFF-CAMPUS CLASSES

Off-Campus classes include EBCE, Community Service, Child Care, and Retail Training. Students enrolled in these classes must exercise great responsibility in getting to their site on time, returning to school as scheduled, proper attendance procedures, etc. Students who fail to meet the requirements of their off-campus assignment may be withdrawn from the site and enrolled in class on-campus. It is especially important that students follow correct procedures for signing out to go to their site.

E. EVENT SPECTATOR

Students are encouraged to attend a variety of school events to support their fellow students. During events, all spectators are expected to engage in good sportsmanship. From the district "Athletic Guidelines for High Schools"... The following behaviors are unacceptable at Fayette County Public High School athletic events. Violators will be requested to leave the premises. Extreme violation or repeated instances of unacceptable behavior will result in permanent exclusion from Fayette County Public Schools athletic events:

1. Verbally berating players, coaches, officials, administrators or spectators.
2. Use of obscene language or gestures directed at players, coaches, officials, administration or spectators.
3. Any use of physical violence or the threat of violence directed at players, coaches, officials, administration or spectators.

Chapter 8: Student Safety

A. AFTER SCHOOL SUPERVISION

Students in the building after dismissal must be only those students who have a legitimate reason to be here such as members of a team, club, or organization that is meeting. Also permitted are those who are attending ESS or who have an administrator's approval to be here. These students must be with their sponsor, coach or teacher. All other students must leave the building by 3:25 pm or wait for pick-up quietly in the rotunda.

B. ALLERGIES

Our school is an **Allergen Aware School**. We have many students with various food and environmental allergies and some have Life-Threatening Allergies. Our goal is to decrease the exposure of the allergen to the affected student. Please be aware of signs posted in certain areas, classrooms, or on tables in our cafeteria and refrain from eating or using the potential allergen in those areas. We have staff that are trained in the use of emergency medications for anaphylaxis. If your student has an allergy, please contact our Food Service Director and your student's counselor.

C. MEDICATION

Students shall not share or give one another medication under any circumstance. This includes over-the-counter medication such as Tylenol and cough syrup and dietary supplements or vitamins. Violation of this important rule shall result in significant disciplinary action including, but not limited to, suspension or expulsion. Students may NOT be in possession of any non-prescription, nicotine delivery device.

If a student needs to take medication at school, the following conditions must be met:

1. Medication must be prescribed by medical personnel (including over-the-counter).
2. The parent must request dispensing of the medication in writing.
3. A parent note and written orders of medical personnel must be submitted to school personnel for all medications, including over-the-counter.
4. All medications and notes shall be turned in to the counseling office.
5. All medications must be in the original container.
6. All medications shall be kept secure in the counseling office and dispensed by our trained personnel.
7. Students shall NOT administer their own medication and may not carry any medication with them (exceptions: emergency medication such as an asthma inhaler or epi-pen. Information must be on file with the school.)
8. Under certain conditions, students may carry and self-administer medication but in all cases a physician's statement and the proper forms must be on file in the counseling office.

D. OUTSIDE DOORS

Students shall not open any outside door to let people in once school has begun. This includes opening the door for other students. All students who must enter the building after school has begun must enter through the front door only. Students shall not enter by any other door. Do NOT let people in the building by any door for any reason - EVEN IF YOU KNOW THEM.

E. PERSONAL VALUABLES

Students should never leave valuables untended. Always assume that doors will be unlocked. You are responsible for your personal items. The most common items that are targets of school theft are small technology items (headphones, tablets, laptops) and fundraiser money/candy. Such items can disappear in an instant. Items that are lost or stolen may be reported to our law enforcement officials. The school is not responsible for lost or stolen items. Students should NEVER be in the possession of OTHER student's electronic devices.

F. RIDING A DIFFERENT BUS

If a student needs to ride a different bus than usual, that student shall turn in a note explaining the reasons and signed by a parent/guardian, and the note shall include a phone number where the parent/guardian may be reached that day. The note is to be turned in to the main office before 8:30 am on the day the alternate transportation is needed. A boarding pass can then be prepared for the student, who can pick it up immediately after dismissal. If a student is going home with another student, a note is required from a parent/guardian of both students.

G. VISITORS

Students who see visitors in the building without a badge shall notify the nearest staff member immediately. There must be no outside people in the building without permission and without signing in to the main office. This includes family members and friends. Student visitors are not allowed except for those cases in which the administration has granted prior approval. These will only be considered in cases of organized activities such as the Sister Cities Program.

H. BADGES

Students will be required to have their badges on their lanyards and around their neck before being allowed to enter the building. If a staff member asks to see a student's badge they are expected to comply with that request. Students MUST not have other student's badges in their possession. Replacement badges will be able to be purchased or charged to student fees account at a cost of \$2/badge. Badges will be used to purchase meals in the cafeteria, sign in and out of class for a hall pass, checking out library books, checking in and out of school, and tardy tables.

I. METAL DETECTORS

Metal detectors will be set up in the bus foyer, front gym foyer, back gym foyer, SCAPA back door, and front door. Front door detector will be used after 8:25. Students will need to have their badges around their neck before being allowed to enter the building to go through the metal detectors. Students without badges will be required to go to the front entrance of Beeler Auditorium to purchase a replacement badge and then enter through the metal detector at that entry point.

