

GROUNDS EQUIPMENT MECHANIC

Class Code: 7624

TITLE: Grounds Equipment Mechanic
Grade 14

REPORTS TO: Director Plant Operations

SUPERVISES: N/A

JOB FUNCTION: Maintain, repair and adjust a variety of grounds maintenance equipment.

DUTIES AND RESPONSIBILITIES:

- Maintain, repair and adjust a variety of grounds maintenance equipment; perform minor/major repairs on a variety of equipment.
- Perform preventive maintenance and tune-ups to equipment; replace parts as needed.
- Perform maintenance, repair and adjustments to mechanical and electrical attachments to grounds equipment; troubleshoot, identify and repair electrical malfunctions of grounds equipment and attachments.
- Requisition parts and supplies and maintain inventory.
- Assist grounds maintenance personnel with a variety of grounds maintenance duties.
- Operate a variety of grounds/grounds maintenance tools and equipment.
- Maintain routine records related to equipment maintenance and repair activities.
- Perform other duties as assigned.
- Maintain regular attendance.

GROUNDS EQUIP MECHANIC

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- Methods, materials, tools and equipment used in the repair of grounds maintenance equipment.
- Operation, maintenance and repair of a variety of grounds maintenance equipment.
- Proper methods of storing equipment, materials and supplies.
- Health and safety regulations.
- Basic record-keeping techniques.
- Proper lifting techniques

ABILITY TO:

- Maintain, repair and adjust a variety of grounds maintenance equipment.
- Perform general grounds maintenance duties.
- Operate grounds hand and power tools and other equipment used in grounds maintenance.
- Lift heavy objects.
- Understand and follow oral and written directions.
- Work cooperatively with others.
- Maintain routine records.
- Observe legal and defensive driving practices.

PHYSICAL DEMANDS:

- Work is performed while standing, sitting and/or walking.
- Requires the ability to communicate effectively using speech, vision and hearing.
- Requires the use of hands for simple grasping and fine manipulations.
- Requires bending, squatting, crawling, climbing, reaching.
- Requires the ability to lift, carry, push or pull heavy weights, up to 75 pounds
- Requires activities involving being around moving machinery, exposure to marked changes in temperature and humidity, and exposure to dust, fumes and gases.

EDUCATION AND EXPERIENCE:

- High school diploma or G.E.D. Certificate
- Two years experience in maintenance and repair of grounds equipment preferred.

GROUNDS EQUIP MECHANIC

LICENSES AND OTHER REQUIREMENTS:

- Valid Kentucky Commercial Driver's License.

Original Date: 01/1999
Revision Date: 07/2011
Revision Date: 07/2012
Revision Date: 12/2014