

SCHOOL SOCIAL WORKER

TITLE: School Social Worker

REPORTS TO: Principal, Associate Director of Student Support

SUPERVISES: N/A

JOB FUNCTION: To provide social work services to eligible students and their families in order to eliminate or reduce physical or emotional barriers to the students' academic achievement.

DUTIES AND RESPONSIBILITIES:

- Assesses, in collaboration with the school staff, the students' physical, social and emotional needs.
- Provides family assessments as needed.
- Develops, implements and evaluates, in collaboration with the school staff and parents/guardians, intervention plans for the student.
- Collaborates with teachers, other school personnel, and agencies to secure needed services for the student.
- Maintains appropriate records.
- Submits monthly reports of social work services.

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DUTIES AND RESPONSIBILITIES (CONT.):

- May provide parent education and/or support groups.
- Makes home, community, and agency visits as needed.
- Assists in coordination of parent meetings.
- Maintains regular attendance
- Performs other duties as assigned

PHYSICAL DEMANDS:

- Work is performed while standing, sitting and/or walking
- Requires the ability to communicate effectively using speech, vision and hearing
- Requires the use of hands for simple grasping and fine manipulations
- Requires bending, squatting, crawling, climbing, reaching
- Requires the ability to lift, carry, push or pull light weights

EDUCATION AND EXPERIENCE:

- Masters' Degree in Social Work

LICENSES AND OTHER REQUIREMENTS:

- Valid Kentucky School Social Work Certification

<p><i>Original Date:</i> _____</p> <p><i>Revision Date:</i> <u>07/1995</u></p> <p><i>Revision Date:</i> <u>07/2005</u></p> <p><i>Revision Date:</i> <u>07/2012</u></p>
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