

**Audit Committee Meeting – November 5, 2018 - 3:30 pm**

**Attendees:**

Rodney Jackson  
John White  
Tiffany Williams  
Jeanna Jones  
Bill Meyer  
Myron Thompson  
Larry Forester  
Chris Ensslin  
Lindsay Wright  
Rebecca Riley  
Quoya Shegog  
Sherese Ellison  
Casondra Jones  
Beverly Reese  
Cindy Hipsher  
Sharon Holbrook  
Dave Osbourne

Meeting opened by Rodney Jackson.

Final Audit must be submitted to KDE by November 15, 2018. The question was asked would the SOX 1 report be provided. Staff answered Yes

Strothman & Co. discussed the audit in detail and more discussion followed around the high points of the audit, Audit is substantially complete (99.9% but subject to Board approval).

Question was raised about pension fund. It was explained that the district has no authority on how much is contributed.

It was explained that FCPS portion of unfunded is 2.227%. Question was asked, "How does this affect the District". Response was more money would need to be set aside for pensions.

Statement of Accounts was discussed (Government Standards, Balance Sheets, Debt Services, etc.)

Note L on behalf of payments was touched to show the increase in revenues and expenditures.

Management comments – were discussed with the committee and explained what was found and the districts response in the form of corrective action plan.

Discussion was asked about process of School Activity Funds – Staff explained that these are restricted funds must be used for students. The individual school's audited reported are combined in a School Activity Fund Matrix to summarize the findings at each location.

54 comments were made on Schools related to School Activity Funds (All immaterial but required by KDE to be on spreadsheet)

Some schools had no findings.

Discussed that some vendors will honor unsigned PO's leading to purchases over the threshold potentially being made.

Some repeat findings such as no prior approval before spending SAF could be deemed severe.

KDE sometimes questions AFR Balance sheet matching Audit. Our AFR balance matches the audit.

All Audit reports available on websites across Districts

Audit Committee thanked staff for a great job.

Next meeting will be January 16, 2019 at 9:30 am to discuss the audit committee charter

Meeting adjourned by Rodney Jackson