

In-Person and Remote Learning Plan



SANDERSVILLE ELEMENTARY

Fayette County Public Schools is preparing to offer in-person instruction for students whose families choose to send their children back to campus and remote instruction for families who choose to keep their children at home. While plans are being made with an eye toward January, students will only return to campus if it is safe to do so.

In collaboration with families and employees, each school will develop a school-specific plan in consultation with its School-Based Decision Making Council, aligned to the state's ["Guidance on Safety Expectations and Best Practices for Kentucky Schools \(K-12\), \(Appendix A\)"](#) and Fayette County Public Schools procedures.

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General Health Procedures and Protocols



Masks:

Detailed mask guidance and protocols are provided in [Appendix B](#), but in general, everyone – employees, students K-12, contractors and visitors – is required to wear a mask at all times while in the building or on the bus, with the exception of those who have a medical exemption or ARC-determined exemption. All families need to be aware that there could be students in their children’s classroom or on the bus who have a mask exemption. Medical exemptions must be submitted to the school or department head in writing on the official letterhead of the physician, pediatrician or psychologist’s office, and signed by a medical professional. Students and staff should only lower their masks while actively eating or drinking. Masks will be provided for students or staff members who do not have one. Staff members who work with students that have a medical waiver for wearing a mask will be provided with a protective face shield in addition to their cloth mask. The [Fayette County Public Schools Guidance on Masks and Personal Protective Equipment \(PPE\) found in Appendix B](#) outlines role-specific recommendations for additional PPE employees should be using.



Clean Hands:

Frequent hand washing will be expected and encouraged, and hand-cleaning supplies including hand soap, paper towels, and hand sanitizer containing at least 60% alcohol will be readily available on buses, in classrooms and throughout the school grounds.



Health Screenings:

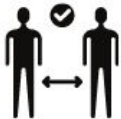
All staff are required to sign and return an [“Employee Assurance of Personal Health Agreement” \(Appendix C\)](#) and complete a daily health screening at home in accordance with district procedures.

Prior to sending their children back to campus for the first time, families will sign and return a [“Family Assurance of Student Health Agreement” \(Appendix D\)](#) attesting that they will monitor their child’s health each day and not send them to school if they have a temperature of 100.4° or greater or are experiencing any symptoms of COVID-19. Students and staff should not be on any FCPS property for at least 10 days if they have been in close physical contact (6 feet or closer for at least 15 minutes) with a person who is known to have COVID-19, or if they have travelled out of the country or to one of the states on the governor’s travel advisory list at <https://govstatus.egov.com/ky-travel-advisory>. Students and staff who have a member of their household test positive for COVID-19 should not be on any FCPS property until they have been released from quarantine by the health department.



Temperature Check:

Everyone – employees, students, contractors and visitors – who enters a Fayette County Public Schools facility will have a temperature check in accordance with district protocols and individual procedures determined by each building. Student temperatures will be taken as they board the school bus if that bus has a monitor. If a bus does not have a monitor, a red sign will be placed in the bus window to alert school staff that those students will need to be screened upon entry to the building by school staff. Walkers and car riders will also be screened upon entry. A temperature of 100.4°F or greater will be considered a fever.



Social Distancing:

Everyone – employees, students, contractors and visitors – should attempt to maintain at least six feet of space between themselves and others whenever possible. This mitigation measure is known as social distancing and will be supported by modifications in hallway traffic patterns and furniture placement. If the physical space in the school does not allow for spacing students’ desks 6 feet apart, desks will be arranged to leave as much space as possible between desks. All desks will be arranged so students’ seats face the same direction. Hallway traffic patterns for class changes, arrival and dismissal will be modified to maximize physical distancing. Floors will be marked to indicate safe distancing. Students will remain six feet apart or as much as possible in line, in the hallways, in common areas, in classrooms and on school buses.



Healthy Habits:

Students and staff will be expected to stay home when sick, encouraged to avoid touching their eyes, nose and mouth, encouraged to cover coughs or sneezes with a tissue, then asked to throw the tissue in the trash. Handwashing will be required after coughs, sneezes, and handling tissues.



