Fayette County Board of Education Planning Meeting

Conference Room C
701 East Main Street
Lexington, KY 40502
August 14, 2017
5:30 PM

A. CALL TO ORDER
   1. Roll Call

B. EXTEND WELCOME TO GUESTS

C. MOMENT OF SILENCE

D. PLEDGE OF ALLEGIANCE

E. READING OF MISSION STATEMENT

   Our mission is to create a collaborative community that ensures all students achieve at high levels and graduate prepared to excel in a global society.

F. APPROVAL OF AGENDA

   Approve the agenda with any changes voiced including the lifting of items from the consent section for discussion.
   
   1. Addendum:
      a. 
      b. 
   2. Deletions:
      a. 
      b. 

G. INTRODUCTIONS, RECOGNITIONS, PROCLAMATIONS AND RESOLUTIONS:

   1. Introductions
   2. Student Performance
      a. Performance, Lafayette High School Vocal Performance
   3. Recognitions
      a. Recognition, Halie Boyer, Ana Despa, Dorottya Gal and Katie Yang, Winburn Middle, Future Problem Solving Team, International Champions
      b. Recognition, Beaumont Middle, Several Winners, 2017 Family, Career and Community Leaders of America National Contest
      c. Recognition, Anna Sullinger, Beaumont Middle School, FCCLA Spirit of Advising Award
      d. Recognition, Henry Clay High School Boys' and Girls' Lacrosse, State Champions
e. Recognition, The Learning Center, Alternative Program of Distinction

f. Recognition, Fayette County Public Schools, University of Kentucky's Community Partner of the Year


4. Proclamations

5. Resolutions

H. REPORTS, COMMUNICATIONS AND RESOLUTIONS:

1. Progress Reports

   a. Superintendent's Report
      
      1. Commissioner of KHSAA - Julian Tackett (Planning) Randy Peffer/Robbie Sayre
      
      2. Academic Services

      3. Equity Council Report Darryl Thompson

      4. Operations & Support Myron Thompson

2. Remarks by Citizens (persons who have signed up to speak):

   Fayette County Board of Education Policy 01.45 states,

   “...Members of the public may address the Board during the period set aside by the Board without submitting an item for the agenda. No action shall be taken during this portion of the meeting on issues raised by employees or the public unless deemed an emergency by the Board...”

   Please note: Speakers will not be allowed to make any disparaging or critical remarks about individuals or employees of the District. Critical comments or complaints are processed through the District’s complaint procedures, which afford the individuals to whom comments or complaints are directed, the opportunity for response and due process.

   a. There are two opportunities for the public to address the Board:

      At the beginning of the meeting, the public, who have signed up prior to the meeting, is invited to speak on items that are On the Agenda. This is not intended to be a time for debate, however, the Board will take the public's input into consideration when making their final decision this evening. Each speaker will be allowed a maximum of 5 minutes.

      At the end of the meeting, members of the public who have signed up prior to the meeting are invited to address the Board on any topic of District-related concern that is NOT on the official agenda for this meeting (Policy # 01.45). Please know that since these items are not on tonight's agenda, our Board may or may not comment. It is important to know that this is not intended to be a time where issues will be debated. The Chair will determine the amount of time for each speaker, depending upon the lateness of the hour and the number of speakers.

I. APPROVAL OF ROUTINE MATTERS:

J. APPROVAL OF CONSENT ITEMS:

   1. Award of Bids/ Proposals Myron Thompson

   2. Declaration of Surplus Myron Thompson

   3. Post Approval Placeholder Rodney Jackson
4. Approval of Proposed Change Order (No. Twenty-three) to the Contract for the Construction of Frederick Douglass High School BG 14-159
   Myron Thompson

5. Approval of Design Development Documents for the Construction of the New Elementary School at Athens-Boonesboro Road BG 17-185
   Myron Thompson

K. APPROVAL OF ACTION ITEMS:

1. Requests From Principals For Extended Trips (Planning)
   Chiefs of Schools

2. Contract - Sara Elaine Farris (Planning)
   Jennifer Dyar

3. Renewal of Contract for Data Warehouse & Dashboard Vendor (Planning)
   Billy Buchanan

4. Professional Leave by District Personnel (Planning)
   Jennifer Dyar

5. Job Description for Food Service (Planning)
   Jennifer Dyar

6. Job Description for Lead Web Application Developer (Planning)
   Jennifer Dyar

L. PLANNING DISCUSSION/INFORMATIONAL ITEMS:

1. 2016-17 School Health Reports (Planning)
   Debbie Boian

2. Data Security and Best Practices (Planning)
   Bob Moore

3. Monthly Financial Placeholder
   Rodney Jackson

4. Unaudited Year End Financial Placeholder
   Rodney Jackson

5. Adoption and Tax Levy Rates for School Purposes (Planning)
   Rodney Jackson

6. School Activity Report Placeholder
   Rodney Jackson

7. Personnel Changes for August 28, 2017 Board Agenda
   Jennifer Dyar

M. ORAL COMMUNICATIONS:

1. Public
   NOTICE: Our next item is where members of the public may address the Board on any topic of District-related concern that is NOT on the official agenda for this meeting (Policy # 1.45). Please know that since these items are not on tonight's agenda our Board may or may not comment. It is important to know that this is not intended to be a time where issues will be debated. The Chair will determine the amount of time for each speaker, depending upon the lateness of the hour and the number of speakers.

2. Board Request Summary
   A motion is in order to approve the following Board requests:
   a. __________
   b. __________
   c. __________

3. Other Business
   a. Board Discussion of Board Work
   b. Staff

N. MOTION MAKING AGENDA PART OF THE OFFICIAL BOARD MINUTES:
   A motion is in order to: "make the agenda dated August 14, 2017 on which action has been taken at this meeting, a part of the minutes as if copied in the minutes verbatim."

O. CLOSED SESSION:

   1. Reconvene in Open Session
      The Board will reconvene to discuss and, if necessary, take any votes on real property, pending litigation and personnel matters discussed in closed session.

P. ADJOURNMENT:
Complete supplemental detail concerning this agenda is available for public review during normal business hours, 8:00 a.m. to 5:00 p.m. at the District Office.
Executive Summary
Fayette County Public Schools Board Meeting
Agenda Item

MEETING: Planning  DATE:  8/7/2017

TOPIC:  Award of Bids/Proposals

PREPARED BY: Matt Moore

Recommended Action on:  8/28/2017
Action Item for Vote (REGULAR MEETING)

Superintendent Prior Approval:  No

Recommendation/Motion:  Approve the award recommendations for the listed bids, proposals and extensions.

Background/Rationale:  A summary of bids/proposals submitted from the Purchasing Department for approval.

Policy:  KRS 45A.365, KRS 45A.370

Fiscal Impact:  Included in attachment

Attachments(s):  Award of Bids/Proposals
AWARD OF BIDS/PROPOSALS

PLACEHOLDER
The following is a summary of bids/proposals submitted from the Purchasing Department for approval.

BIDS/PROPOSALS

<table>
<thead>
<tr>
<th>BID</th>
<th>MAILING ROSTER</th>
<th>DEPARTMENT</th>
<th>RESPONSE – NUMBER RECEIVED</th>
</tr>
</thead>
</table>
| 1. Bid 40-17 Ice Melt | 1. Economic Engine  
2. TSMSDC  
3. Commerce Lexington | Operations             |                            |
| 2. Bid 41-17 Construction Dumpster Service | 1. Economic Engine  
2. TSMSDC  
3. Commerce Lexington | Operations             | 2                          |
| 3. RFP 42-17 Nursing Services for Field Trips | 1. Economic Engine  
2. TSMSDC  
3. Commerce Lexington | Health and Wellness     | 1                          |
| 4. 47-17 Apparel/Screen Printing | 1. Economic Engine  
2. TSMSDC  
3. Commerce Lexington | Purchasing              |                            |
2. TSMSDC  
3. Commerce Lexington | Early Childhood         |                            |

BID CONTRACT EXTENSIONS

<table>
<thead>
<tr>
<th>BID CONTRACT EXTENSIONS</th>
<th>VENDOR</th>
<th>DEPARTMENT</th>
<th>YEAR OF EXTENSION</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. RFP 28-16 Sanitation and Cleaning Supplies Program</td>
<td>SMART Systems</td>
<td>Child Nutrition</td>
<td>1</td>
</tr>
</tbody>
</table>
PLACEHOLDER
1. Bid 40-17 Ice Melt

BACKGROUND AND RATIONALE:

Plant Operation has responsibility to provide snow removal for sidewalks for FCPS and administrative office buildings. Plant Operation staff needs ice melt to provide this service and to supply district custodians. A sealed bid was sent out according to KY Model Procurement to establish the best pricing for the district.

Vendor: The following bidders received specifications and have bid on the indicated contract:

Key to Markings
### - Recommended Bid Award

Company/Item

Contract Term: Beginning November 1, 2017 and ending October 30, 2018

PROPOSAL:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
<th>Funding Source</th>
<th>Recurring/ Nonrecurring</th>
<th>Measurable Expected Impact and Timeline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ice Melt</td>
<td>Last year’s expenditure was over $20,000.00</td>
<td>087</td>
<td>Recurring</td>
<td>Immediate impact to provide snow removal on sidewalks as needed throughout FCPS</td>
</tr>
</tbody>
</table>

Funding Key: 087 – Building Operation;

STAFF CONTACT: Ken Tate, Plant Operations

POLICY REFERENCE: KRS 45A.365

RECOMMENDATION: A motion is in order to: “accept bids from ______________________________”.
2. Bid 41-17 – Construction Dumpster Service

BACKGROUND AND RATIONALE:

This bid provides service to FCPS for construction dumpsters for the Division of Physical Support Services. Dumpsters are used daily for disposal of construction debris, auto parts from the bus garage and grounds maintenance debris, etc.

Vendor: The following bidders received specifications and have bid on the indicated contract:

<table>
<thead>
<tr>
<th>Company</th>
<th>Price Per Haul</th>
</tr>
</thead>
</table>

Contract Period: September 1, 2017 through August 31, 2018

PROPOSAL:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
<th>Funding Source</th>
<th>Recurring/Nonrecurring</th>
<th>Measurable Expected Impact and Timeline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Construction Dumpster Service</td>
<td>Last Fiscal Year expenditure was approximately $24,175.00</td>
<td>001 1 853 0421</td>
<td>Recurring</td>
<td>Will permit the District to continue operation without unacceptable disruption to the services required to support the educational process</td>
</tr>
</tbody>
</table>

Funding key: 001 – District Wide, 1 – General Fund, 853 – District Wide Financial Services, 0421 – Sanitation Services

STAFF CONTACT: Ken Tate, Director, Plant Operations

POLICY REFERENCE: KRS 45A.365

RECOMMENDATION: A motion is in order to: “accept the low bid from __________________________.”
3. RFP 42-17 – Nursing Services for Field Trips

**BACKGROUND AND RATIONALE:**

Nurses are needed for school field trips and an RFP was solicited to establish a contract for these services.

**Vendor:**

**Contract Period:** Beginning July 1, 2017 and ending June 30, 2018

**PROPOSAL:**

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Amount (estimated)</th>
<th>Funding Source</th>
<th>Recurring/Nonrecurring</th>
<th>Measurable Expected Impact and Timeline</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Over $20,000.00</td>
<td>General Fund</td>
<td>Recurring</td>
<td>Statutory Requirement</td>
</tr>
</tbody>
</table>

**Funding key:** 922 – Physical Support Services, 1 – General Fund, 0850 – Other Professional Services MUNIS ORG Code 0011072

**STAFF CONTACT:** Debbie Boian, Health and Wellness

**POLICY REFERENCE:** 03.111, 03.211, 03.13251, 03.23251

**RECOMMENDATION:** A motion is in order to: “award the contract for a one-year period with.”
4. Bid 47-17 Apparel/Screen Printing

BACKGROUND AND RATIONALE:

This contract is for schools and departments to purchase apparel and screen printing. This bid is necessary to ensure the best price for these items and to comply with the KY Model Procurement Code.

