

DIAGNOSTICIAN

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**TITLE:** Special Education Diagnostician

**REPORTS TO:** Special Education Assessment Coordinator

**SUPERVISES:** N/A

**JOB FUNCTION:** Conduct assessments of students who have been referred for special education and related services, including the administration of standardized assessments, criterion-related assessments, behavior evaluations and assessments of academic processing. Work with special education teachers and related service providers in the completion of required three year assessments of students with identified needs for special education and related services.

**DUTIES AND RESPONSIBILITIES:**

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- Conducts initial eligibility educational assessments including behavioral observations and social developmental history
- Assists special education teachers in conducting three year educational assessments and writing assessment reports
- Conducts academic processing for initial eligibility assessments and assisting special education teachers with academic processing for three year eligibility assessments
- Provides written analysis of assessment data and assist School Psychologist in writing the integrated reports
- Attends initial and three year eligibility ARC's to discuss test results
- Attends other ARC's as requested
- Assists Special Education Facilitator with referrals, gathering of information prior to referral ARC's (i.e., screening information, etc.), and attending referral ARC's

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### **DUTIES AND RESPONSIBILITIES (CONT.):**

- Serve as an Ad-Hoc Member of the committee assisting staff with interventions and strategies prior to referral to special education
- Maintains regular attendance
- Perform other duties as assigned

### **PHYSICAL DEMANDS:**

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- Work is performed while standing, sitting and/or walking
- Requires the ability to communicate effectively using speech, vision and hearing
- Requires the use of hands for simple grasping and fine manipulations
- Requires bending, squatting, crawling, climbing, reaching
- Requires the ability to lift, carry, push or pull light weights

### **EDUCATION AND EXPERIENCE:**

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- Master's Degree
- Three years of successful teaching experience
- Must have working knowledge of the requirements of the Individuals with Disabilities Education Act.
- Experience in administering and interpreting educational assessments preferred but not required.

### **LICENSES AND OTHER REQUIREMENTS:**

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- Kentucky Certification in Special Education
- Endorsement for Teacher Consultant

<p><i>Original Date:</i> _____</p> <p><i>Revision Date:</i> 04/1998</p> <p><i>Revision Date:</i> 07/2012</p>
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