Health Agreements and Daily Assurances



Family Assurance of Student Health

- Prior to sending their children back to campus for the first time, families will be asked to submit a signed [“Fayette County Public Schools Family Assurance of Student Health Agreement.” \(Appendix D\)](#) attesting that they will monitor their child’s health each day and not send them to school if they have a temperature of 100.4° or greater and/or are experiencing any symptoms of COVID-19.
- They will also agree not to send their child to school for at least 10 days if they have been in close physical contact (6 feet or closer for at least 15 minutes) with a person who is known to have COVID-19 or if they have travelled out of the country or to one of the states on the governor’s travel advisory list found at <https://govstatus.egov.com/ky-travel-advisory>. Students who have a member of their household test positive for COVID-19 should not return to school until they have been released from quarantine by the health department.
- The agreement also advises families that if their child is tested for COVID-19, they cannot return to school until the test results come back negative.
- Before sending their children to school each day, families are expected to attest that their child does not have a fever (defined as a temperature of 100.4°F or greater) and has not exhibited symptoms of COVID-19 within the past 48 hours. A [“Daily Home Screening for Students” \(Appendix E\)](#) should be sent home with each family.



Employee Assurance of Personal Health

- All staff will be asked to submit a signed [“Fayette County Public Schools Employee Assurance of Personal Health Agreement” \(Appendix C\)](#) attesting that they will monitor their health each day and not come to work if they have a temperature of 100.4° and/or greater or are experiencing any symptoms of COVID-19.
- They will also agree not to be on any FCPS property for at least 10 days if they have been in close physical contact (6 feet or closer for at least 15 minutes) with a person who is known to have COVID-19 or if they have travelled out of the country or to one of the states on the

governor's travel advisory list found at <https://govstatus.egov.com/ky-travel-advisory>. Employees who have a member of their household test positive for COVID-19 should not return to work until they have been released from quarantine by the health department.

- The agreement also advises families that if their child is tested for COVID-19, they cannot return to school until the test results come back negative.
 - Before coming to work each day, employees are expected to attest that they do not have a fever (defined as a temperature of 100.4°F or greater) and have not exhibited symptoms of COVID-19 within the past 48 hours. Staff can use the [“Daily Home Screening for Employees” document for reference. \(Appendix F\)](#)
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Transportation

- All families who can transport their children to school are strongly encouraged to do so to help reduce the number of students on each bus.
- Families are encouraged to monitor bus stops to encourage students to maintain social distancing and mask wearing.
- Buses that have monitors will screen student temperatures as they board the bus. If there is not a bus monitor, then a red sign will be placed in the bus window to alert school staff that those students will have their temperature taken by school staff upon arrival.
- Students with a temperature of 100.4°F or greater will sit in a designated section on the bus and exit the bus first. Upon arrival at school, students' temperature will be taken again. Upon verification of fever at school, family will be called to pick up the child. Students with a fever will wait in the sick room until their family arrives to take them home.
- Hand sanitizer will be provided as students enter and exit the bus.
- All students K-12 and staff are required to wear a mask at all times while on the bus, with the exception of those who have a medical or ARC-directed exemption. Detailed mask and PPE guidance and protocols are provided in [Appendix B](#).
- Masks will be provided for students or staff members who do not have one.
- Students who have a medical or ARC-directed exemption for wearing a mask will be assigned seating at the front of the bus.
- Bus monitors will document student seat numbers on the bus manifest so that seating charts can be created, if needed. If a bus does not have a monitor, drivers will record the students' seat number as students exit the bus.
- Buses will be loaded from the back to the front, and unloaded from the front to the back.
- Buses will be sanitized between routes and at the end of the day.
- See "[Safe on the Bus, Safe at the Garage](#)" ([Appendix G](#)) for additional details and staff expectations.



Arrival



Staff Arrival Procedures:

- Each work location will develop protocols for staff arrivals in accordance with state and district Healthy at Work procedures and [Guidance on Safety Expectations and Best Practices for Kentucky Schools \(K-12\) \(Appendix A\)](#) requirements.

Expectations for health and temperature checks prior to coming to work:

Staff will review health screening at home and complete the Sandersville Google Form for confirmation as before or as they enter the building. Ms. Hellard, the school bookkeeper, will confirm the completion of the form for each staff member by 8:00 each day.

Instructions for those unable to report to work:

Staff members will notify Mr. Marsh with a text message or phone call as soon as they know they are not able to report to work. Staff members will then report their absence in Frontline and reach out to a preferred for sub for availability, if possible.

Clearly defined work arrival times.