J. EMERGENCIES & DRILLS

Throughout the school year there are fire, earthquake, severe weather, and lockdown drills that take place. Students are to stay with their classroom teacher. In the event of an emergency that requires the building to be evacuated, students and staff will exit the building as quickly as possible and then meet their teacher at their designated location outside either in front, side, or back of Lafayette.

Chapter 9: Expectations

GENERAL EXPECTATIONS:

1. Make academics your top priority
2. Respect yourself and others
3. Safety first

CLASSROOM EXPECTATIONS:

- Come prepared to class
- Arrive to class on time
- Follow all classroom rules
- Hand assignments in on time
- Keep hands and feet to yourself
- Allow others to be heard
- Treat all teachers and classmates kindly
- Respond positively to teachers and peers
- Use appropriate language and tone
- Cooperate with teacher directives
- Sign out before using a hall-pass

HALLWAY EXPECTATIONS:

- Arrive to class on time
- Wait for the teacher/bell for dismissal
- Always get permission to leave class and have a hallway pass on you
- Respond positively to staff
- Keep hands and feet to self
- Be courteous of others and keep noise level to a low
- If listening to music, it should be low enough to hear announcements
- Keep center of hallway clear

CAFETERIA EXPECTATIONS:

- Arrive to lunch on time
- Use a pass for the library
- Leave lunch on time to make it back to class on time
- Respond positively to staff
- Wait your turn in line
- Clean up after yourself
- Be courteous to others
- DO NOT THROW FOOD OR ANY OBJECTS
- Keep exits and aisles clear

Chapter 10: Behavior Code

A. DISCIPLINE POLICIES, GUIDELINES, AND PROCEDURES

State, district and school policies and guidelines are established for the safety of students and school personnel for the creation of a positive learning environment. Students are expected to comply with these guidelines. Failure to do so will result in consequences explained in the district publication "Statement on Rights and Responsibilities and Student Code of Conduct." In addition to any consequences for misconduct described here, a principal may remove school privileges such as participation in or attendance at extracurricular activities, games, and dances. The misconduct and consequences listed here are not a complete list and are not meant to override administrative discretion.

SAFE/ISS ROOM

Included among an administrator's disciplinary actions is referral to the SAFE (Suspension and Failure Eliminated) room or ISS (In School Suspension) room. As an alternative to suspension, referral to SAFE is the most serious in-school disciplinary consequence. It is a short-term removal of a student from the regular school routine. Students in SAFE or ISS are supervised at all times and are required to continue instructional activities from their regular schedule, but are isolated from the larger student body.

ASSIGNMENT TO SAFE/ISS

Students may be assigned to SAFE by an administrator or SAFE personnel. Teachers shall not assign students to SAFE. An administrator may assign a student to SAFE for any partial day or multiple days, as appropriate, upon referral by a teacher or a call by a teacher to the office to remove a student from the classroom. Students assigned to SAFE must turn in their cell phone/electronic device while in SAFE. Students who are absent the day they are assigned SAFE will be required to make up any assigned time missed.

CLASSWORK

Students are required to complete classwork while in SAFE. If a test is being missed, the teacher will be notified, and the student will be allowed to take the test in SAFE. If a student does not have a test to take, SAFE personnel will attempt to get the student's assignments from the class to work on while in SAFE. Students who know they are assigned SAFE in advance should go to all teachers before the start of the school day to collect assignments. At times, SAFE personnel will notify teachers and request work be sent to the SAFE room. Any homework that is due in the class must be turned in to SAFE personnel upon arrival to the SAFE room. The student is responsible for checking with the teacher to be sure all missing assignments were obtained. The student shall receive full credit for work completed in SAFE (provided it is completed on time) and is allowed to make up all missed class work.

BEHAVIOR IN SAFE

SAFE is considered an alternative to suspension. Students who persistently engage in misbehavior in the SAFE room leave the school little choice but suspension. Each event will be handled on a case-by-case basis. Persistent disorder will not be tolerated.

SUSPENSION

Students that are suspended for an infraction shall not be on any campus or involved in any school activity for the duration of the suspension. Student shall receive full credit for work missed and turned in within district guidelines for an excused absence. All students who are suspended will be assigned one day of SAFE/ISS upon returning to school as part of any consequence received for the initial infraction.

B. BULLYING OR HARASSMENT

GUIDELINES

Bullying refers to intentional, repeated hurtful acts, words or other behaviors that involve an imbalance of power. These may include, but are not limited to name calling, teasing, threatening, social exclusion, and cyber-bullying. In some cases, students may be guilty of both bullying each other.

Harassment/Discrimination FCPS has adopted policies that prohibit harassment and denial of equal opportunity for students. No discrimination is allowed on the basis of race, color, national origin, age, religion, sex, gender identity, sexual orientation, or disability. FCPS is committed to an environment free from harassment/discrimination for all students.

Examples of prohibited conduct include:

Name calling, unwanted touching, spreading sexual rumors, making sexual comments, questioning another student's ability, offensive jokes, pictures, or comments based on the categories above.