Vendor: The following bidders received specifications and have bid on the indicated contract:

<table>
<thead>
<tr>
<th>Company Name</th>
</tr>
</thead>
</table>

Key to Markings

### Recommended Bid Award

Contract Period: Beginning September 1, 2017 and ending August 31, 2018

PROPOSAL:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
<th>Funding Source</th>
<th>Recurring/Nonrecurring</th>
<th>Measurable Expected Impact and Timeline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apparel/Screen Printing</td>
<td>Last year’s expenditure was over $20,000</td>
<td>Schools and departments</td>
<td>Recurring</td>
<td>Immediate impact to enable FCPS to purchase apparel/ screen printing as needed and at the best price to prevent a disruption in the educational process.</td>
</tr>
</tbody>
</table>

Funding key: Schools and Departments

STAFF CONTACT: Dan Sawyers, Acting Director of Logistical Services and Purchasing

POLICY REFERENCE: KRS 45A.365

RECOMMENDATION: A motion is in order to:

“accept low bids from ______________________.”
5. Bid 49-17 Child Safety Vests

BACKGROUND AND RATIONALE:

This contract is for the pre-school department to purchase child safety vests so that pre-school age children can ride the bus with the proper safety belts. This bid is necessary to ensure the best price for these items and to comply with the KY Model Procurement Code.

Vendor: The following bidders received specifications and have bid on the indicated contract:

### Recommended Bid Award

<table>
<thead>
<tr>
<th>Company Name</th>
</tr>
</thead>
</table>

Contract Period: Beginning September 1, 2017 and ending August 31, 2018

PROPOSAL:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
<th>Funding Source</th>
<th>Recurring/Nonrecurring</th>
<th>Measurable Expected Impact and Timeline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Child Safety Vest</td>
<td>Expected to be around $40,000</td>
<td>General</td>
<td>Non-recurring</td>
<td>Immediate impact to enable FCPS preschoolers that ride the bus.</td>
</tr>
</tbody>
</table>

Funding key: Schools and Departments

STAFF CONTACT: Dan Sawyers, Acting Director of Logistical Services and Purchasing

POLICY REFERENCE: KRS 45A.365

RECOMMENDATION: A motion is in order to:

“accept low bids from ______________________.”
APPROVAL FOR BID CONTRACT EXTENSIONS

1. RFP 28-16 Sanitation and Cleaning Supplies Program for School Cafeterias

BACKGROUND AND RATIONALE:

Fayette County Public Schools Child Nutrition sent out an RFP for a Sanitation and Cleaning Supplies Program for school cafeterias last year. This contract was awarded to Smart Systems with the option to renew the contract on a yearly basis. Smart Systems has requested to renew the contract with a slight increase due to the opening of the new high school.

Vendor: Smart Systems

Contract Period: September 1, 2017 through August 31, 2018

PROPOSAL:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
<th>Funding Source</th>
<th>Recurring/Nonrecurring</th>
<th>Measurable Expected Impact and Timeline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sanitation and Cleaning Supplies</td>
<td>$193,500.00</td>
<td>Food Service Accounts</td>
<td>Recurring</td>
<td>Will permit the school cafeteria’s to maintain clean/sanitized operation and follow all HACCP requirements.</td>
</tr>
<tr>
<td>Program</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Funding key: Food Service Accounts

STAFF CONTACT: Janus Mankovich, Food Services

POLICY REFERENCE: KRS 45A.370

RECOMMENDATION: A motion is in order to: “extend the contract for a one year period to Smart Systems”.
Executive Summary
Fayette County Public Schools Board Meeting
Agenda Item

MEETING: Planning DATE: 8/7/2017

TOPIC: Declaration of Surplus

PREPARED BY: Matt Moore

Recommended Action on: 8/28/2017
Action Item for Vote (REGULAR MEETING)

Superintendent Prior Approval: No

Recommendation/Motion: Declaration of Surplus and intent to sell.

Background/Rationale: Plant Operations has several pieces of equipment that are no longer of use.

Policy: KRS45A.425

Fiscal Impact: Money resulting from sale of items will be returned to the general fund

Attachments(s): Declaration of Surplus
DECLARATION OF SURPLUS AND INTENT TO SELL

BACKGROUND AND RATIONALE:
Plant Operations has several pieces of equipment that are no longer of use. The District is presently using online auction or live auction for disposal and advertises the auctions on the FCPS Purchasing webpage. These resources have produced substantially more return than other methods of disposal.

Operations items include:
1. Snow-ex salt spreader Model Pro Vee 8000 Sn# F1-810420 Replaced
2. Snow-ex salt spreader Model Pro Vee 8000 sn# F1-811635 Replaced
3. Snow-ex salt spreader Model Pro Vee 8000 sn# F1-810917 Replaced
4. Western snow plow 8’ model 60390 sn# 03082610117760390 Replaced
5. Exmark zero turn 35hp 60” cut model LXS35BV605 sn# 730326 hour meter 288 (has 1105) Damaged
6. 1997 Ford Ranger Vin#1FTCR10A5VUC50559 91232 miles 20 years old and needs to be removed from fleet.

STAFF CONTACT: Thomas Oaks, Operations

POLICY REFERENCE: KRS 45A.425

RECOMMENDATION: A motion is in order to:
“Approve the declaration of surplus for the listed items, and authorize disposal pursuant to the reference policy.”
Executive Summary
Fayette County Public Schools Board Meeting
Agenda Item

MEETING: Planning

TOPIC: Post Approval Agenda Item Placeholder

PREPARED BY: Rodney Jackson

Recommended Action on: 8-28-2017 Action Item for Vote (REGULAR MEETING)

Superintendent Prior Approval: No

Recommendation/Motion: Upon examination of claims by the Board of Education a motion is in order to: “approve the action of the Chairman and Treasurer in issuing the checks above from the above listed accounts, approve all claims as submitted, direct the Treasurer to make payment accordingly, and enter official copies of all claims as listed into the Official Minutes of the Board of Education.”

Background/Rationale: This is a regular board agenda item, which allows for the timely approval and processing of checks and claims in accordance with board policy.

Policy: 01.11 (General Powers and Duties of the Board)

Fiscal Impact: NA

Attachments(s): One attachment
Executive Summary
Fayette County Public Schools Board Meeting
Agenda Item

MEETING: Regular  DATE: August 28, 2017

TOPIC: Approval of Proposed Change Order (No. Twenty-three) to the Contract for the Construction of Frederick Douglass High School BG 14-159

PREPARED BY: Myron Thompson, Senior Director, Operations & Support @ 381-4165

Recommended Action on: 8/28/2017
Consent Item

Superintendent Prior Approval: No

Recommendation/Motion: Approve the proposed additive Change Order No. Twenty-three to the contract with D.W. Wilburn, Inc. for the construction of Frederick Douglass High School in the amount of $8,908.79 (Eight Thousand, Nine Hundred Eight Dollars and Seventy-nine Cents), with an equivalent transfer of funds from Object Code 0840 to 0450, and a corresponding transfer of $447.46 (Four Hundred Forty-seven Dollars and Forty-six Cents) for design consultant fees from Object Code 0840 to 0346, subject to the approval of the Kentucky Department of Education, District Facilities Branch, per the provisions of 702 KAR 4:160.

Background/Rationale: The construction of a new high school to be located on 65 acres at 2000 Winchester Road (formerly 1970 Winchester Road) is listed as priority 1a.5 on FCPS’s 2013 District Facility Plan. Tate Hill Jacobs Architects produced final Construction Documents for bidding describing the construction of a new building totaling approximately 285,790 SF to serve 1,800 students. The 21st Century high school program was developed during a series of Building Committee meetings attended by FCPS instructional and administrative leadership, and refined in small group meetings where teachers provided direction related to collaborative teaching and project-based subject matter. The program is consistent with recent new high school projects across the nation and provides new building space that functions and supports current FCPS enrollment growth. Bids were received on May 7, 2015 and construction began in June, 2015. The Office of Facility Design & Construction, the design consultants and the local building code officials have reviewed the progress of the work. Changes to the original plans and specifications have been necessary in order to satisfy the requirements described below. Approval of these changes allows the work to be completed. The description and cost of these items are summarized as follows:

<table>
<thead>
<tr>
<th>Change to DPOs</th>
<th>Change to GC Contract</th>
<th>4.6% A/E FEE</th>
</tr>
</thead>
<tbody>
<tr>
<td>($3,336.40)</td>
<td>($0)</td>
<td>$0</td>
</tr>
<tr>
<td>$2,092.05</td>
<td>$96.23</td>
<td></td>
</tr>
</tbody>
</table>

To improve original plans and specs:
- Provide labor, materials and equipment to remove card readers, door position switches and associated electrical work and replace with cylinder locks on Kiln Room door; deduct: ($3,336.40)
- Provide labor, materials and equipment to adding wireless access point in Room A104; add: $2,092.05
- Provide labor, materials and equipment to revise electrical receptacles for workstations in Distributed Admin. Rooms B107, A207, B207 and C207; add: $5,543.34 and $254.99
- Provide labor, materials and equipment to add a water service shut-off valve in Mechanical Room; add: $1,954.08 and $89.89
- Provide labor, materials and equipment to paint louvers in Auditorium; add: $138.00 and $6.35

To correct deficient plans and specs:
- Provide labor, materials and equipment to add light fixture and occupancy sensor in Kitchen storage room; add: $814.34 and $0
- Provide labor, materials and equipment to add data outlets in Rooms A207 and C207 for copiers; add: $2,649.93 and $0
- Provide labor, materials and equipment to change the 3-compartment sink in Concessions E118 from a larger to a smaller unit; deduct: ($946.55) and $0

Total Change Order No. Twenty-three: $8,908.79
Design consultant fees: $447.46
Total Cost: $9,356.25

A 5% contingency ($3,102,200) is included in the project's available funds. There have been twenty-two previous change orders on this project. The cost of the current and all changes orders represents a 1.48% increase in the construction cost.

Policy: 702 KAR 4:160

Fiscal Impact:

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Construction</td>
<td>0003610</td>
<td>14159</td>
<td>0840</td>
<td>$1,056,191.80</td>
</tr>
</tbody>
</table>

Attachments(s): None

On motion by __________________________, seconded by ___________________________________, the Board approved the additive Change Order No. Twenty-three to the contract with D.W. Wilburn, Inc. for the construction of Frederick Douglass High School in the amount of $8,908.79 (Eight Thousand, Nine Hundred Eight Dollars and Seventy-nine Cents), with an equivalent transfer of funds from Object Code 0840 to 0450, and a corresponding transfer of $447.46 (Four Hundred Forty-seven Dollars and Forty-six Cents) for design consultant fees from Object Code 0840 to 0346, subject to the approval of the Kentucky Department of Education, District Facilities Branch, per the provisions of 702 KAR 4:160.