All staff members will be in the building ready for supervision by 7:05. Staff members needing a later arrival due to childcare center start times will have an alternative schedule that will be communicated with all staff.

Procedures for temperature checks at school.

Any staff member unable to screen at home will have access to a touchless thermometer at any of the three staff entrances.

Directions regarding building entrance restrictions or procedures.

All staff and students will enter and exit the buildings on the far right doors at each entry or exit to limit cross contamination.

Procedures for leaving campus should they begin experiencing symptoms of COVID-19.

Any staff member experiencing COVID symptoms while on campus will call Mr. Marsh's office at 23608 or on his cell at 859-588-1689 so coverage can be arranged for an immediate exit of the building.



Supervision Duty:

Morning Coverage Schedule- staff performance of morning duties will support the implementation of the student arrival plan in accordance with state and district Healthy at Work procedures and [Guidance on Safety Expectations and Best Practices for Kentucky Schools \(K-12\) \(Appendix A\)](#) requirements.



Student Arrival Procedures:

School plans include:

Specific protocols for students arriving by bus, car or on foot, including drop-off times, traffic patterns, designated entrances and instructions on where students should report upon arrival.

Students will be reminded to keep their masks on as they enter the building by staff members outside and in the front lobby. All students will use the front entrance so staff can utilize thermal temperature scanners for touchless screenings. Floor marking will designate spots so students can maintain 6 feet of distance.

Sandersville students will report to school at the following times based on their mode of transportation.

- Bus riders at 7:05 am
- Car riders at 7:10 am
- Walkers at 7:25 am

All vehicles will enter the parking from the north entrance of Sandersville Road and follow the designated traffic patterns.

Plans include expectations for students arriving by bus with a temperature of 100.4°F or greater, students who have been screened by a bus monitor and did not have a fever, students arriving by buses without a monitor who require a temperature check, and students arriving by car or on foot who require a temperature check.

All students will use the front entrance so staff can utilize thermal temperature scanners for touchless screenings.

Provisions for visual and verbal reinforcement of General Health Procedures and Protocols, including, but not limited to, wearing masks, social distancing and sanitizing hands upon entry.

Students will be reminded to keep their masks on as they enter the building by staff members outside and in the front lobby and to utilize floor and sidewalk markings so 6 feet of distance can be maintained.

Communication plans to ensure families and students are aware of all procedures, and signage clearly reinforces expectations.

A rough draft of a hybrid return plan was sent to families the first week in November with avenues to gather feedback. A [final copy](#) of the in-person return plan will be sent to families once a board decision is made and this plan is approved.



Instructional Plans



Classrooms:

- Tables: If classroom furniture includes tables designed to be used by multiple students or small groups of students, schools should order desk shields through the [warehouse PPE ordering system](#). Desk shields are also available for preschool, kindergarten and special education classrooms and students who have a mask exemption.

An additional 400 desk dividers were ordered by Steve Shuttleworth on 12/10 to bring the Sandersville total to 500.

- *Assigned seating and seating charts* will be developed for every classroom and followed at all times. When creating seating charts, teachers are encouraged to strategically place students to support small group instruction for differentiation. Suggested seating plans are included in the [Office of Academic Services Instructional Guidance for Return to In-Person Learning \(Appendix H\)](#)

Seating charts for each class will be uploaded using Google Forms so charts can be stored in a central location.

- *Fabrics and soft surfaces* can remain in classrooms in accordance with [district guidance on sanitization and cleaning requirements](#). Throw rugs, area rugs and beanbags are not allowed, with the exception of area rugs in preschool classrooms or items needed according to individual education programs.

Principal, PGES and Lead Custodian completed a walkthrough of the building in November before targeted services began.

- *Masks*: All students K-12 and staff are required to wear a mask at all times, with the exception of those who have a medical or ARC-directed exemption. Detailed mask and PPE guidance and protocols are provided in [Appendix B](#).

A rough draft of this plan was sent to families the first week in November with avenues to gather feedback. A final copy will be sent to families once a board decision is made and this plan is approved.

- *Student movement* should be minimized to maintain social distancing. This requires teachers to develop protocols that limit movement of students for distribution of

materials, sharpening pencils, and student work collection, as well as other classroom procedures.

These expectations will be communicated and reviewed in the [Staff Requirements Document](#) with staff, before students return.