Cyber-bullying Students who engage in cyber-bullying of any kind may be guilty of Harassing Communications (KRS 525.080) which is a Class B Misdemeanor. The law states, in part, that a person is guilty of harassing communications when he or she, "communicates, while enrolled as a student in a local school district, with or about another school student, anonymously or otherwise, by telephone, the Internet, telegraph, mail, or any other form of electronic or written communication in a manner which a reasonable person under the circumstances should know would cause the other student to suffer fear of physical harm, intimidation, humiliation, or embarrassment and which serves no purpose of legitimate communication."

These behaviors are not tolerated at Lafayette High School. They create a climate of hostility, intimidation and personal discomfort that is unacceptable. Any student who feels he or she is a victim of these behaviors is strongly encouraged to report such instances to a faculty member.

Students who are the victims of bullying or witness bullying shall report these incidents to a staff member as soon as is reasonable. If students are bullied in any way by phone, text message, email, internet posting, etc., these items should be kept and shown to school administration if at all possible. All students are entitled to come to school and be free from any form of harassment. Please note that students may receive school consequences for cyber-bullying even if it takes place off-campus. Free Speech protections do not apply to speech that causes or threatens a substantial disruption on campus, including school activities, violent altercations or a significant interference with a student's educational performance and involvement in school activities.

Students may also use the STOP tip line to anonymously report any bullying or other potentially harmful behaviors they witness during the course of the school day via the school's web page.

CONSEQUENCES

Students who engage in bullying or harassment may receive a variety of consequences depending on the total context of the situation. Each case will be handled differently. In more extreme cases students may be suspended, referred to an alternative school, or recommended for expulsion.

C. CHEATING

RATIONALE

The importance of ethics in today's society cannot be overestimated. The staff of Lafayette believes it is their responsibility to educate students in the ways of writing, research, and documentation but also to hold students accountable for their ethics. Cheating and plagiarism are considered very serious offenses in the academic realm. Student writing and other work that is accomplished through cheating or plagiarism whether intentional or not, will not be accepted.

PLAGIARISM DEFINED

The MLA Style Manual defines plagiarism as, using another person's ideas or expressions in your writing without acknowledging the source. And, to give the impression that you wrote or thought something that you in fact borrowed from someone. There are various levels of plagiarism from inappropriate citation in a research paper to full out copying of entire texts. Some plagiarism may be unintentional while in other instances the

student full well knows he or she is intending to pass off the work of others as his or her own. Cheating off of peers is a type of plagiarism and is dishonest. Any fraudulent means by which a student attempts to gain academic advantage is a form of cheating.

TEACHER RESPONSIBILITIES

Teachers shall educate students on what plagiarism is and how to avoid it. They will clarify which assignments are individual assignments and which can be completed through collaboration with peers. They will assist students who are having difficulty with research assignments and conference with students who ask for help.

STUDENT RESPONSIBILITIES

Follow the instructions given by the teacher. Ask for help when uncertain about how to proceed with assignments, especially written assignments such as essays and research papers that require citations. Do your own work. Assume all work must be completed without collaboration unless you are specifically instructed otherwise. Do not help other students cheat or plagiarize. If you allow another student to plagiarize or cheat off of your work, you will be held to the same consequences. Do not give another student your work!

MINOR VIOLATION

- Cheating/Plagiarism may be unintentional or minor in scope.
- Cheating/Plagiarism may reasonably be assumed to be due to ignorance or inexperience.
- Writing may have incorrect or grossly incomplete citations.
- A homework assignment, daily assignment, or formative assessment may demonstrate copying or cheating but this amounts to less than a majority of the assignment.
- A homework assignment, daily assignment, or formative assessment may show evidence of inappropriate use of technology and resources to complete assignments counter to the teacher's instructions.
- Cell phone out during a test or for part of a test whether there is evidence of use or not.

First Offense: A conference with teacher about cheating/plagiarism with an opportunity to make up the grade for reduced credit through an alternate assignment. The teacher shall call the parent and submit a referral to the office. The referral will be for documentation only. There is no administrative consequence.

MAJOR VIOLATION

- Cheating/Plagiarism may be intentional or major in scope.
- The writing may have large sections of a paper that are copied from another source.
- The essay or paper is largely not of the student's own creation.
- The test, project, or summative assignment may show evidence of copying or cheating off of another student.
- The test, project, or summative assignment may show evidence of inappropriate use of technology and resources to complete the assignment.
- A homework assignment, daily assignment, or formative assessment may demonstrate copying or cheating that amounts to a majority of the assignment.
- The second offense of what would otherwise be a minor violation is considered a major violation.
- Digital reproduction of test materials (ex: taking a picture of a test whether it is sent to others or not).

First Offense: a conference with the teacher about plagiarism, a zero grade on the assignment, a teacher call to the parent, and a referral to the office. The student shall be assigned SAFE for up to one day and shall complete a tutorial on plagiarism. The teacher may provide an alternate assignment only after consultation with administration. The student shall be denied admission to the National Honor Society or removed if currently a member.