Melissa Bacon, Board Chair
Emmanuel Caulk, Superintendent
Executive Summary
Fayette County Public Schools Board Meeting
Agenda Item

MEETING: Regular DATE: August 28, 2017

TOPIC: Approval of Design Development Documents for the Construction of the New Elementary School at Athens-Boonesboro Road BG 17-185

PREPARED BY: Myron Thompson, Senior Director, Operations & Support @ 381-4165

Recommended Action on: 8/28/2017
Action Item for Vote (REGULAR MEETING)

Superintendent Prior Approval: No

Recommendation/Motion: Approve the Design Development Documents for the construction of the New Elementary School at Athens-Boonesboro Road, subject to the approval of the Kentucky Department of Education, District Facilities Branch, per the provisions of 702 KAR 4:160.

Background/Rationale: The construction of a new 650-student elementary school to be located on a new site is listed as priority 2a.1 on FCPS's 2013 District Facility Plan. It's been determined that the school shall be built to serve 750 students. The building construction project will be funded through a bond issue and is subject to the approval of the Kentucky Department of Education. A BG-1 Project Application for the construction, identifying the extent and cost of the work, has been approved by the Board and has been filed with the Kentucky Department of Education. At this time, the Board is required by 702 KAR 4:160 to indicate acceptance of the design development documents represented in the plans prepared by the design consultants EOP Architects. Based on the review of these documents by FCPS staff, the Office of Facility Design & Construction recommends approval of these plans. Upon the Board’s approval, these documents will be submitted to the KDE District Facilities Branch for review and approval prior to the preparation of construction documents.

Policy: 702 KAR 4:160

Fiscal Impact: N/A

Attachment: None

On motion by ______________________________, seconded by ______________________________, the Board approved the Design Development Documents for the construction of the New Elementary School at Athens-Boonesboro Road, subject to the approval of the Kentucky Department of Education, District Facilities Branch, per the provisions of 702 KAR 4:160.

Melissa Bacon, Board Chair
Emmanuel Caulk, Superintendent

AN EQUAL OPPORTUNITY SCHOOL DISTRICT
Board of Education: Melissa Bacon, Chair • Raymond Daniels, Vice Chair • Douglas Barnett • Daryl Love • Stephanie Spires
Superintendent Emmanuel Caulk

018
Executive Summary
Fayette County Public Schools Board Meeting
Agenda Item

MEETING: Planning DATE: 8/7/2017

TOPIC: Requests From Principals For Extended Trips

PREPARED BY: Chiefs of Schools

Recommended Action on: 8/14/2017
Action Item for Vote (PLANNING MEETING)

Superintendent Prior Approval: No

Recommendation/Motion: Approve the extended trip requests as listed.

Background/Rationale: These trips have been planned to enhance the education of participating students. Some of the trips involve educational projects while some are performance or competition events. All of the trips assist the students in dealing with people and events outside the ordinary realm of home and school. Each extended trip has been pre-planned and will be properly supervised. The itinerary for each trip, in addition to a list of participating students, has been included. Any trip taken during the school day must be educationally justified.

Policy: 09.36 (School Related Student Trips)

Fiscal Impact: N/A

Attachments(s): August 14, 2017 Planning Agenda Action Item
REQUESTS FROM PRINCIPALS FOR EXTENDED TRIPS

<table>
<thead>
<tr>
<th>School/Organization</th>
<th>Destination/Purpose</th>
<th>Inclusive Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>* Lafayette High</td>
<td>Prestonburg, KY</td>
<td>August 11-12</td>
</tr>
<tr>
<td>B Boys Golf Team</td>
<td>Stonecrest Golf Course</td>
<td>(0 school days)</td>
</tr>
<tr>
<td></td>
<td>State Golf Tournament</td>
<td></td>
</tr>
<tr>
<td>Sponsor's name:</td>
<td>Todd Reynolds</td>
<td></td>
</tr>
<tr>
<td>Additional chaperoens</td>
<td>Students TBD.</td>
<td></td>
</tr>
</tbody>
</table>

* Transportation by Parents and/or Sponsor
** Transportation by Rental Van/Car
*** Transportation by Fayette County School Bus
**** Transportation by Commercial Airlines
***** Transportation by Commercial Bus
A Fayette County School Bus Unavailable
B Comfort

/ Instructional Extended Trip

RATIONALE: These trips have been planned to enhance the education of participating students. Some of the trips involve educational projects while some are performance or competition events. All of the trips assist the students in dealing with people and events outside the ordinary realm of home and school. Each extended trip has been pre-planned and will be properly supervised. The itinerary for each trip, in addition to a list of participating students, has been included. Any trip taken during the school day must be educationally justified.

POLICY REFERENCE: 09.36 (School Related Student Trips)

RECOMMENDATION: A motion is in order to:

"Approve the extended trip requests as listed."
Executive Summary
Fayette County Public Schools Board Meeting
Agenda Item

MEETING: Planning

DATE: 8/14/2017

TOPIC: Contract – Sara Elaine Farris

PREPARED BY: Jenny Dyar

Recommended Action on: 8/14/2017
Action Item for Vote (PLANNING MEETING)

Superintendent Prior Approval: No

Recommendation/Motion: A motion is in order to approve the contract for Sara Elaine Farris.

Background/Rationale: Board Policy 01.11 states that contracts with the district with an expenditure amount above $20,000 must be approved by a vote of the Board. This month District staff would like to enter into an agreement with Sara Elaine Farris to provide consulting services and mentoring and guiding school leaders to ensure all students succeed within Fayette County Public Schools.

Policy: 01.11

Fiscal Impact: $55,560.00

Attachments(s): Click here to enter text.
CONTRACT

THIS CONTRACT is entered into this 5 day of July, 2017, by and between the BOARD OF EDUCATION OF FAYETTE COUNTY, KENTUCKY, 701 East Main Street, Lexington, Kentucky 40502, hereinafter referred to as the Board, and Sara Elaine Farris, 1006 Windsor Court, Shelbyville, KY 40065-7377 hereinafter referred to as Second Party.

PARTIES:

The Board of Education of Fayette County, Kentucky, district leadership has established the need to mentor new and novice school leaders and has determined that this need cannot be met by existing district staff.

Sara Elaine Farris provides consulting services and has expertise or needed products as described herein.

PURPOSE:

The purpose of this contract is to improve the availability of mentoring and guiding school leaders to ensure all students succeed.

NOW, THEREFORE, for and in consideration of the mutual promises set out herein, it is hereby agreed by and between the parties hereto as follows:

1. The Second Party shall provide to the Fayette County Public Schools, as an independent contractor, services under the direction of Emmanual Caulk, Superintendent.

2. The second party shall provide mentoring through consulting services from August, 2017- June 2018.

3. The Board agrees to pay the Second Party for the services/products provided in this contract the amount of $463. Additional expenses to be reimbursed are not applicable, with a total amount of this contract not exceeding $ 55,560.00

4. The Second Party shall provide to the Fayette County Board of Education an invoice for services rendered under this contract and any agreed upon expenses to be reimbursed. Unless otherwise stated, travel and per diem shall be reimbursed based upon the district's current travel policies.

5. The Second Party is not debarred or suspended or otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549, “Debarment and Suspension.”
6. This contract may be re-negotiated based upon, but not limited to, increases in services to participants. Any modifications shall be agreed to in writing and signed by both parties.

7. The staff providing services to the Board herein are employees of the Second Party and shall not represent to anyone that they are employees or agents of the Board.

8. Either party shall have the right to terminate this agreement at any time upon a fourteen (14) day written notice, either personally delivered or served by some form of return receipt mail evidencing delivery, to the other party.

9. Each of the parties agrees to comply with all applicable law concerning the performance of the provisions of this contract.

10. The Second Party certifies that it shall not discriminate in any of the services performed in connection with this contract or in any program or activity it operates on the basis of race, color, national origin, religion, age, creed, political affiliation, marital status, sex, or disabling condition.

11. KRS 45A.455 PROHIBITS CONFLICTS OF INTEREST, GRATUITIES, AND KICKBACKS TO EMPLOYEES OF THE BOARD OF EDUCATION IN CONNECTION WITH CONTRACTS FOR SUPPLIES OR SERVICES WHETHER SUCH GRATUITIES OR KICKBACKS ARE DIRECT OR INDIRECT. KRS 45A.990 PROVIDES SEVERE PENALTIES FOR VIOLATIONS OF THE LAWS RELATING TO GRATUITIES OR KICKBACKS TO EMPLOYEES WHICH ARE DESIGNED TO SECURE A PUBLIC CONTRACT FOR SUPPLIES OR SERVICES.

12. If any section, paragraph, or clause of this contract shall be held invalid by any court of competent jurisdiction, the invalidity of said section, paragraph, or clause shall not affect any remaining provisions herein.

13. This contract is deemed to be made under and shall be governed by and construed in accordance with the laws of the Commonwealth of Kentucky.

14. Venue for any legal action filed concerning this contract shall be Fayette County, Kentucky.

15. This writing reflects the entire agreement between the parties. No change or modification of this Agreement shall be valid or binding upon the parties hereto, nor shall any waiver of any terms or conditions hereof be deemed a waiver of such terms or conditions in the future, unless such change, modification or waiver shall be in writing and signed by the parties hereto.

16. This agreement will be in effect from July 5, 2017, through June 30, 2018, unless terminated by either party as defined in Paragraph 8. The agreement may be renewed annually based upon evaluation of the effectiveness of the agreement in meeting the goals set forth herein and funding availability.
IN WITNESS WHEREOF, the parties have executed this contract the day, month, and year above written.

Principal/Director's Approval COUNTY

BOARD OF EDUCATION OF FAYETTE KENTUCKY

________________________
Date

Emmanuel Caulk, Superintendent Date

Sara Elaine Farris Date

8/15)

2 (Rev.)
Executive Summary
Fayette County Public Schools Board Meeting
Agenda Item

MEETING: Regular DATE: 7/24/2017

TOPIC: Renewal of Contract for Data Warehouse and Dashboard Vendor

PREPARED BY: Billy Buchanan

Recommended Action on: 8/14/2017
Action Item for Vote (PLANNING MEETING)

Superintendent Prior Approval: Yes

Recommendation/Motion: A motion is on order to approve the renewal of the contract with Hoonuit.

Background/Rationale: Board Policy 01.11 states that contracts with the District with expenditure amounts about $20,000 must be approved by a vote of the Board. We request approval for the renewal of the contract with Hoonuit, formerly VersiFit Technologies, for continuation of work on the Integrated Data Warehouse and Business Intelligence Platform. The recurring funds for project maintenance were included in the FY 2017 budget that was previously approved.

Policy: Board Policy 01.11

Fiscal Impact: $0

Attachments(s): Will have presentation for board meeting to show the work that has taken place over the past year and to show some of the features available with the system.
APPROVAL FOR BID CONTRACT EXTENSION

1. RFP 41-16 Integrated Data Warehouse & Business Intelligence Platform

BACKGROUND AND RATIONALE:

Currently, FCPS is in the process of rolling out the Dashboard tool developed over the past year district wide. The Office of Data, Research, and Accountability received three viable responses to the RFP in September of 2016. After evaluating the proposals, a five-year contract was awarded to VersiFit technologies. The contract includes an option to renew for an additional year for up to five years. This is the first renewal.

