



FAYETTE COUNTY PUBLIC SCHOOLS

Date: _____

Determination # _____

Provided by Purchasing Department

School or Department: _____ Amount of Purchase: _____

Vendor Name: _____

I have determined that, pursuant to KRS 45A.380, the following item(s)/ service(s) should be obtained by non-competitive negotiation methods, since competition is not feasible.

1. An emergency exists which will cause public harm as a result of the delay in competitive procedures.
Explain the emergency: _____
2. There is a single source within a reasonable geographical area of the product or service to be procured
Explain the Single Source: _____
3. A Service of a Licensed Professional or Technician.
Explain the Type of Service: _____
4. The contract is for the purchase of perishable items purchased on a weekly or more frequent basis, such as fresh fruits, vegetables, fish or meat.
State the Item(s): _____
5. The contract is for replacement parts where the need cannot be reasonably anticipated and stockpiling is not feasible.
State the Item(s): _____
6. The contract relates to an enterprise in which the buying or selling by students is a part of the educational experience.
State the Item(s): _____
7. The contract or purchase is for expenditures made on authorized trips outside of the boundaries of the local public agency.
State the Item(s) and Location: _____
8. The contract is for proprietary items for resale.
State Item(s): _____

Explanations of Noncompetitive Negotiation can be found in the FCPS Purchasing Procedures on the Purchasing website. A determination Form must be filled out and returned to the Purchasing Office whenever an item(s) or service(s) exceed \$5,000, cannot be obtained from an approved bid or contract and one of the above findings is met.

Requested by: _____ Date: _____
Originator

Approved by: _____ Date: _____ (required \$5,000 and over)
Chief of Schools or Department Director

Approved by: _____ Date: _____ (required \$10,000 and over)
Chief Financial Officer

Approved: _____ Date: _____ (required \$30,000 and over)
Superintendent

Number Assigned: _____ Date: _____ (required \$5,000 and over)
Director of Logistical Services/ Purchasing