Second Offense: A zero grade on the assignment, a teacher call to the parent, and a referral to the office. The student may be suspended for one day. The teacher may provide an alternate assignment only after consultation with administration.

D. DAMAGING PROPERTY

This includes a wide range of behaviors from permanent damage that requires repair to defacing property such as with pencils or markers. Behaviors that impact computers or computer networks without permission fall into this category as well. Depending on the degree of damage, students may be criminally charged.

E. DANGEROUS INSTRUMENT

Possession of any item that falls in to this category is a violation. Examples include laser pointers, pocket knives, pepper spray, mace, fireworks, flares, ammunition, Tasers, box cutter, smoke bombs, stink bombs, etc. Possession of any of these items at any school related event is considered a serious violation and will result in suspension from school. Even if an item is not classified as a Dangerous Instrument, it still may be prohibited at school. This is considered contraband.

"Contraband" is defined as any item that may lead to bodily injury or cause a disruption to school operations. These are items that are NOT permitted at any school related activity. The consequences for bringing these items to school vary depending on the item. These items will be confiscated and will not be returned.

Additional consequences may apply. These items include, but are not limited to:

- Alcohol or items that contain alcohol.
- Any toy or device that creates a disturbance (ex: laser pointer, talking doll).
- Balloons and other inflatable toys.
- Cigarettes, E-Cigarettes & accessories, cigars, lighters, matches, vaping oils, etc.
- Clothing and accessories that might prove dangerous.
- Drug/Drug paraphernalia.
- Gang related items.
- Gambling devices such as dice or playing cards.
- Items that a reasonable person would find highly offensive, such as pornography.
- Music devices with speakers, Bluetooth speakers.
- OTC or prescription medication or supplements (except doctor approved with verification turned in)
- Permanent markers.
- Personal defense items, such as mace, pepper spray.
- Personally owned volleyballs, basketballs, etc.
- Skateboards, skates, and scooters (must not be brought in the building).
- Weapons of any kind, lookalike weapons (BB Guns), or any item that can reasonably be expected to be a weapon.

F. DISORDERLY CONDUCT (BOARD)

Extremely disruptive behaviors that do not quite meet the threshold for a law violation but nevertheless result in major disruption to the educational setting in which the student's behavior is intentionally disruptive and non-responsive to correction.

G. DISREGARDING SAFETY

This violation means any action or behavior with the potential to injure self or others. Examples might be playful pushing, horse-playing, propping a door open, pulling a chair out from under another student, throwing an item such as a pencil or book, or running in the hallway. Behavior that actually results in an injury may be treated as a more serious offense.

H. DISRUPTIVE BEHAVIOR

This violation encompasses a class of behaviors that are low level but result in disruption to the learning environment. Some examples include continually talking out of turn in class, yelling in the hall or class, making jokes that get the classroom off task, making distracting noises, distracting other students or the teacher, or failure to remain seated.

I. DRESS CODE

RATIONALE

The general atmosphere of a school must be conducive to learning. It is part of the mission of the school to prepare students for typical workplace standards. Student dress that presents a danger to self or others or can reasonably be expected to cause a disruption will not be accepted. In the interest of health, safety, cleanliness, decency, and decorum among students, certain expectations shall be enforced. The school administration has final judgment over any questions regarding the dress code. Typically, students are instructed to adjust their clothing to be in compliance with the school dress code. As long as the student complies with the initial instruction and maintains that compliance throughout the day, there is no other consequence. Students who refuse to comply with the dress code or initially comply but later revert to their initial violation, may receive additional school consequences. Students who persistently violate dress code may receive more serious consequences.

CONSEQUENCES

At any time, the school may contact the parent and advise that additional clothing be brought to school. The student may be required to stay in the office or SAFE until the clothing is adjusted or until the end of the school day. The Youth Service Center is a resource that may be used to help students correct inappropriate dress. Certain items, such as hats, may be confiscated. A suspension may occur at any time a student refuses to adjust his or her clothing as requested or to provide the item to the principal.

GUIDELINES

Item	ALL
All	<ul style="list-style-type: none">• No writing or images that are vulgar, sexually suggestive, profane, harassing to any group, potentially gang-related, contain weapons or violence, or are alcohol, tobacco, or drug related.• Undergarments or clothes worn as undergarments must be covered at all times.• No extremes of dress that, in the opinion of school administration, will cause a disruption to the school day.
Head Coverings	<ul style="list-style-type: none">• No hats, caps, bandanas, hoods, etc. unless related to a student's religion will be permitted. This shall be enforced upon entering the building until dismissal.
Footwear	<ul style="list-style-type: none">• Must be worn at all times.
Accessories	<ul style="list-style-type: none">• No sunglasses.• No chains or studs that could be considered a danger to others.• No blankets.
Shirts, Tops, Blouses	<ul style="list-style-type: none">• No tank tops, halter tops, or tube tops.• Belly, back, and chest must be covered at all times.• Hoodies are permitted but the hood must be kept completely down.• Any see-through material must not be any more revealing than other clothing that follows the dress code.
Pants, Shorts, Skirts, and Dresses	<ul style="list-style-type: none">• Shall be worn at the waist.• No sagging.• No holes above fingertip length.• Must be at least fingertip length (shorts and skirts).