VENDOR: Hoonuit

RENEWAL TERM: Beginning July 01, 2017 and ending June 30, 2018

PROPOSAL:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
<th>Funding Source</th>
<th>Recurring/ Nonrecurring</th>
<th>Measurable Expected Impact and Timeline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Data Warehouse and Business Intelligence Platform</td>
<td>$200,000</td>
<td>Data, Research, &amp; Accountability Budget</td>
<td>Recurring</td>
<td>2017/2018 School Year Year 2 goals include delivery of the Staff Attendance Module and Advanced Data Quality Framework modules, dashboard and platform customizations, and beginning work on the integration of additional data sources.</td>
</tr>
</tbody>
</table>

FUNDING KEY: Data, Research, and Accountability Budget

STAFF CONTACT: Billy Buchanan, Director Data, Research, and Accountability

POLICY REFERENCE: KRS 45A.370

RECOMMENDATION: A motion is in order to: “extend the contract for one year with Hoonuit (Who Knew It)”
Executive Summary
Fayette County Public Schools Board Meeting
Agenda Item

MEETING: Planning  DATE: 8/14/2017

TOPIC: Professional Leave by District Personnel

PREPARED BY: Jennifer Dyar

Recommended Action on: 8/14/2017
Action Item for Vote (PLANNING MEETING)

Superintendent Prior Approval: Yes

Recommendation/Motion: A motion is in order to: “Approval of the professional leave as indicated.”

Background/Rationale: Broad policy and Kentucky law requires board approval for professional leave.

Policy: 03.1911/03.2911

Fiscal Impact: $58,148.00

Attachments(s): N/A
# Professional Leave by District Personnel

## 1. Professional Leave Request Recommended:

<table>
<thead>
<tr>
<th>Professional Meeting Location &amp; Dates</th>
<th>Staff Member</th>
<th>School</th>
<th>Substitute</th>
<th>Reimbursement Funding Source</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td><em>SIOP National Conference</em></td>
<td>Catherine Fine</td>
<td>Glendover Elem</td>
<td>NO</td>
<td>School</td>
<td>$2,975.00</td>
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<tr>
<td>Newport Beach, CA</td>
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<tr>
<td>June 26-July 1, 2017</td>
<td>Rochelle Brown</td>
<td>IAKSS</td>
<td>NO</td>
<td>Title 2</td>
<td>$2,550.00</td>
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<tr>
<td>Work Days - 5</td>
<td>Michael Price</td>
<td>Breckinridge Elem</td>
<td>NO</td>
<td>Title 2</td>
<td>$2,550.00</td>
</tr>
<tr>
<td>June 28-July 2, 2017</td>
<td>Joe Gibson</td>
<td>Leestown Middle</td>
<td>NO</td>
<td>Title 2</td>
<td>$2,550.00</td>
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<tr>
<td>Work Days - 3</td>
<td>Kristy Thigpen</td>
<td>IAKSS</td>
<td>NO</td>
<td>Title 2</td>
<td>$2,550.00</td>
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<tr>
<td></td>
<td>Christine Apro</td>
<td>Glendover Elem</td>
<td>NO</td>
<td>Title 2</td>
<td>$2,550.00</td>
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<tr>
<td></td>
<td>Myranda Peterson</td>
<td>Russell Cave Elem</td>
<td>NO</td>
<td>Title 2</td>
<td>$2,550.00</td>
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<tr>
<td></td>
<td>Emily Duncan</td>
<td>Russell Cave Elem</td>
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<td></td>
<td>Tamara Forsyth</td>
<td>Breckinridge Elem</td>
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<td></td>
<td>Shannon Hopper</td>
<td>Breckinridge Elem</td>
<td>NO</td>
<td>Title 2</td>
<td>$2,550.00</td>
</tr>
<tr>
<td></td>
<td>Laura McMahan</td>
<td>Breckinridge Elem</td>
<td>NO</td>
<td>Title 2</td>
<td>$2,550.00</td>
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<tr>
<td></td>
<td>Sara Reeves</td>
<td>Glendover Elem</td>
<td>NO</td>
<td>Title 2</td>
<td>$2,550.00</td>
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<td></td>
<td>Audrey West</td>
<td>Leestown Middle</td>
<td>NO</td>
<td>Title 2</td>
<td>$2,550.00</td>
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<tr>
<td></td>
<td>Kimberly Bell</td>
<td>Leestown Middle</td>
<td>NO</td>
<td>Title 2</td>
<td>$2,550.00</td>
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<td></td>
<td>Laken Doom</td>
<td>Russell Cave Elem</td>
<td>NO</td>
<td>Title 2</td>
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<tr>
<td></td>
<td>Robert Crawford</td>
<td>Maxwell Elem</td>
<td>NO</td>
<td>School-PD</td>
<td>$470.04</td>
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<td><em>Certified Evaluating Training</em></td>
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<tr>
<td>Corbin, KY</td>
<td>Hadiyah Massey</td>
<td>IAKSS</td>
<td>NO</td>
<td>Safe Schools</td>
<td>$3,275.00</td>
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<td>July 11-12, 2017</td>
<td>Aslean Hoskins</td>
<td>IAKSS</td>
<td>NO</td>
<td>Safe Schools</td>
<td>$3,275.00</td>
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<td><em>Safe and Civil Schools Conference</em></td>
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<td>Portland, OR</td>
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<td>July 16-21, 2017</td>
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<td>Work Days – 6</td>
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<tr>
<td>Event Description</td>
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<td>Location</td>
<td>School</td>
<td>Type</td>
<td>Cost</td>
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<tr>
<td>Teacher-Leader Rhonda Mullins</td>
<td>Lafayette High</td>
<td>NO School</td>
<td>$ 705.00</td>
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<td>Pathway Training</td>
<td>Shelbyville, KY</td>
<td>July 17-19, 2017</td>
<td>Work Days - 0</td>
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<tr>
<td>*Victory over Violence</td>
<td>Mary Jo Dendy</td>
<td>Sandersville Elem</td>
<td>NO FRC</td>
<td>$ 444.00</td>
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<td>Covington, KY</td>
<td>July 17-19, 2017</td>
<td>Work Days – 3</td>
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<tr>
<td>*KACTE Conference</td>
<td>Chad Warner</td>
<td>Lafayette High</td>
<td>NO Perkins</td>
<td>$ 946.00</td>
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<tr>
<td>Louisville, KY</td>
<td>July 23-26, 2017</td>
<td>Work Days – 0</td>
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<tr>
<td>*Tri-State Minority</td>
<td>Marilyn Clark</td>
<td>Warehouse</td>
<td>NO Administrative Services</td>
<td>$ 500.00</td>
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<tr>
<td>*KASA Annual Leadership Institute</td>
<td>Cynthia Bruno</td>
<td>Maxwell Elem</td>
<td>NO School-PD</td>
<td>$ 884.36</td>
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<td>&amp; Expo</td>
<td>Louisville, KY</td>
<td>July 26-28, 2017</td>
<td>Work Days – 0</td>
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<td>Math Recovery Intervention Specialist</td>
<td>Christine Rickert</td>
<td>Julius Marks Elem</td>
<td>NO MAF</td>
<td>$4,413.28</td>
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<td>Training</td>
<td>Campbellsville, KY</td>
<td>August 7-10, 2017</td>
<td>Work Days - 4</td>
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<td>Advanced Play</td>
<td>Judith Carper</td>
<td>Dixie Elem</td>
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<td>Mediation Training Institute</td>
<td>Kiyon Massey</td>
<td>IAKSS</td>
<td>NO</td>
<td>Human Resource</td>
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<td>Chicago, IL</td>
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<td>September 25-29, 2017</td>
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<td>Work Days – 5</td>
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<tr>
<td>NADSFL and ACTFL</td>
<td>Laura Young worth</td>
<td>IAKSS</td>
<td>NO</td>
<td>Title 11</td>
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<td>Nashville, TN</td>
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<td>November 13-20, 2017</td>
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<tr>
<td>Work Days – 4</td>
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</tbody>
</table>
Executive Summary
Fayette County Public Schools Board Meeting
Agenda Item

MEETING: Planning

DATE: 8/14/2017

TOPIC: Job Descriptions for Food Service

PREPARED BY: Jennifer Dyar

Recommended Action on: 8/14/2017
Action Item for Vote (PLANNING MEETING)

Superintendent Prior Approval: No

Recommendation/Motion: A motion is in order to approve the new job description of Food Service District Chef and the revised job description for the Food Service Program Assistant II.

Background/Rationale: This is an additional job description and update of a current job description of an existing position to better align to current and future duties of the position.

Policy: 01.11 (General Powers and Duties of the Board)

Fiscal Impact: None

Attachments(s): Job Descriptions
JOB DESCRIPTION

Child Nutrition District Chef

Class Code: ____

TITLE: District Chef
Grade 18

REPORTS TO: Food Service Coordinator

SUPERVISES: N/A

JOB FUNCTION: Ensures quality customer service to all district schools/cafeterias. Provides customer satisfaction with appealing food preparation using efficient cost effective approaches. Assist food service operations of a large District under the direction of the food service coordinator. Monitors compliance with District, State and federal program requirements regarding nutrition, sanitation, safety and record-keeping.

MEASURES OF SUCCESS:

- Ensure reports/audits (federal/local/state) indicate compliance with regulatory requirements, if out of compliance, take corrective action.
- Product quality is enhanced through recipes, training and presentation.
- Increased satisfaction pertaining to quality, taste & appearance as shown in survey data.
- Managers and staff demonstrate knowledge and culinary skills to for consistency and best practices.

DUTIES AND RESPONSIBILITIES:

- Assist coordinator with recipe development for menu planning purposes, assuring compliance with federal and state regulations and requirements; assure nutrition and dietary balance with Nutrition Standards for Child Nutrition programs.
- Assist managers to achieve consistent high Health Department Scores.
- To adhere to all food regulations relating to HACCP (hazard analysis critical control points) and ensure accurate records are kept throughout the district.
DUTIES AND RESPONSIBILITIES (CONT):

- Instruct, train and assist school cafeteria managers/employees in the proper handling of foods, while in maintaining high standards of sanitation and safety following HACCP guidelines.
- Assist with front/back of the house food service operations to assure compliance with District, State and federal laws, program regulations and safety and sanitation procedures.
- Provide hands-on training to child nutrition staff in large scale institution and able to teach batch cooking methods.
- High level of knowledge in food operations with the ability to prepare quality meals. In addition, able to understand and use record-keeping methods in accordance with District direction.
- Assist supervisors with manager meetings to discuss and explain operating policies; plan and direct in-service workshops and training programs for all levels of food service personnel.
- Supervise and participate in food preparation and distribution to students and staff; coordinate food service operations with school activities to improve school and community relations.
- Market and promote new products to increase student participation. Plan taste testing and student satisfaction surveys with District schools.
- Consult with departmental representative to coordinate functions with Food Service Operations to establish or revise operational policies; resolve problems involving food standards, and proper use of equipment; confer with fiscal services, purchasing, warehouse, maintenance, operations, and coordinator/director on any of these areas.
- Prepare specifications for the purchase of food, supplies and equipment; make purchases and recommendations as approved by child nutrition procurement specialist.
DUTIES AND RESPONSIBILITIES (CONT):

- Maintain required level of hours for professional standards by attending/participating in webinars, off-site training courses, food/vendor shows, other food service operation programs, and lectures related to child nutrition operations as approved/directed by the coordinator &/or director.
- Plan, schedule and coordinate special events as assigned.
- Perform other related duties as assigned.
- Maintain regular attendance.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- A large scale food service operation.
- Applicable District, State, federal and local laws, rules and regulations related to child nutrition food service.
- Nutrition, sanitation and operation regulations and requirements. (HACCP)
- Health and safety rules and regulations pertaining to food establishments, including sanitation and maintenance regulations.
- Culinary skills (master of knife skills, proper food preparation, cooking methods, and basic food science concepts).
- Quantity food preparation and food merchandising.
- Meal production, planning and nutrition standards for child nutrition programs.
- Use and care of institutional equipment and small wares.
- Record-keeping techniques and monitoring food service operations.
- Principles and practices of food service staff training.
- Proper oral and written communications skills.
- Interpersonal skills using tact, patience and courtesy.