- *Transitioning:* When lining up in the classroom to leave for a common area, students will line up in the same order each time and space themselves to maximize distance.

Line order charts for each class will be uploaded using Google Forms so charts can be stored in a central location.



Instructional Materials:

- Students will maintain their own set of school supplies (glue, scissors, etc.).
- Students should not share materials, books, or manipulatives. Individual kits or bags of materials will be assembled for each student.
- Individual whiteboards and markers will be needed for each student.
- In circumstances where students may need to share desks, materials or resources (e.g. texts with limited copies, science equipment), sanitize between student use and have students wash or sanitize hands before and after using the materials.
- Teachers may handle student materials to demonstrate or model instruction. Frequent hand washing or hand sanitizing is expected.
- Guidance for preschool classrooms is provided in [Preschool COVID-19 Guidance for In-Person Instruction \(Appendix I\)](#).

These expectations will be communicated and reviewed in the [Staff Requirements Document](#) with staff, before students return.



In-Person Instructional Plan

Schools will develop in-person instructional plans incorporating considerations outlined in the [Office of Academic Services Instructional Guidance for Return to In-Person Learning document \(Appendix H\)](#).

Plans must include contingencies for a return to NTI: 2DL if conditions with the virus warrant, which could happen for a single class, school or districtwide. The [Office of Academic Services Instructional Guidance for Return to In-Person Learning document \(Appendix H\)](#) includes suggestions.

Based on [current data](#), Sandersville will implement the following instructional plan for in-person learning:

- **Preschool**- Divide day into in-person/remote, further guidance from FCPS Preschool based on 12/14 Meeting
- **Kindergarten**- 5 in-person teachers
- **First Grade**- 4 in-person teachers, 1 remote
- **Second Grade**- 4 in-person teachers, 1 remote
- **Third Grade**- 4 in-person teachers, 1 remote
- **Fourth Grade**- 3 in-person teachers, 1 remote
- **Fifth Grade**- 3 in-person teachers, 1 remote

The determination made for in-person and remote homeroom teachers was based on the least disruptive scenario for class placements.

Grade level PLCs are meeting to review FCPS district pacing guides, identify essential standards, develop assessments, and instructional planning. The master schedule allows for this to continue with an in-person return.

In-person teachers will:

- continue to have an intentional focus on developing experiences that include high expectations, grade-appropriate assignments, strong instruction, and deep engagement.
- respond to what students need most, redefining learning through student ownership, and reinforce learning through formative practices.
- ensure students have opportunities to collaborate with other students. Teachers should follow social distancing guidelines when in-person learners are working in a collaborative setting. Collaborative projects will occur between in-person and remote learners when possible.

When cases call for in-person students and/or staff to quarantine, students will continue instruction by temporarily switching to remote teaching and following the NTI 2DL schedule through live instruction on Zoom and asynchronous assignments in Google Classroom.

Curriculum and programs used during the return to in-person instruction will include: Imagine Learning, Investigations, enVision Math, Wonders, Amplify Science, and any other program teachers need to meet the learning needs of their students.

[The master schedule and other resources for an in-person return are found here.](#)

Chromebooks will remain with students. Devices will be used for student collaboration while in-person and will serve as a remote resource in the event a switch in instruction is needed.



Specials

Where will specials take place?

Specials will take place in the special area settings. Specifically, students will travel to the art room for Art, library for Library, music room for Music, gym for PE, science lab for STEM, and the computer lab for Spanish.

What is the instructional setting?

The specials block will be an hour long for each grade level, but students will be in the classroom for 50 minutes. After 50 minutes, homeroom teachers will pick-up their students. At that time, Victory Cleaners will be used in each special area and ten minutes will be allowed for disinfecting. No students will enter the classroom during the disinfection time.

How will schools reduce student movement and hallway traffic?

The ten minute cleaning time between each group will also allow students to clear the hall before the next group of students report. The traffic flow around the gym, music room, computer lab, and library will be one way (counter-clockwise).

How will the [Guidance on Safety Expectations and Best Practices for Kentucky Schools \(K-12\) \(Appendix A\)](#) be implemented?

Each special area teacher will submit their own protocols and adjustments based on the guidance documents, once it is decided that students will return to school.

If specials classrooms will be used, plans must include sanitation of classrooms and materials between groups of students.