J. ENDANGERING OTHERS

This violation includes behavior that not only creates a substantial risk of injury but also attempting to persuade or compel someone to take those risks. Hazing would fall in to this category as would conducting dares that are dangerous. Additional behavior in this category would be operating a bike, skateboard, or vehicle in an unsafe manner or encouraging others to engage in a conflict or confrontation.

K. FAILURE TO FOLLOW STAFF DIRECTIONS

Students are expected to following the directions of any staff member at any time. This includes teachers, administration, counselors, custodians, cafeteria workers, secretaries, paraeducators, bus drivers, substitute teachers, coaches, and even adult volunteers. This also includes following all posted and published rules in this handbook, district handbook, or postings on walls. Insubordination or defiance of any of these may result in school consequences. Common violations include not stopping at a tardy table, failure to turn over a cell phone when requested, refusing to complete class assignments, disregarding specific directions such as to stop talking or to be seated.

L. FALSE NOTE/REPORT

This violation means to provide false information in any format. This could include lying to a staff member verbally or in writing. It would even include students who communicate information they believe to be true but they have no real knowledge and act as though they do. Also, student who claim to have no knowledge of a specific rule violation when questioned but it is later verified that they do. Student who turn in false parent notes or submit fake STOP Tiplines have committed this infraction.

M. FIGHT

This violation means engaging in mutually aggressive physical actions involving physical contact where some injury may occur. It does not matter who starts the fight. If both students engage in fighting, both will receive consequences. Each student is responsible to taking reasonable steps to avoid physical conflict. This violation is considered quite serious and students who engage in this conduct can expect severe consequences.

N. GANG ACTIVITY, PROMOTING

This violation means displaying any sign, signal, or gesture that is commonly known to represent affiliation of any gang that participates violence, criminal activity, or disruption. This includes graffiti that is commonly known to represent gang affiliation as well.

O. INAPPROPRIATE SEXUAL BEHAVIOR

This violation means engaging in any mutual, consensual sexual activity.

P. LEAVING CAMPUS

Any student who leaves campus or who enters the campus of another Fayette County Public School without authorization has committed this violation. Students are expected to remain on campus once they have arrived at school. This includes students who arrive before the start of school, no matter what time. To preserve a safe environment, an adult with legal guardianship is required to sign a student out of school, no matter the reason for dismissal (including students 18 years or older). Students are not permitted to leave campus until their classes are finished or a valid checkout process has been completed. After checkout, students must leave campus and shall not return during the school day without checking in at the attendance office. Any student who returns to campus will be questioned and searched. Those students who have an early dismissal are not in violation of this policy. All EBCE/Co-op students will be required to show a pass before leaving school grounds. Student parking permits may be revoked for violation.

Q. LOOK-ALIKE DRUG POSSESSION, DISTRIBUTION

Students who attempt to pass off or pretend that they are in possession, distributing, or using drugs, shall receive consequences as though they are.

R. LOOK-ALIKE WEAPON

This violation means possessing, transporting, receiving, exchanging, selling, transferring, distributing, or exhibiting any look-alike, toy, or facsimile of a deadly weapon as defined under KRS. Consequences are severe and will likely result in expulsion.

S. MISSED DETENTION

Any student who is assigned ISS or SAFE but does not attend has committed this infraction.

T. OUT OF ASSIGNED AREA

RATIONALE

Students who are Out of Assigned Area jeopardize school safety and disrupt the educational mission of the school. Students who are not in their assigned area are not being supervised by appropriate staff. They are knowingly breaking school rules. It is often during these times that students have conflict with other students, vandalize school property, disrupt classrooms, and smoke on campus. Students who are "Out of Assigned Area" often find other trouble to get in to that can lead to even greater consequences.

GUIDELINES

1. When given a hall pass, the student is to go directly to their destination and directly back. Do not go to any other place.
2. When given a hall pass for a restroom or water break, go to the nearest restroom or water fountain on the same floor.
3. Hall passes should be for no more than 5 minutes unless there are extenuating circumstances that have already been communicated to the adult who gave you the hall pass.
4. During lunch students may NOT go to the library without a library pass.
5. During lunch, you must stay in the cafeteria. You may use the restroom in the gym foyer but you must return directly to the cafeteria after using the restroom.
6. Vocational students must stay in the cafeteria until dismissed just like all other students. They may not leave the building and board buses early.
7. Within five minutes of the beginning of lunch, classroom areas of the building are strictly off limits unless you have a hall pass from a teacher.
8. Do not loiter or purchase items in the cafeteria except during your assigned lunch.
9. You may not leave the building without written permission from front office during school hours.
10. Do not enter classrooms when it is not your scheduled block unless you have permission from the teacher who is present.
11. Students shall leave the building after dismissal and shall not loiter in the building without being a participant in a planned, supervised activity.
12. EBCE, Co-op, Child Care, and Community Service students shall leave at their regular, appointed time. They may not be in the building outside of their regularly scheduled time.