ABILITY TO:

- Read, interpret, apply and explain rules, regulations, policies and procedures.
- Establish and maintain cooperative, effective, and professional working relationships with others.
- Assure compliance with District, State and Federal requirements relating to food service operations.
- Plan recipes that meet the Nutrition Standards for menu planning.
- Train others in basic food preparation, batch cooking and serving of food in large quantities.
- Maintain records and prepare reports as assigned.
JOB DESCRIPTION

Child Nutrition District Chef

- Meet schedules and time lines for tasks/assignments.
- Work well with diversity and employees across the District.

ABILITY TO (CONT):

- Communicate effectively both orally and in writing.
- Plan and organize a weekly work plan/schedule for self.
- Work independently with little direction.
- Operate a computer terminal as required.

PHYSICAL DEMANDS:

- Work is performed while standing, sitting and/or walking.
- Requires the ability to communicate effectively using speech, vision and hearing.
- Requires the use of hands for simple grasping and fine manipulations.
- Requires bending, squatting, crawling, climbing, reaching.
- Requires the ability to lift, carry, push or pull medium weights, one third of your body weight, not to exceed 50 pounds.

EDUCATION AND EXPERIENCE:

- Degree in Culinary Arts or culinary certificate and required experience.
- Minimum of three (3) years of progressive culinary/kitchen management experience, depending upon formal degree or training.
- Hands-on chef experience a must.
- High volume, complex foodservice operations experience – highly desirable.
- Comprehensive knowledge of food and catering trends with focus on quality, production, sanitation, food cost controls, and food presentation.
- Must be willing to participate in student satisfaction programs and other marketing activities.
- ServSafe certified – highly desirable.
- Must be experienced with computers: Microsoft Office (Word, Excel, and Power Point), Outlook email and the Internet.

LICENSES AND OTHER REQUIREMENTS:

- Valid Food Service Manager Certificate issued by the Fayette County Department of Health; must complete training course for certification of beginning school food service personnel as prescribed in 702 KAR 6:045.

Original Date: 07/2017
JOB DESCRIPTION

FOOD SERVICE PROGRAM ASSISTANT II FOOD SERVICES PROGRAM ASSISTANT

Class Code: ____7224

TITLE: Food Service Program Assistant II Food Service Program Assistant
Grade 14

REPORTS TO: Director Child Nutrition

SUPERVISES: N/A

JOB FUNCTION: Perform technical clerical duties related to scheduling, conducting, evaluating and participating in the processing and auditing of free and reduced meal applications and educational benefit forms; assure compliance with National School Lunch and Community Eligibility Provision (CEP) program requirements; train food services personnel and school bookkeepers in the free and reduced meal applications and educational benefit form procedures; assist in the development of instructional and informational materials related to the assigned areas of responsibility.

MEASURES OF SUCCESS:
- Ensure free/reduced information is processed accurately and in a timely manner.
- Maintain free/reduced information accurately.
- Disseminate the importance of maintaining confidentiality of free/reduced information.
- Disseminate knowledge of current functionality for users to perform their job within Infinite Campus pertaining to free/reduced information.

DUTIES AND RESPONSIBILITIES:

- Schedule, conduct, evaluate and participate in the processing and auditing of free and reduced meals; assure compliance with National School Lunch program requirements; implement and review procedures to be followed at the school site level and recommend changes as appropriate.

- Schedule, conduct, evaluate and participate in the processing and auditing educational benefit forms; assure compliance with Community Eligibility Provision program requirements; implement and review procedures to be followed at the school site level and recommend changes as appropriate.

- Conduct operational program reviews; notify administrative staff in the food services department and/or District of the audit/review status of each site visited, audited and evaluated.
JOB DESCRIPTION

FOOD SERVICE PROGRAM ASSISTANT II

FOOD SERVICES PROGRAM ASSISTANT

- Ensure verification of meal applications and educational benefit forms.
- Train food service personnel and school bookkeepers on the free and reduced meals application procedures; provide workshop and on-site training.
- Train food service personnel and school bookkeepers on the educational benefit form procedures; provide workshop and on-site training.
- Oversee and train food service subs to process meal applications and educational benefit forms.
- Create detailed reports for National School Lunch and Community Eligibility Provision programs.
- Advise food service personnel on distribution, collection and approved collection procedures for meal applications services.
- Advise food service personnel and school site staff on distribution and collection procedures for educational benefit forms. Advise principals and other staff regarding meal ticket distribution and coding, organization and maintenance of master lists and the handling of lost or misused tickets.
- Monitor on-line responsibilities of food service managers, supervisors and cashiers in accordance with reduced meal claims procedures.

DUTIES AND RESPONSIBILITIES (CONT.):

- Create, implement, and distribute meal applications and educational benefit forms to school sites and other programs.
- Assist in the development of instructional and informational materials related to the assigned areas of responsibility.
- Perform other duties as assigned.
- Maintain regular attendance.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- Ensure verification of meal applications and educational benefit forms.
- Train food service personnel and school bookkeepers on the free and reduced meals application procedures; provide workshop and on-site training.
- Train food service personnel and school bookkeepers on the educational benefit form procedures; provide workshop and on-site training.
- Oversee and train food service subs to process meal applications and educational benefit forms.
- Create detailed reports for National School Lunch and Community Eligibility Provision programs.
- Advise food service personnel on distribution, collection and approved collection procedures for meal applications services.
- Advise food service personnel and school site staff on distribution and collection procedures for educational benefit forms. Advise principals and other staff regarding meal ticket distribution and coding, organization and maintenance of master lists and the handling of lost or misused tickets.
- Monitor on-line responsibilities of food service managers, supervisors and cashiers in accordance with reduced meal claims procedures.

DUTIES AND RESPONSIBILITIES (CONT.):

- Create, implement, and distribute meal applications and educational benefit forms to school sites and other programs.
- Assist in the development of instructional and informational materials related to the assigned areas of responsibility.
- Perform other duties as assigned.
- Maintain regular attendance.

KNOWLEDGE AND ABILITIES:
JOB DESCRIPTION

FOOD SERVICE PROGRAM ASSISTANT II

• Nutritional and operational requirements of the National School Lunch Program and related federal and state regulations, including the evaluation of applications for free and reduced priced meals.
• Operational requirements of the Community Eligibility Provision and related to federal and state regulations, including the evaluation of educational benefit forms.
• Health and safety rules and regulations pertaining to food establishments, including sanitation and maintenance regulations.
• Record-keeping techniques.
• Correct English usage, grammar, spelling, punctuation and vocabulary.
• Oral and written communication skills.

ABILITY TO:

• Schedule, conduct, evaluate and participate in the processing and auditing of meal applications and educational benefit forms free and reduced meals.
• Assure compliance with National School Lunch program and Community Eligibility Provision requirements.

ABILITY TO (CONT):

• Train food services personnel and school bookkeepers on the meal application and educational benefit form in the free and reduced meals application procedures.
• Assist in the development of instructional and informational materials related to the assigned areas of responsibility.
• Analyze situations accurately and adopt an effective course of action.
• Make arithmetic calculations with speed and accuracy.
• Read, interpret, apply and explain rules, regulations, policies and procedures.
• Plan and organize work.
• Meet schedules and time lines.
• Communicate effectively both orally and in writing.
• Establish and maintain cooperative and effective working relationships with others.
• Maintain records and prepare reports.
• Work independently with minimal supervision.
• Oversee and train temporary staff.
• Observe legal and defensive driving practices.

PHYSICAL DEMANDS:

• Work is performed while standing, sitting and/or walking.
• Requires the ability to communicate effectively using speech, vision and hearing.
• Requires the use of hands for simple grasping and fine manipulations.
• Requires bending, squatting, crawling, climbing, reaching.

Nutritional and operational requirements of the National School Lunch Program and related federal and state regulations, including the evaluation of applications for free and reduced priced meals.
• Operational requirements of the Community Eligibility Provision and related to federal and state regulations, including the evaluation of educational benefit forms.
• Health and safety rules and regulations pertaining to food establishments, including sanitation and maintenance regulations.
• Record-keeping techniques.
• Correct English usage, grammar, spelling, punctuation and vocabulary.
• Oral and written communication skills.

ABILITY TO:

• Schedule, conduct, evaluate and participate in the processing and auditing of meal applications and educational benefit forms free and reduced meals.
• Assure compliance with National School Lunch program and Community Eligibility Provision requirements.

ABILITY TO (CONT):

• Train food services personnel and school bookkeepers on the meal application and educational benefit form in the free and reduced meals application procedures.
• Assist in the development of instructional and informational materials related to the assigned areas of responsibility.
• Analyze situations accurately and adopt an effective course of action.
• Make arithmetic calculations with speed and accuracy.
• Read, interpret, apply and explain rules, regulations, policies and procedures.
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• Establish and maintain cooperative and effective working relationships with others.
• Maintain records and prepare reports.
• Work independently with minimal supervision.
• Oversee and train temporary staff.
• Observe legal and defensive driving practices.

PHYSICAL DEMANDS:

• Work is performed while standing, sitting and/or walking.
• Requires the ability to communicate effectively using speech, vision and hearing.
• Requires the use of hands for simple grasping and fine manipulations.
• Requires bending, squatting, crawling, climbing, reaching.
JOB DESCRIPTION

FOOD SERVICE PROGRAM ASSISTANT

- Requires the ability to lift, carry, push or pull medium weights, one third of your body weight, not to exceed 50 pounds.

EDUCATION AND EXPERIENCE:
- Any combination equivalent to: high school diploma, G.E.D. Certificate or demonstrated progress toward obtaining a G.E.D. as required by Kentucky law and two years increasingly clerical experience involving the use of automated office equipment and a variety of software programs, responsible food services management experience.

LICENSES AND OTHER REQUIREMENTS:
- Valid Kentucky driver's license. Valid Food Service Permit issued by the Department of Health; must complete training course for certification of beginning school food service personnel as prescribed in 702 KAR 6:045.

Original Date: 01/1999
Revision Date: 07/2011
Revision Date: 07/2012
Revision Date: 05/2015
Revision Date: 07/2017
Executive Summary
Fayette County Public Schools Board Meeting
Agenda Item

MEETING:    Planning
DATE:  8/14/2017

TOPIC:   Job Description for Lead Web Application Developer

PREPARED BY:  Jennifer Dyar

Recommended Action on:  8/14/2017
Action Item for Vote (PLANNING MEETING)

Superintendent Prior Approval:  No

Recommendation/Motion:  A motion is in order to approve the new job description of Lead Web Application Developer.

Background/Rationale:  This is a new job description to better align to current and future duties of the position within the Technology Department.

Policy:  01.11 (General Powers and Duties of the Board)

Fiscal Impact:  $10,000- technology budget

Attachments(s):  Job Description
TITLE: Lead Web Application Developer
Grade 30

REPORTS TO: Director Technology

SUPERVISES: Web Team

JOB FUNCTION: To provide leadership and strategies for the implementation and maintenance of web sites and web applications for a variety of district information technology needs; work with team members and users to ensure that site and application requirements are understood and implemented; provide technical guidance and support for team members. Perform development and maintenance tasks as a team member.

