

**HIGHLY STRUCTURED SPECIAL EDUCATION CLASSROOM TEACHERS**

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- TITLE:** Highly Structured Special Education Classroom Teachers
- REPORTS TO:** School Principal and/or Special Education Supervisors
- SUPERVISES:** N/A
- JOB FUNCTION:** Helping students to be successful in the Highly Structured program in order to allow them to mainstream back into the general education classes. Provide a strong classroom management program and structure to increase student academic achievement by decreasing behavior concerns. Maintain a positive, flexible outlook while developing specific instructional strategies, behavior management plans, and academic programs for students with behavioral and emotional disabilities. Participate in Admission and Release Committee meetings for students in the Highly Structured Special Education Classroom.

**DUTIES AND RESPONSIBILITIES:**

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- Designs and implements an instructional program to meet the academic and behavioral needs of 6-8 students
- Monitors academic and behavioral goals for each student and keep current records regarding the students' progress on leveling systems and entry/exit criteria for program
- Plans and implements instructional programming, curriculum implementation, accommodations and extensions to increase access to and participation in the general education curriculum and program of studies, and material selection for students with disabilities
- Implements federal and state regulations and district policies and procedures relative to identification and service delivery of students with disabilities

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**DUTIES RESPONSIBILITIES (CONT):**

- Keep abreast of research, trends in motivation, instructional materials and equipment, methodology, professional literature and other important aspects related to educating students with disabilities
- Collaborates with general education teachers to coordinate transition opportunities for students to begin mainstreaming once they have reached that level on the leveling system
- Participates in on-going professional development activities for special education and general education staff
- Keeps a current inventory of materials, equipment, and needed repairs
- Maintains regular attendance
- Performs other duties as assigned

**SUPPORT THAT WILL BE PROVIDED:**

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- Full time Paraeducator in classroom
- Support from Safe Schools Office
- Support from Special Education Resource Specialists
- Support from school psychologist with behavior background
- Support from site schools' administration and resources

**PHYSICAL DEMANDS:**

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- Work is performed while standing, sitting and/or walking
- Requires the ability to communicate effectively using speech, vision and hearing
- Requires the use of hands for simple grasping and fine manipulations
- Requires bending, squatting, crawling, climbing, reaching
- Requires the ability to lift, carry, push or pull light weights

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**EDUCATION AND EXPERIENCE:**

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- Bachelor's Degree
- A strong knowledge base is needed in special education curriculum and instruction; ability to budget and use time efficiently, and ability to work with and relate well to others.

**LICENSES AND OTHER REQUIREMENTS:**

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- Kentucky Teaching Certificate in an area of Special Education.

*Original Date:* \_\_\_\_\_

*Revision Date:* 02/2001

*Revision Date:* 07/2012