U. PERSONAL ELECTRONIC DEVICES

RATIONALE

Lafayette High School seeks to achieve a balance that recognizes student wishes to have reasonable access to personal electronic devices (cell phones, smart phones, tablet devices, laptop computers, headphones, Kindles, etc.) while maintaining a strong educational focus in classrooms. In an era of rapidly expanding technology, we recognize that part of our mission is to teach responsible use of these technologies (digital citizenship). This involves defining times in which these devices may and may not be used and also providing opportunities for using these devices in ways that enhance learning. The school shall not be responsible for any device that is damaged, lost, or stolen at any time.

GUIDELINES

1. During all non-instructional time, personal electronic devices MAY be used. Non-instructional time is defined as before 8:25, after 3:15, passing time in the hallways (not in classrooms), and lunch. Use of such devices during these times must not result in disruption to the school environment or educational mission. Devices may not be used to broadcast music or make other sounds.
2. During all instructional time, personal electronic devices are NOT to be used without specific permission granted by the classroom teacher or substitute teacher. All such devices must be turned off and kept out of sight in the student's backpack, purse, pocket etc. Students in violation (devices that are in use, heard, or seen even if turned off) will have their device confiscated. Students who have their device out during a test or quiz are subject to receiving consequences under cheating.
3. Use of these devices in conjunction with headphones is PROHIBITED AT ANY TIME from 8:25-3:15 without specific teacher permission. Headphones may NOT be used during passing time. Headphones shall be completely put away.
4. Use of any device to take pictures, movies, or create audio recordings is PROHIBITED AT ANY TIME without specific teacher permission. Such use may be in violation of state and federal laws and the student may be subject to additional penalties.
5. Students should NEVER be in the possession of OTHER student's personal electronic devices at any time for any reason.

CONSEQUENCES

For violation of these rules and confiscation of devices, the following procedure shall be followed:

1. First Offense - Confiscation of device and returned to student's parent/guardian the following school day. The device may be picked up in the main office from 7:30 – 4:00 on school days.
2. Second Offense - Confiscation of device and returned to student's parent/guardian at the end of three school days. The device may be picked up in the main office from 7:30 – 4:00 on school days.
3. Third Offense – Appropriate consequences determined by a principal as outlined in the Fayette County Public School Code of Conduct for Failure to Follow Staff Directions.
4. Failure to turn device over when requested by any staff member shall be considered a Personal Telecom Device violation.

V. PRESENT WHILE SUSPENDED

Any student who shows up to any school campus or any school event regardless of location while suspended, has committed this violation.

W. PROFANITY OR VULGARITY

Profanity is the use of vulgar language. Vulgarity is the use of obscene or indecent language or gestures and shows lack of respect for self and others. The consequences for this misconduct vary widely depending on circumstances, context, and intent. Profanity or vulgarity directed at another person will be considered VERBAL ABUSE and will be dealt with more severely.

X. PUBLIC DISPLAY OF AFFECTION

This violation means engaging in consensual behaviors such as touching, hugging, kissing, groping, massaging, or fondling on campus that is beyond casual contact. Even if students are in a secluded area of the building with no other students around, this would still be a violation.

Y. SELF-ENDANGERMENT

Students that engage in behavior that can reasonably be seen to jeopardize personal safety have committed this violation. This includes the threat of self-harm. This may include making public statements about harming one's self. This may include behaviors such as dodging cars, climbing trees, or coming to school smelling of marijuana.

Z. SKIPPING CLASS

Students who hide out on campus but do not go to class as assigned are guilty of this violation. This may include hiding in the stairwells, restroom, or wandering the halls. Also it may include leaving the building to avoid class but not leaving campus. Even though students maybe with a staff member or in the library, if they have not gone to their assigned classroom to receive permission, they would be guilty of this violation.

GUIDELINES

A student shall be considered skipping if he or she:

- Fails to report to or remain in an area assigned by the teacher (ex: library).
- Fails to report to the office at the beginning of the period when an illness (or other problem) prevents the student from attending classes.
- Fails to return to class from an approved appointment (Example: Student returns from a dental appointment, checks in to the attendance office, but does not report to assigned class).
- Is late for class and has not reported to Tardy Check-In Table within ten minutes.
- Is out of class on a hall pass for an excessive amount of time.
- Is present on campus without attending classes.
- Leaves class without the teacher's permission for an extended period of time.
- Is habitually late to first block even though the student is present on school grounds.

AA. SMOKING or TOBACCO-OTHER or CHEWING-TOBACCO

The use of tobacco and tobacco products is a health and safety issue. Tobacco products may not be used in any school building, on school grounds, during field trips, or during any school activity regardless of the location or time. Tobacco products, lighters, e-cigarettes and accessories, vape oils or smoking paraphernalia found at school shall be confiscated and disposed. Since tobacco and related items are contraband, the possession of tobacco products carries the same consequences as the use of tobacco products. Students may NOT be in possession of any of these items at any time for any reason.

