

Approvable Expenses for Perkins Funds

Approvable Expenses

- Instructional/curriculum materials for teacher use
- Resource materials for student and/or teacher use (**no textbooks**)
- Professional development activities for teachers that would educate them about the latest research-based teaching strategies
- Advisor expenses for attending regional, state and national student organization meetings
- Pay substitute teacher salary while teacher develops a new course or new program, collaborates on integration projects, develops program of studies, assessments, articulation agreements, dual credit agreements, or works with business and industry to update knowledge and skills, etc.
- Purchase technology to be used in the classroom as a new teaching tool
- Purchase state of the art equipment or software required by a change in curriculum, teaching strategies, or technological advances in the career field, address specific educational barriers students are facing in technical education programs. (Ex: support materials, curriculum modifications. equipment modifications, and large print materials that might be needed for a sight-impaired student.)
- Travel for professional development that may include reimbursement for meals, lodging, transportation, and registration fees
- **Instructional** field trips for students. Reimbursable expenses include teacher travel, bus cost, and bus driver salary. Stipends for teachers to attend required activities on non-work days.
- Honorarium/fee for consultants/speakers to provide training in CTE areas
- Grant administration expenses up to a maximum of 5% of the total allocation

Non-Approvable Expenses for Perkins Funds

If you have to have it to teach your class, Perkins cannot pay for it.

Non-Approvable Expenses

Career & Technical Education Programs must have sufficient local and state funding to enable them to operate *without* federal Perkins funds. (Perkins, Title I, part C Career & Technical Education funds are to be used to **upgrade and improve** Career & Technical Education programs and not to simply maintain the program at its current level.)

- Consumable material of any kind such as but not limited to paper, toner, discs, tapes, CD's, scan sheets, test documents, workbooks, drill bits, nails, electrical wire, paint/varnish, oxygen and/or acetylene, screws/nails, welding rods, glue, fertilizer, seeds/bedding plants, potting soil/mix, plastic/peat pots, thread, lumber, sandpaper, metal, soap/detergent, fabric, chemicals and food
- Furniture purchases
- Building modifications
- Textbooks
- Copiers
- Dues/Membership for professional organization
- Student expenses relating to student organizations, such as but not limited to dues, admission fees, jackets, caps, shirts folder/workbooks, lodging, meals, kits for projects, transportation
- Fund usage to supplant federal or state funds
- Maintenance or repair of equipment
- Materials to be used for fundraisers, example:

If the class raises bedding plants to sell as a fundraiser, any profit must go back into the account that paid for the supplies. So, if this is a fundraiser for FFA, the FFA account (dues needs to pay for the supplies.

- Expenses that are for the day-to-day operation of the class and that maintain the program at its current level, including but not limited to: travel to pick up supplies, maintenance/repair of equipment, classroom textbooks (reference and supplemental materials are allowable), replacement of existing equipment, safety glasses, welding gloves and helmets, hammers, pliers, hand saws, mixing bowls, measuring cups, hand towels, apron, small hand tools.
- Expenses for non-instructional activities such as travel expenses for social events