

State Job #XXXX

PROFESSIONAL GROWTH AND EFFECTIVENESS SYSTEM COACH (non-Administrator)

TITLE: Professional Growth and Effectiveness System Coach**REPORTS TO:** Principal**SUPERVISES:** N/A

JOB FUNCTION: Provide instructional support and technical assistance to staff as well as other stakeholders. Assist schools in strengthening instructional programs through a strategically planned, standards-based approach with a focus on student growth and the narrowing of achievement gaps. This position will provide leadership in the areas of curriculum, instruction, assessment, and planning with a focus on teacher effectiveness.

DUTIES AND RESPONSIBILITIES:

- Identifies curriculum needs and cooperatively plans with the principal, staff, council, and other district personnel to meet student achievement goals as well as serve on the district Professional Growth and Effectiveness team.
- Assists staff with data analysis from assessments and diagnostic instruments and develops instructional strategies for supporting students who are experiencing difficulties.
- Develops and follows a regular schedule of classroom visitations to obtain information and understanding of curriculum programs, practices, and materials being used
- Implements, supports and provides feedback to staff regarding the goals determined by the district/schools' comprehensive plan.
- Coaches individuals on best practice strategies to integrate educational initiatives and resources
- Assists in program implementation and curriculum development
- Assists schools in developing and implementing comprehensive plans designed to meet individual schools' student achievement needs.

State Job #XXXX

PROFESSIONAL GROWTH AND EFFECTIVENESS SYSTEM COACH (non-Administrator)

DUTIES AND RESPONSIBILITIES (CONT.):

- Works with the principal and staff in the preparation and completion of reports related to student achievement and staff development
- Assists schools in determining effective methods for the integration of curriculum standards, instructional strategies, and the developmental use of authentic assessment
- Coaches and models a variety of research based instructional strategies designed to be rigorous and mirror assessment.
- Assists in identifying professional development needs and developing long-range professional development plans
- Mentors new teachers
- Participates in and/or facilitates school based committees
- Maintains regular attendance.
- Performs other duties as assigned.

PHYSICAL DEMANDS:

- Work is performed while standing, sitting and/or walking
- Requires the ability to communicate effectively using speech, vision and hearing
- Requires the use of hands for simple grasping and fine manipulations
- Requires bending, squatting, crawling, climbing, reaching
- Requires the ability to lift, carry, push or pull light weights

State Job #XXXX

PROFESSIONAL GROWTH AND EFFECTIVENESS SYSTEM COACH (non-Administrator)

EDUCATION AND EXPERIENCE:

- Master's Degree
- Three (3) years of successful classroom teaching

LICENSES AND OTHER REQUIREMENTS:

- Must hold a valid Kentucky Teaching Certificate

Original Date: 03.2014