BB. STEALING

This violation is uncommon as most violations of stealing involve law enforcement and are considered a law violation known as LARCENY. Occasionally, administration may choose to adjudicate an offense as a lower level STEALING when the value of such items is exceedingly low. This offense as well as the loaw violation, LARCENY, may include possessing found items or possessing items stolen by another person. Even if students are not currently in possession but are known to have been in possession, this would still be a violation. Students who conspire with another student to steal property even if they were never in possession of the item can be guilty of this violation as well. Electronic hacking, illicit access, or creating illicit copies of teacher materials is also considered STEALING.

CC. TARDY TO CLASS

GUIDELINES

A student shall be considered tardy to class if he or she is not inside the classroom, with both feet, when the tardy bell finishes ringing. All students are expected to be on time to every class including when returning to class from lunch. Students not in class after the tardy bell has rung shall immediately report to the nearest Tardy Table. Students will not be permitted to enter class late unless they have a valid written excuse from school personnel OR they have checked in with the Tardy Table. Students may be escorted to the Tardy Table by staff and after checking in, will be escorted to class. Students may receive a grade of "zero" for any assignment missed due to an unexcused tardy. All students that are tardy to the school building must check in at the front office and get a tardy slip before reporting to class. Tardies "to school" are counted as truancy events. Tardies "to class" are disciplinary events. Students who are unaccounted for after ten minutes will be considered skipping.

CONSEQUENCES

9 tardies ISS

DD. THREATENING (STAFF or STUDENT)

This violation means threatening a staff member or another student. Threats can be implied or explicit, verbal, use of gestures or body language, or communicated electronically or in writing. Students that communicate threats between one person to another are also guilty of threatening. Students cannot play off such behavior as joking or teasing.

EE. VERBAL ABUSE

Verbal Abuse constitutes a broad range of rude or disrespectful language or interactions. Examples include, but are not limited to name-calling, offensive jokes, teasing, disrespectful language, insulting, spreading rumors about someone, being combative toward staff, talking back to staff, using profanity toward another person, engaging in malicious criticism, or any socially rude interaction. This would also include confronting a peer. Verbal peer conflict of any kind at school is not permitted. Students may request mediation or seek other remedies from administration.

FF. VIOLATION OF STATE OR FEDERAL LAW

State or federal law violation will be initially handled by school law enforcement. Administrative disciplinary action will depend upon police or court action and the severity of the violation. Punishment may range from a probationary period following consultation with parents, legal authorities, and IAKSS staff to a maximum suspension of ten days and/or a recommendation for enrollment in alternative school or expulsion.

GG. POSSESSION OF A WEAPON/SALE OF ILLEGAL DRUGS

Possession of a deadly weapon or the sale or transfer of illegal drugs will require a recommendation that the student involved appear before the Board of Education for an expulsion hearing and/or referral to an alternative school. Look Alike Deadly Weapons are held to the same standards.

Chapter 11: Attendance

A. ATTENDANCE EXPECTATIONS

All students are expected to attend school every day and be on time. As long as students remain on the roster of Lafayette High School, students will be held accountable for their attendance and under Kentucky state law, guardians may be held accountable for a child's attendance as well.

B. EXCUSED ABSENCE NOTES

All absence notes must be turned in within three days of returning to school from the absence. The only exception to this is absences due to Educational Enhancement. Educational Enhancements absences are approved through IAKSS Department of Pupil Personnel. Family vacations to historical sites and museums are not considered Educational Enhancement but may be excused as a regular absence under #14 below.

If an absence excuse note is not received within three days of returning to school, the absence shall be unexcused. Ideally, notes for absences will be turned in the same day the student returns as this will facilitate receipt of make-up assignments. It is the child and parent's responsibility to see to it that attendance notes are received by the attendance office. Notes are entered daily. Parents may check Infinite Campus to verify if an attendance note has been entered. For students who have difficulty turning notes in on time, parent notes may be faxed directly to the attendance office at (859) 381-4021. If a student is sent home for illness by the school, the student will be excused for that day; however, if the student is absent additional days the note requirements apply. If a child has a chronic illness, the parent/guardian may request additional parent notes by contacting the Director of Pupil Personnel at It's About Kids Support Services (IAKSS) at 381-4100.

Notes to school for absences, early dismissals, late arrivals or tardies must include:

1. Student's first and last name (printed).
2. The current date.
3. The date(s) of the absence (not just the day of the week).
4. An explanation of the reason for the absence.
5. The signature of the parent/guardian or medical professional.
6. The current phone number of the parent/guardian if signed by parent/guardian.

C. CHECK IN/CHECK OUT PROCEDURES

For all late arrivals and early dismissals, students must check with the Front Office immediately after arrival or before departure. Students may not leave or enter school without checking through the Front Office (exception: students with a regularly assigned off-campus activity such as EBCE, Co-op, or Community Service.) A note must be provided to insure the check in/out is excused (see Permissible Excuses).

In all cases in which an adult is picking up a student, the adult MUST be on the approved list of people who can check the student out of school AND the adult MUST have a photo ID. Adults may be added or removed from the list of approved check in/out adults by filling out the "Household Verification Form."

All check outs will require direct communication between the school and the parent/guardian. Students under 18 may NOT be dismissed over the phone, including students who are drivers. Parents/guardians MUST come inside to check out their student.

