



GREAT NEWS!

You can now receive information about school and district happenings and closings by phone call or by text. You will need access to the internet to do this. **If you do not have access to a computer or to the internet, please call your child's school and they will help you complete this process.**

To get started:

Enter Infinite Campus through the Parent Portal by one of these three ways:

- Visiting www.fcps.net and clicking the link in the top right corner of the page for Parent/Student Portal.
- Visiting www.fcps.net/IC and following the link from that page under "logging in." (This page also includes details about how to use Infinite Campus to track your child's progress in school.)
- Visiting <https://infinitecampus.fayette.kyschools.us/campus/portal/fayette.jsp>.

You will see:

Infinite Campus Transforming K12 Education®

Campus Portal Fayette County

Username

Password

Sign In >>

HELP ▾

District Notices

To Request an Activation Key or to have your Parent Portal account reset email: Parent.Portals@fayette.kyschools.us

Always include your name, your students' names, dates of birth and the schools they attend.

Learn More: [Parent Portal Tutorial](#)

The Fayette County District Code for mobile applications is **WYHBLW**.

If you have a user name and password, sign in.

If you have never used Infinite Campus before or have forgotten your user name and password, email Parent.Portals@fayette.kyschools.us and include your name, your students' names, dates of birth and the schools they attend.

Once logged in,
you will see:

Family
Messages >
Household Information >
Family Members >
User Account
Contact Preferences

Select Contact Preferences

Next, you
will see
this
page,
where
you can
choose
how you
would
like to
be
reached.

Message Contact Preferences

Email Address:

Secondary Email Address:

Instructions:

For each type of message (Emergency, Attendance, Behavior, General Notification, Priority Notification, Teacher) select how you prefer to receive that message.
You may select to receive a message on more than one device.
To change or add a phone number you will need to contact your school's administrative offices.

Please check the Text(SMS) check box if you would like to receive text messages sent by the school.

- If Text (SMS) option is enabled message and data rates may apply. Charges are dependent on your service plan which may include fees from your carrier to send and receive these text (SMS) messages.
- To opt out uncheck the text (SMS) box anytime.
- For support contact your district.

		Emergency	Attendance	Behavior	General Notification	Priority Notification	Teacher
Household Phone (859)555-3333	Voice	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
	Text (SMS)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cell Phone (859)555-5555	Voice	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
	Text (SMS)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Work Phone (859)555-2222	Voice	<input type="checkbox"/>					
	Text (SMS)	<input type="checkbox"/>					
Other Phone (859)555-1111	Voice	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
	Text (SMS)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Email (email.address@noreply.com)		<input checked="" type="checkbox"/>					
Secondary Email (email.address2@noreply.com)		<input checked="" type="checkbox"/>					

† Your district may send some communications in languages other than English, if you prefer to be contacted in a another language please specify your preferred language.

Preferred Language

TYPES OF MESSAGES INCLUDE:

EMERGENCY: This category would only be used in an extreme case of a health or safety emergency, so this is the one column where all boxes except work will always be checked. Work numbers have not been preselected because many of those numbers ring to a main switchboard. If you have a work number that rings only to your desk, you are encouraged to check the box for your work number. In the event of a crisis that would warrant using this method of communication, we would reach out to you in every way we have available.

ATTENDANCE: These calls go out to make you aware that your child is not at school or has missed one of their classes at school.

BEHAVIOR: Some schools are using this category to alert parents about behavioral situations their children encounter at school.

GENERAL NOTIFICATION: This is for routine announcements or special messages from your school or the district.

PRIORITY NOTIFICATION: This category is for snow calls and notifications about weather closings, delays or early dismissals. **If a decision is made the day before, calls will go out then. If the decision is made the day of, this call will go out at 5:30 a.m.** All boxes you check will receive the call or text, so you can decide if you want to receive only a text to a cell phone next to your bed, or whether you want every phone in your house to ring. If you uncheck all the boxes, you will not receive any notification about weather closings, delays or early dismissals.

TEACHER: This category is currently being used only for email contacts from your child's teacher or teachers.

Remember: If you need to update any of your contact information, please contact your child's school and they will be able to help you.