MEASURES OF SUCCESS:
- Confidentiality and security is maintained as required for various financial related processes, including Benefits Management.
- Benefit processes and procedures are implemented efficiently, minimizing paperwork demands, while following district, state and federal policies/laws and reporting timelines.
- All liability accounts are in compliance with IRS and annual audit requirements.
- Stakeholders remain in compliance with district, state and federal policies/laws through dissemination of information and monitoring of processes and procedures.

DUTIES AND RESPONSIBILITIES:
- Develop and maintain a strategic approach for meeting the web site and web application needs of the district to support staff and students by coordinating the work of the Web Team
- Design and modify new and existing web applications
- Recommend and coordinate the use of web application development platforms and tools to ensure current standards of web development are maintained
- Assist other developers on the team with complex projects and needs; serve as project leader as required
- Work with the director of technology to identify needs, prioritize the work of the
LEAD WEB APPLICATION DEVELOPER

Web Team, and assign projects

- Maintain current knowledge of developments, issues and advancements in computer application hardware and software
- Maintain contact with users to analyze system performance and efficiency; provide training support and consult with users to discuss desired outcomes and user expectations
- Demonstrates the ability to communicate in more than one language or the willingness to learn to communicate in more than one language at the novice level of proficiency.
- Perform other duties as assigned.
- Maintain regular attendance.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- Current versions of Microsoft Windows, Microsoft Office and other operating systems and desktop applications employed in the district
- Principles and techniques of SQL database structures and computer application coding and development
- Microsoft SQL Server database administration
- Microsoft Windows Server administration, including web technologies, IIS, Active Directory, etc.
- Current versions of common web application development languages and tools in a Microsoft Windows environment, including HTML, CSS, ASP.net, VB.net, C#, JavaScript, etc.
- Rapid Application Development (RAD) tools and methodologies
- Excellent communication skills, including the ability to write quality documentation and training materials; interpersonal skills using tact, patience, and courtesy

ABILITY TO:

- Use personal computers, devices, and peripherals
- Analyze situations accurately and adopt an effective course of action
- Establish and maintain cooperative and effective working relationships with others; meet schedules and timelines
- Plan and organize work independently and with little direct supervision
- Communicate effectively orally and in writing
- Learn new skills quickly and with little supervision using available online resources
LEAD WEB APPLICATION DEVELOPER

- Take initiative to stay current with the rapidly evolving world of web development
- Attend professional development opportunities as provided by the district

PHYSICAL DEMANDS:

- Work is performed while standing, sitting and/or walking.
- Requires the ability to communicate effectively using speech, vision and hearing.
- Requires the use of hands for simple grasping and fine manipulations.
- Requires bending, squatting, crawling, climbing, reaching.
- Requires the ability to lift, carry, push or pull light weights, up to 30 pounds

EDUCATION AND EXPERIENCE:

- Any combination equivalent to: two years college-level course work in computer information systems and three years increasingly responsible programming experience with the operating system utilized by the District.

LICENSES AND OTHER REQUIREMENTS:

Original Date: 01/1999
Revision Date: 07/2011
Revision Date: 07/2012
Revision Date: 07/2017
Executive Summary
Fayette County Public Schools Board Meeting
Agenda Item

MEETING: Planning

DATE: 8/14/2017

TOPIC: 2016-17 School Health Reports

PREPARED BY: Debbie Boian

Recommended Action on: 8/7/2017
Informational Item

Superintendent Prior Approval: No

Recommendation/Motion: Item for Information only

Background/Rationale: The District contracts with the Lexington Fayette County Health Department and Healthfirst Bluegrass for health services in each of our schools. Both also provide staff wellness support. This report is an overview of their work during the 2016-17 school year.

Policy: 702 KAR 1:160 School Health Services and 09.2 Student Wellness

Fiscal Impact: Current District contract with LFUHD $1,700,000 per year

Attachments(s): Lexington Fayette County Health Department School Nurse report and HealthFirst Bluegrass 2016-17 School Year report.
In partnership, Fayette County Public Schools and HealthFirst Bluegrass provided service to **4,371 Student and Families**, and provided **18,855 face-to-face visits**.

### PATIENTS

<table>
<thead>
<tr>
<th></th>
<th>ELEMENTARY</th>
<th>TOTAL</th>
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<tbody>
<tr>
<td>STUDENTS</td>
<td></td>
<td>4,371</td>
</tr>
<tr>
<td>NURSE</td>
<td>1,274</td>
<td></td>
</tr>
<tr>
<td>MD/APRN</td>
<td>7,029</td>
<td></td>
</tr>
<tr>
<td>PHYSICALS</td>
<td>1,049</td>
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</tr>
<tr>
<td>VACCINES</td>
<td>2,212</td>
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</table>

### VISITS

<table>
<thead>
<tr>
<th></th>
<th>MEDICAL</th>
<th>BEHAVIORAL</th>
<th>DENTAL</th>
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<tbody>
<tr>
<td>MD</td>
<td>1,109</td>
<td>6,981</td>
<td>2,462</td>
</tr>
<tr>
<td>LCSW</td>
<td>1,049</td>
<td>6,981</td>
<td>2,462</td>
</tr>
<tr>
<td>DENTIST</td>
<td>49</td>
<td>28</td>
<td>59</td>
</tr>
</tbody>
</table>

72% OF CHILDREN WHO CAME FOR AN ACUTE ISSUE WERE SENT BACK TO CLASS

### PATIENTS BY AGE

- **1,005** Adolescents (11 to 20), 23%
- **131** Teachers, 3%
- **218** kids 4 and Under, 5%
- **2,622** Elementary (5 to 10), 69%

### TOP NURSE VISITS

- HEADACHE
- ABDOMINAL PAIN
- LICE
- VOMITING
- VISION SCREENINGS
- EAR PAIN
- IMMUNIZATIONS

### TOP MD/APRN VISITS

- STREP THROAT
- ASTHMA
- UPPER RESPIRATORY INFECTIONS
- EAR INFECTIONS
- SORE THROATS
- PHYSICAL EXAMS

### SIGNIFICANT DISCOVERIES

- HEART MURMURS
- SEIZURES
- SICKLE CELL
- NEUROFIBROMATOSIS
- SLEEP APNEA
- CELLULITIS
- DEVELOPMENTAL DELAYS
- BLINDNESS

Early detection may lead to significantly better outcomes.
## School Nurse Visits 2017-17

### Total Visits

<table>
<thead>
<tr>
<th>Month</th>
<th>August (15 days)</th>
<th>September (21 days)</th>
<th>October (19 days)</th>
<th>November (18 days)</th>
<th>December (12 days)</th>
<th>January (20 days)</th>
<th>February (19 days)</th>
<th>March (23 days)</th>
<th>April (15 days)</th>
<th>May (15 days)</th>
<th>2016/2017 totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total visits</td>
<td>3270</td>
<td>5257</td>
<td>5262</td>
<td>5096</td>
<td>3008</td>
<td>5658</td>
<td>6034</td>
<td>7376</td>
<td>4634</td>
<td>4232</td>
<td>49827</td>
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<tr>
<td>Sent back to class</td>
<td>2934</td>
<td>4759</td>
<td>4683</td>
<td>5014</td>
<td>2626</td>
<td>5007</td>
<td>5239</td>
<td>6429</td>
<td>4155</td>
<td>3859</td>
<td>44705</td>
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<tr>
<td>Sent home</td>
<td>212</td>
<td>433</td>
<td>425</td>
<td>427</td>
<td>299</td>
<td>530</td>
<td>721</td>
<td>891</td>
<td>377</td>
<td>322</td>
<td>4637</td>
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<tr>
<td>EMS</td>
<td>5</td>
<td>7</td>
<td>12</td>
<td>9</td>
<td>9</td>
<td>4</td>
<td>7</td>
<td>6</td>
<td>6</td>
<td>9</td>
<td>74</td>
</tr>
<tr>
<td>Other disposition</td>
<td>101</td>
<td>58</td>
<td>142</td>
<td>73</td>
<td>74</td>
<td>117</td>
<td>90</td>
<td>49</td>
<td>33</td>
<td>30</td>
<td>958</td>
</tr>
</tbody>
</table>

### Hours of Field Trip preparation

- 45.5 hrs.
- 80 hrs.
- 117.5 hrs
- 63.5 hrs.
- 40 hrs.
- 34.5 hrs.
- 39.5 hrs.
- 140.5 hrs.
- 109 hrs.
- 83 hrs.

### Top Visits

- **Medication need**: 11587
- **Diabetic Concerns**: 8136
- **Stomach Ache**: 3918
- **Urinary Concern**: 2661
- **Injury**: 2154
- **Headache**: 2110
- **Sore Throat**: 1751
- **Pain**: 1415
- **Vomiting**: 1068
- **Temperature check**: 954

### Top Visits Diagram

- Medication need
- Diabetic Concerns
- Stomach Ache
- Urinary Concern
- Injury
- Headache
- Sore Throat
- Pain
- Vomiting
- Temperature check
Executive Summary
Fayette County Public Schools Board Meeting
Agenda Item

MEETING: Planning        DATE: 8/7/2017

TOPIC: Mandatory Data Security and Best Practices Presentation

PREPARED BY: Bob Moore

Recommended Action on: 8/14/2017
Informational Item

Superintendent Prior Approval: No

Recommendation/Motion: N/A

Background/Rationale: Per 702 KAR 1:170, Section 3: Annual Public School District Acknowledgement of Best Practices. Each public school district shall review and consider, in light of the needs of reasonable security, the most recent best practice guidance, including the Data Security and Breach Notification Best Practice Guide, for personal information reasonable security. Each public school district shall acknowledge to its own local board during a public board meeting prior to August 31 of each year, that the district has reviewed this guidance and implemented the best practices that meet the needs of personal information reasonable security in that district.

Policy: 01.61 Records Management, 09.14 Student Records

Fiscal Impact: None

Attachments(s): N/A
Executive Summary
Fayette County Public Schools Board Meeting
Agenda Item

MEETING: Planning DATE: 8-4-2017

TOPIC: Monthly Financial Reports Placeholder

PREPARED BY: Rodney Jackson

Recommended Action on: 8-28-2017 Action Item for Vote (REGULAR MEETING)

Superintendent Prior Approval: No

Recommendation/Motion: A motion is in order to: “Accept the Monthly Treasurer’s Report of Revenue/Expense reports as presented to the Board.”

Background/Rationale: Our goal is to report monthly the financial status of the district to our community, board and staff, in an easy to understand format. We invite suggestions for improving these reports.

Policy: 01.11 (General Powers and Duties of the Board)

Fiscal Impact: NA

Attachments(s): Four attachments
Executive Summary
Fayette County Public Schools Board Meeting
Agenda Item

MEETING: Planning DATE: 8-4-2017
TOPIC: Unaudited Year End Financial Report Placeholder

PREPARED BY: Rodney Jackson

Recommended Action on: 8-28-17
Action Item for Vote (REGULAR MEETING)

Superintendent Prior Approval: No

Recommendation/Motion: A motion is in order to: “Accept the Monthly Treasurer’s Report of Revenue/Expense reports as presented to the Board.”

Background/Rationale: Our goal is to report monthly financial status of the district to our community, board and staff, in an easy to understand format. We invite suggestions for improving these reports.

Policy: 01.11 (General Powers and Duties of the Board)

Fiscal Impact: NA

Attachments(s): Four attachments
Executive Summary
Fayette County Public Schools Board Meeting
Agenda Item

MEETING: Regular

DATE: 8/28/2017

TOPIC: Tax Levy

PREPARED BY: Rodney Jackson 381-4141 John White 381-4000 and Rebecca Riley 381-4147

Recommended Action on: 8/28/2016
Action Item for Vote (Regular Meeting)

Superintendent Prior Approval: YES

Recommendation/Motion: The Superintendent recommends that the Board consider the following motion:

That the Board of Education for 2016-2017 levies a total rate of 75.0 cents (real estate) and 75.0 cents (personal property) per $100 assessed valuation and a total motor vehicles property rate of 59.2 cents per $100 assessed valuation in preparation of the Working Budget for School Year 2017-2018.