D. TARDY TO SCHOOL

All students who are late to school and tardy to first block must check in with the Front Office. Students who are late to school with a valid excuse will present the note at check in. Please note that parents may only write ten tardy excuse notes due to illness during the year. To be excused, additional notes must be provided by medical personnel. Additional reasons that make a tardy excused are the same that make an absence excused (see "Permissible Excuses").

E. PERMISSIBLE EXCUSES:

NOTE: Please see the district "Student Code of Conduct" for the complete text.

1. Death in the student's immediate family.
2. Illness of the student (parent notes limited to ten total absences per year, no limit to notes from a medical professional).
3. Religious holidays.
4. Medical and dental appointments (excused for appointment and travel time only). NOTE: Appointments REQUIRE an ORIGINAL note from the medical office. A parent note for a medical visit will be unexcused. Copies are not accepted.
5. Family emergencies requiring immediate attention (limit of 3 per year).
6. Visits to colleges or universities for juniors or seniors only (limit of 3 per year).
7. Attendance at Kentucky State Fair (per *KRS 158.070[7]*).
8. Court appearance (excused for court time and travel time only).
9. Military leave of parent stationed overseas (up to 10 days, per KRS 159.035).
10. Deployment of parent/guardian to active military duty (1 day, per KRS 159.035).
11. Return of parent/guardian from active military duty (1 day, per KRS 159.035).
12. Educational Enhancement Opportunity (up to 10 days for intensive educational experience in a core subject. This requires 5 day prior approval by school application).
13. Driver's license test, once per student for a half-day ONLY.
14. Other valid reasons as determined by the Principal (will only be considered for unusual circumstances that do not fit the conditions above).

F. VERIFICATION OF EXCUSE NOTES

District policy requires that all notes from a medical professional be original notes (no copies). Faxes and scans must be sent directly from the medical professional's office. Parents may not scan or fax doctor's notes.

G. UNEXCUSED ABSENCES

All absences that do not fit the conditions above or for which a proper note has not been turned in shall be deemed unexcused. Students shall not be given make-up work missed during unexcused absences. Common reasons that result in an absence being unexcused include notes that reference "traffic," "personal reasons," "going out of town," or "personal family event." Please specify the reason for the absence from the reasons given in "Permissible Excuses" above. If the parent writes a note for a medical appointment, the absence will be considered unexcused until the note is received from a medical professional.

Absence/Tardy Excuse Note

Student: _____
(Print First and Last Name)

Date of Absence(s)/Tardy: _____
(Include Calendar Date)

Reason: _____
(From the list of reasons below)

1. Death or severe illness in the student's immediate family.
2. Illness of the student
3. Religious holidays (requires prior approval).
4. Medical and dental appointments (note from medical office required)
5. Family emergency
6. Visits to colleges or universities (requires prior approval)
7. Attendance at Kentucky State Fair (requires prior approval)
8. Court appearance
9. Military leave of parent stationed overseas
10. Deployment of parent/guardian to active military duty
11. Return of parent/guardian from active military duty
12. Educational Enhancement Opportunity (requires 5 day prior approval by school application).
13. Driver's license test (once per student for a half-day ONLY.)
14. Other valid reasons as determined by the Principal

Explanation: _____

Parent Signature: _____

Today's Date: _____ Parent Phone: _____

Absence/Tardy Excuse Note

Student: _____
(Print First and Last Name)

Date of Absence(s)/Tardy: _____
(Include Calendar Date)

Reason: _____
(From the list of reasons below)

1. Death or severe illness in the student's immediate family.
2. Illness of the student
3. Religious holidays (requires prior approval).
4. Medical and dental appointments (note from medical office required)
5. Family emergency
6. Visits to colleges or universities (requires prior approval)
7. Attendance at Kentucky State Fair (requires prior approval)
8. Court appearance
9. Military leave of parent stationed overseas
10. Deployment of parent/guardian to active military duty
11. Return of parent/guardian from active military duty
12. Educational Enhancement Opportunity (requires 5 day prior approval by school application).
13. Driver's license test (once per student for a half-day ONLY.)
14. Other valid reasons as determined by the Principal

Explanation: _____

Parent Signature: _____

Today's Date: _____ Parent Phone: _____

Parent/Guardian Behavior Request for Assistance

Date _____

Student Name _____

Your name and relationship with the student _____

Background information:

Have you had a meeting with your student's teachers? _____

Does your student currently have a 504 plan? _____

Does your student currently receive services through Special Education? _____

Has your student ever received specially designed instruction, accommodations, and/or modifications? _____

What is your primary concern? Please be as specific as possible.

Does your student display any of these behaviors below? If so, please put a check mark in the box.

Internalizing Behaviors:

- Exhibits sadness or depression
- Sleeps a lot
- Is teased or bullied by peers
- Very shy or timid
- Withdrawn
- Aches./Sickness
- Other _____

Externalizing Behaviors:

- Impulsivity
- Fighting/physical aggression
- Constant talking
- Verbal abuse
- Non-compliance with expectations
- Horseplay/Pranks
- Other _____

Is there anything that you have tried at home that was or was not successful? Please be as specific as possible.