Background/Rationale:

On July 26, 2017 the District received Department of Property Taxation and Department of Education certified net assessment growth and tax rates calculated as provided in KRS 134.590(7), 157.440, 160.470 and 160.463 for the 2017-2018 school year. The current rate is 75.0 cents per $100 for real estate and 75.0 cents per $100 for personal property. Staff recommends that the Board approve a rate of 75.0 cents for real estate and 75.0 cents for personal property. There is no change in rates from the prior year. The following are the certified tax rates per $100 assessed valuation, which may be levied for 2017-2018:
Compensating Subsection

<table>
<thead>
<tr>
<th></th>
<th>Compensating Rate (1)</th>
<th>Subsection One Rate (2)</th>
<th>4% Increase Rate (3)</th>
<th>Proposed Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Real Estate</td>
<td>72.2¢</td>
<td>75.0¢</td>
<td>75.0¢</td>
<td>75.0¢</td>
</tr>
<tr>
<td>Personal Property</td>
<td>74.3¢</td>
<td>75.0¢</td>
<td>75.0¢</td>
<td>75.0¢</td>
</tr>
</tbody>
</table>

(1) No hearing required - not subject to recall. This rate would be expected to produce the same revenues as the previous fiscal year based on the new assessment of real and personal property, excluding new property.

(2) Hearing required - subject to recall if exceeds 4 percent.

(3) Hearing required - not subject to recall. This rate would be expected to produce a 4% increase in the revenues derived from real and personal property based on the current year assessments, excluding new property.

Tax rate for Motor Vehicle: 59.2¢ (no change from 2016-2017)

The Tentative Budget approved in May is predicated on the 4% increase rate. This assumption was made in consideration of inflation and the many unmet needs recognized at that time. Staff believes that levying the 4% increase rate appears appropriate at this time.

Policy: KRS 160.470 and 160.476

Fiscal Impact:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
<th>Funding Source</th>
<th>Recurring/Nonrecurring</th>
<th>Measurable Expected Impact and Timeline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Real and Personal Property</td>
<td>$214,972,845.96</td>
<td>Property Owners of Fayette County</td>
<td>Recurring</td>
<td>Continue to provide quality education to all children and address facilities needs</td>
</tr>
</tbody>
</table>

Attachment
ADOPTION AND LEVY OF TAX RATES FOR SCHOOL PURPOSES

BACKGROUND AND RATIONALE:

On July 26, 2017 the District received Department of Property Taxation and Department of Education certified net assessment growth and tax rates calculated as provided in KRS 134.590(7), 157.440, 160.470 and 160.463 for the 2017-2018 school year. The current rate is 75.0 cents per $100 for real estate and 75.0 cents per $100 for personal property. Staff recommends that the Board approve a rate of 75.0 cents for real estate and 75.0 cents for personal property. There is no change in rates from the prior year. The following are the certified tax rates per $100 assessed valuation, which may be levied for 2017-2018:

<table>
<thead>
<tr>
<th></th>
<th>Compensating Rate (1)</th>
<th>Subsection 4% Increase Rate (2)</th>
<th>Proposed Rate (3)</th>
</tr>
</thead>
<tbody>
<tr>
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<td>72.2¢</td>
<td>75.0¢</td>
<td>75.0¢</td>
</tr>
<tr>
<td>Personal Property</td>
<td>74.3¢</td>
<td>75.0¢</td>
<td>75.0¢</td>
</tr>
</tbody>
</table>

(1) No hearing required - not subject to recall. This rate would be expected to produce the same revenues as the previous fiscal year based on the new assessment of real and personal property, excluding new property.

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The Tentative Budget approved in May is predicated on the 4% increase rate. This assumption was made in consideration of inflation and the many unmet needs recognized at that time. Staff believes that levying the 4% increase rate appears appropriate at this time.

PROPOSAL:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
<th>Funding Source</th>
<th>Recurring/Nonrecurring</th>
<th>Measurable Expected Impact and Timeline</th>
</tr>
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<tbody>
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<td>Property Owners of Fayette County</td>
<td>Recurring</td>
<td>Continue to provide quality education to all children and address facilities needs</td>
</tr>
</tbody>
</table>
The Superintendent recommends that the Board consider the following motion:

“That the Board of Education for 2017-2018 levies a total tax rate of 75.0 cents (real estate) and 75.0 (personal property) per $100 assessed valuation and a total motor vehicles property rate of 59.2 cents per $100 assessed valuation in preparation of the Working Budget for School Year 2017-2018.”
Executive Summary
Fayette County Public Schools Board Meeting
Agenda Item

MEETING: Planning DATE: 8-4-2017

TOPIC: School Activity Funds Report Placeholder

PREPARED BY: Rodney Jackson

Recommended Action on: 8-28-2017 Informational Item

Superintendent Prior Approval: No

Recommendation/Motion: N/A

Background/Rationale: School Activity Fund Reports for the period ending June 30, 2017. The report details each school’s activity fund expenses and receipts for the month and year ending previously noted.

Policy: 01.11 (General Powers and Duties of the Board)

Fiscal Impact: N/A

Attachments(s): School Activity Funds Report
Executive Summary
Fayette County Public Schools Board Meeting
Agenda Item

MEETING: Regular DATE: 08/28/2017

TOPIC: Personnel Changes

PREPARED BY: Jennifer Dyar

Recommended Action on: 08/28/2017

Informational Item

Superintendent Prior Approval: No

Recommendation/Motion: N/A

Background/Rationale: This is to report the employment and personnel changes for Certified, Classified Salaried, Classified Hourly, Supplemental and Substitute personnel.

Policy: 03.11/03.131/03.1311/03.1312/03.17/03.174/03.175/03.21/03.211/03.231/03.273/03.4/03.5

Fiscal Impact: N/A

Attachments(s): Personnel Changes for August 28, 2017 Board Agenda

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<th>CLASS HR</th>
<th>SUB</th>
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<tbody>
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<td>92</td>
<td>43</td>
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<tr>
<td>Transfers</td>
<td>22</td>
<td>130</td>
<td>43</td>
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<tr>
<td>Resignations</td>
<td>1</td>
<td>11</td>
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<tr>
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<tr>
<td>Status Change</td>
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# PERSONNEL CHANGES

## 1. CERTIFIED/SALARIED CLASSIFIED PERSONNEL

a. **Employment of Certified/Salaried-Classified Personnel (limited contract)** - This is to report the employment of the following certified/salaried employees (limited contract):

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<th>Name</th>
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<td>COUNSELOR – MIDDLE/HIGH</td>
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b. Transfer in Assignment of Certified/Salaried Classified Personnel - This is to report the transfer in assignment of the following certified/salaried classified personnel:

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c. Change in Status of Certified/Salaried Classified Personnel - This is to report the change in status of the following certified/salaried classified personnel:

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d. Resignation of Certified/Salaried Classified Personnel - This is to report the resignation of the following certified/salaried classified personnel:

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e. Rescission of Non-Renewal of Certified/Salaried Classified Personnel - This is to report the rescission of non-renewal of the following certified/salaried classified employees:

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<td>Osborn, Jennifer</td>
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<td>07/01/2017</td>
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<tr>
<td>Ovens, Emily</td>
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<td>Ovens, Paige</td>
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<td>Palmer, Sara</td>
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<td>07/01/2017</td>
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<td>Pyers, Courtney</td>
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<td>Redwine, Leslie</td>
<td>Squires Elementary</td>
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<td>07/01/2017</td>
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<tr>
<td>Roberts, Kirsten</td>
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<td>Royal, Justin</td>
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<td>07/01/2017</td>
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<tr>
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<td>Local Vocational School Instructor</td>
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<tr>
<td>Rustin, Arielle</td>
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<td>Mid Multi Position</td>
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<tr>
<td>Sanchez, Martin, Elvira</td>
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<tr>
<td>Scott, Sydney</td>
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<td>07/01/2017</td>
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<tr>
<td>Scott-Newman, Keia</td>
<td>Bryan Station Trad Middle</td>
<td>Hs Science Instructor</td>
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<tr>
<td>Seals, Keric</td>
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<tr>
<td>Sheets, Melissa</td>
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<tr>
<td>Simon, Faulk</td>
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<td>Ret Elem Technology Inst, Gifted &amp; Talented</td>
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<tr>
<td>Smith, Jane</td>
<td>Martin Luther King Academy</td>
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<td>07/01/2017</td>
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<td>Smith, Tiffany</td>
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</tr>
<tr>
<td>Souers, Jennifer</td>
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<td>Mid Math Instructor</td>
<td>07/01/2017</td>
</tr>
<tr>
<td>Tagaloa, Tiffanie</td>
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<td>07/01/2017</td>
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<tr>
<td>Tandy, Rebecca</td>
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<td>Gifted &amp; Talented Instructor</td>
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<td>Taylor, Nicholas</td>
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<td>07/01/2017</td>
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<tr>
<td>Techau, Taylor</td>
<td>Picadome Elementary</td>
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<td>07/01/2017</td>
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<td>Tencza, Michael</td>
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<td>School Associate Principal</td>
<td>07/01/2017</td>
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<td>Tubio Estrabon, Cristina</td>
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<td>Valencia Monfort, Héctor</td>
<td>Libery Elementary</td>
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<td>07/01/2017</td>
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<td>Voss, Samantha</td>
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<td>Wagers, Ashley</td>
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<td>07/01/2017</td>
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<tr>
<td>Walz, Julia</td>
<td>Crawford Middle School</td>
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<td>07/01/2017</td>
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<tr>
<td>Ward, Alison</td>
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<td>07/01/2017</td>
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<tr>
<td>Waters, Erin</td>
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<td>07/01/2017</td>
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<tr>
<td>Watkins, Matthew</td>
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<td>HS Social Studies Instructor</td>
<td>07/01/2017</td>
</tr>
<tr>
<td>Williams, Ingrid</td>
<td>Winburn Middle</td>
<td>Mid Language Arts Instructor</td>
<td>07/01/2017</td>
</tr>
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</table>
f. Employment of Adjunct Instructor – In accordance with KRS 161.046 and KRS 161.048, this is to report that the Superintendent is requesting the Education Professional Standards Board to issue an adjunct instructor certificate for the following teachers:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Location</th>
<th>Effective Date</th>
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<tbody>
<tr>
<td>BARKER, WHITNEY</td>
<td>ART INSTRUCTOR</td>
<td>SCAPA</td>
<td>08/14/2017</td>
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<tr>
<td>CZARNECKI, KARYN</td>
<td>DRAMA INSTRUCTOR</td>
<td>SCAPA</td>
<td>08/14/2017</td>
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2. HOURLY CLASSIFIED PERSONNEL

a. Employment of Classified Hourly Personnel - This is to report the employment of the following classified hourly personnel:

<table>
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<tr>
<th>Name</th>
<th>Location</th>
<th>Assignment</th>
<th>Effective Date</th>
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<tbody>
<tr>
<td>ALLEN, TANEA</td>
<td>HUMAN RESOURCES</td>
<td>ADMINISTRATIVE ASSISTANT II</td>
<td>07/03/2017</td>
</tr>
<tr>
<td>ARRAGAW, MEBIT</td>
<td>SOUTHERN MIDDLE</td>
<td>SP ED PARA - LEARNING/BEHAVIOR</td>
<td>08/14/2017</td>
</tr>
<tr>
<td>ARVIN, ANNE-Marie</td>
<td>BUS GARAGE</td>
<td>BUS DRIVER</td>
<td>07/01/2017</td>
</tr>
<tr>
<td>BLANTON, BRODERICK</td>
<td>HENRY CLAY HIGH SCHOOL</td>
<td>SP ED PARA - LEARNING/BEHAVIOR</td>
<td>07/01/2017</td>
</tr>
<tr>
<td>BRUCE, JAMES</td>
<td>CRAWFORD MIDDLE SCHOOL</td>
<td>SP ED PARA - LEARNING/BEHAVIOR</td>
<td>07/01/2017</td>
</tr>
<tr>
<td>BYARD, JOHN</td>
<td>VETERANS PARK ELEMENTARY</td>
<td>SP ED PARA - LEARNING/BEHAVIOR</td>
<td>07/01/2017</td>
</tr>
<tr>
<td>CARLSON, ANNA</td>
<td>NORTHERN ELEMENTARY</td>
<td>MSD/HEALTH AIDE PARAEDUCATOR</td>
<td>08/14/2017</td>
</tr>
<tr>
<td>CORNETTE, EVANNE</td>
<td>PICADOME ELEMENTARY</td>
<td>SP ED PARA - LEARNING/BEHAVIOR</td>
<td>07/01/2017</td>
</tr>
<tr>
<td>CUNNINGHAM, CLIFFORD</td>
<td>BUS GARAGE</td>
<td>BUS DRIVER</td>
<td>07/01/2017</td>
</tr>
<tr>
<td>DENNIS, ANNA</td>
<td>EDYTHE J HAYES MIDDLE SCHOOL</td>
<td>ATTENDANCE SPECIALIST - MIDDLE</td>
<td>07/01/2017</td>
</tr>
<tr>
<td>DOOLIN, MARY</td>
<td>DIXIE MAGNET ELEMENTARY</td>
<td>SP ED PARA - LEARNING/BEHAVIOR</td>
<td>07/01/2017</td>
</tr>
<tr>
<td>DUFFFIELD, KATHRYN</td>
<td>BUS GARAGE</td>
<td>BUS DRIVER</td>
<td>07/01/2017</td>
</tr>
<tr>
<td>FISHER, NATOCHA</td>
<td>BUS GARAGE</td>
<td>BUS DRIVER</td>
<td>07/01/2017</td>
</tr>
<tr>
<td>FOX, SIRENTHIA</td>
<td>LAW ENFORCEMENT</td>
<td>LAW ENFORCEMENT OFFICER</td>
<td>07/06/2017</td>
</tr>
<tr>
<td>GAST, JUDY</td>
<td>BUS GARAGE</td>
<td>BUS DRIVER</td>
<td>07/01/2017</td>
</tr>
<tr>
<td>HALL, JOSHUA</td>
<td>FREDERICK DOUGLASS HIGH SCHOOL</td>
<td>CUSTODIAN</td>
<td>07/03/2017</td>
</tr>
<tr>
<td>HOLM-HUDSON, KAREN</td>
<td>MAXWELL ELEMENTARY</td>
<td>SCHOOL OFFICE ASSISTANT</td>
<td>07/01/2017</td>
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<tr>
<td>HOLT, KATHRYN</td>
<td>CLAYS MILL ELEMENTARY</td>
<td>SP ED PARA - LEARNING/BEHAVIOR</td>
<td>07/01/2017</td>
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<tr>
<td>ISON, WILLIAM</td>
<td>IT’S ABOUT KIDS SUPPT SERVICES</td>
<td>CUSTODIAN</td>
<td>07/13/2017</td>
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<tr>
<td>JOHNSON, CLAY</td>
<td>MARY TODD ELEMENTARY</td>
<td>SP ED PARA - LEARNING/BEHAVIOR</td>
<td>08/14/2017</td>
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<td>JOYCE, NAKAYLE</td>
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<td>BUS DRIVER</td>
<td>07/01/2017</td>
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<tr>
<td>LAWSON, CASSANDRA</td>
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<td>08/11/2017</td>
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<td>KINDERGARTEN PARAEDUCATOR</td>
<td>07/01/2017</td>
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<td>YATES ELEMENTARY</td>
<td>CUSTODIAN</td>
<td>07/01/2017</td>
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<tr>
<td>MILLER, MORGAN</td>
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<td>SP ED PARA - LEARNING/BEHAVIOR</td>
<td>07/01/2017</td>
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<tr>
<td>MOORE, RACHAEL</td>
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<td>EARLY START PARAEDUCATOR</td>
<td>07/01/2017</td>
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<tr>
<td>NANCE, VICTORIA</td>
<td>PAUL LAURENCE DUNBAR FOOD SERV</td>
<td>FOOD SERVICE ASSISTANT I</td>
<td>01/17/2017</td>
</tr>
<tr>
<td>PEARSON, PAUL</td>
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<td>07/01/2017</td>
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<tr>
<td>PRIVAT, MELISSA</td>
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<td>KINDERGARTEN PARAEDUCATOR</td>
<td>08/14/2017</td>
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### Transfer in Assignment of Classified Hourly Personnel

This is to report the transfer in assignment of the following classified hourly personnel:

<table>
<thead>
<tr>
<th>Name</th>
<th>From</th>
<th>To</th>
<th>Effective Date</th>
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</thead>
<tbody>
<tr>
<td>AUSTIN, JAMES</td>
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<td>CO OFFICE / LD CUS SR</td>
<td>07/01/2017</td>
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<tr>
<td>BAILEY, SCARLETT</td>
<td>EJH MIDDLE / ATTEN SPEC</td>
<td>HENRY CLAY / HS ATT SPE</td>
<td>07/01/2017</td>
</tr>
<tr>
<td>BRANDENBURG, CHRISTOPHER</td>
<td>PICADOME / CUSTODIAN</td>
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<td>07/01/2017</td>
</tr>
<tr>
<td>BROOKS, EDDIE</td>
<td>BRY STN HI / SP ED LBD</td>
<td>FRED DOUG / SP ED LBD</td>
<td>07/01/2017</td>
</tr>
<tr>
<td>CARTER, TEDDY</td>
<td>PL DUNBAR / SP ED LBD</td>
<td>MEADOWTHRP / SP ED FMD</td>
<td>08/14/2017</td>
</tr>
<tr>
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<td>BUS GARAGE / BUS DRIVER</td>
<td>07/01/2017</td>
</tr>
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<td>ARLINGTON / ADM ASSTII</td>
<td>07/24/2017</td>
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<tr>
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<td>BEAUMONT / SCH ASST</td>
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<tr>
<td>DANIEL, TAMI</td>
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<td>07/01/2017</td>
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<td>TC MID FD / FD SR II</td>
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<tr>
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<td>08/14/2017</td>
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<td>BUS GARAGE / BUS MONITO</td>
<td>07/01/2017</td>
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<td>MILLCREEK / EARLY ST</td>
<td>08/14/2017</td>
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<tr>
<td>GRAY, DENISE</td>
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<td>08/14/2017</td>
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<td>07/01/2017</td>
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<tr>
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<td>FRED DOUG / SCH ASST</td>
<td>07/01/2017</td>
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<td>07/01/2017</td>
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<td>07/01/2017</td>
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<td>FRED DOUG / CUSTODIAN</td>
<td>07/01/2017</td>
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<td>07/01/2017</td>
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</table>
c. Resignation of Classified Hourly Personnel - This is to report the resignation of the following classified hourly personnel:

<table>
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<tr>
<th>Name</th>
<th>Location</th>
<th>Assignment</th>
<th>Effective Date</th>
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<tbody>
<tr>
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</tr>
<tr>
<td>MCGLOTHIN, GENEVA</td>
<td>BUS GARAGE</td>
<td>BUS DRIVER</td>
<td>06/30/2017</td>
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<tr>
<td>RUTHERFORD, BRANDY</td>
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<td>SP ED PARA - LEARNING/BEHAVIOR</td>
<td>06/30/2017</td>
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<td>WARD, PATRICIA</td>
<td>CRAWFORD MID SCHOOL FOOD SERV</td>
<td>FOOD SERVICE ASSISTANT I</td>
<td>06/30/2017</td>
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</table>

d. Rescission of Non-Renewal of Classified Hourly Personnel - This is to report the rescission of non-renewal of the following classified hourly employees:

<table>
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<tr>
<th>Name</th>
<th>Location</th>
<th>Assignment</th>
<th>Effective Date</th>
</tr>
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<tbody>
<tr>
<td>BARDO, LESLIE</td>
<td>MORTON MIDDLE</td>
<td>SP ED PARA - LEARNING/BEHAVIOR</td>
<td>08/31/2017</td>
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<td>BROCK, LINDSEY</td>
<td>SOUTHERN MIDDLE</td>
<td>SP ED PARA - LEARNING/BEHAVIOR</td>
<td>07/01/2017</td>
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<tr>
<td>BRUINS, MARK</td>
<td>CARDINAL VALLEY ELEM FOOD SERV</td>
<td>FOOD SERVICE ASSISTANT I</td>
<td>07/01/2017</td>
</tr>
<tr>
<td>CARTER, AMETRIUS</td>
<td>WILLIAM WELLS BROWN ELEMENTARY</td>
<td>SAFE PARAEDUCATOR</td>
<td>07/01/2017</td>
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<tr>
<td>CLARK, LARON</td>
<td>BRYAN STATION HIGH</td>
<td>SP ED PARA - LEARNING/BEHAVIOR</td>
<td>07/01/2017</td>
</tr>
<tr>
<td>COWDEN, SHANNON</td>
<td>JULIUS MARKS ELEMENTARY</td>
<td>SP ED PARA - LEARNING/BEHAVIOR</td>
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<td>CUSTODIAN</td>
<td>07/01/2017</td>
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<td>GUILFORD, RENEE</td>
<td>HENRY CLAY HIGH SCHOOL</td>
<td>SCHOOL OFFICE ASSISTANT</td>
<td>07/01/2017</td>
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<tr>
<td>HATTON, VIRGIL</td>
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<td>GROUNDS WORKER I</td>
<td>07/01/2017</td>
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<tr>
<td>LEWIS, KARA</td>
<td>SOUTHERN MIDDLE</td>
<td>ATTENDANCE SPECIALIST - MIDDLE</td>
<td>07/01/2017</td>
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</table>
3. SUBSTITUTE PERSONNEL

a. Employment of Classified Hourly Substitutes - This is to report the employment of the following classified hourly substitutes:

<table>
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<th>Name</th>
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<td>ASMAL LOZANO, JUAN</td>
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<tr>
<td>BROWN, AMANDA</td>
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<td>08/16/2017</td>
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<tr>
<td>CARMAN, JUDY</td>
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<td>07/11/2017</td>
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<tr>
<td>DISMUKE, MARSHALL</td>
<td>SUB PARAEDUCATOR</td>
<td>08/16/2017</td>
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<tr>
<td>GOSS, CLIFFORD</td>
<td>SUB BUS MONITOR</td>
<td>07/17/2017</td>
</tr>
<tr>
<td>JACKSON, ANDREW</td>
<td>SUB BUS MONITOR</td>
<td>07/17/2017</td>
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<td>KOSTURI, PAIGE</td>
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<tr>
<td>WHITING, BOBBY</td>
<td>SUB PARAEDUCATOR</td>
<td>08/16/2017</td>
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