As noted above, Victory Cleaners will be used in each special area and ten minutes will be allowed for disinfecting. No students will enter the classroom during the disinfection time.



Preschool

- Schools will ensure that preschool classrooms operate in accordance with the [Office of Academic Services Instructional Guidance for Return to In-Person Learning document \(Appendix H\)](#) and [Preschool COVID-19 Guidance for In-Person Instruction \(Appendix I\)](#). If your school has unique considerations, they may be noted here.

The Sandersville preschool teacher will submit her own protocols and adjustments to the principal, based on the guidance documents and FCPS guidance.



Band and Orchestra

- Schools will ensure that band and orchestra instruction follows the [FCPS In-Person Guidance for Band, Orchestra, and Chorus. \(Appendix J\)](#) If your school has unique considerations, they may be noted here.

The Sandersville band and orchestra teachers can follow the state and district guidance to hold band and orchestra classes in their designated areas. The Sandersville band and orchestra teachers will submit their own protocols and adjustments to the principal, based on the guidance documents.



Chorus and Vocal Music

- Schools will ensure that vocal music instruction follows the [FCPS In-Person Guidance for Band, Orchestra, and Chorus. \(Appendix J\)](#) If your school has unique considerations, they may be noted here.

The Sandersville music teacher can follow the state and district guidance to hold music classes in the music room. Mr. Parris will submit any adjustments to the principal, based on the guidance documents.



Physical Education

- Schools will ensure that physical education instruction follows the [FCPS Physical Education COVID-19 Guidance for In-Person Instruction. \(Appendix K\)](#). If your school has unique considerations, they may be noted here.

The Sandersville PE teacher can follow the state and district guidance to hold PE classes in the gym. Mr. Baxter will submit any adjustments to the principal, based on the guidance documents.



Library/Media Center

- Schools will develop procedures and safety protocols for the usage of the library/media center that answer the following questions and follow the [COVID-19 Considerations for Reopening Schools – Library Media Center guidance \(Appendix M\)](#):

Will the library be open to students outside of class time?

The library will be open from 7:05-8:00 each morning.

Will teachers be able to bring classes to the library?

Teachers will not bring classes to the library unless it is for specials. The media specialists will be available to pull resources and find materials, as needed.

Will library media specialists provide instruction?

The library media specialist will provide instruction through the special area rotation.

How will students have access to library books and materials?

Students will be allowed to check out library materials following the requirements listed below.

What specific cleaning and sanitation requirements will be implemented?

- Materials will be held out of circulation for seven days to allow for disinfection per American Library Association guidelines.
- Media centers may, at school discretion, allow students to use computer stations provided they are supervised and sanitized between each user.

The Sandersville media specialists will submit their own protocols and with any additional adjustments to the principal, based on the guidance documents.



Specialized Push-In and/or Pull-Out Services (special education, intervention, gifted and talented, English learners and other support)

- Schools will ensure students receive specialized services in accordance with the [Office of Academic Services Instructional Guidance for Return to In-Person Learning document \(Appendix H\)](#) and additional special education guidance is available in the [Special Education COVID-19 Guidance for In Person Instruction \(Appendix N\)](#). If your school has unique considerations, they may be noted here.

Interventionists:

Reduce the size of groups to 1:1 and focus on students with the greatest needs. Alter schedule to allow for cleaning in between groups. Create Ziploc bags of materials for use by only one student. Sanitize materials after use and before storage.

DMHS:

Pushing into classrooms will be the first priority to support students (and staff) but will also need time/space for individual counseling sessions. Calendars outside of both counseling offices (shared office with Ms. Williams and shared office across from Library) will be used to maintain limited individual/small group sessions. Time will be allotted for sanitizing between student sessions.

School Counselors:

Pushing into classrooms will be the first priority to support students (and staff) but will also need time/space for individual counseling sessions. Calendars outside of both counseling offices (shared office with Ms. Williams and shared office across from Library) will be used to maintain limited individual/small group sessions. Time will be allotted for sanitizing between student sessions.



Input and Communication Plan. How were staff, SBDM council, families, and stakeholders involved in the planning? How will families be notified about services offered?

A [Family Return Plan](#) for the Sandersville has been created and will be updated, as needed.

Staff

The Sandersville Staff has been involved throughout the planning process for student return. There have been multiple opportunities for staff to provide ideas, feedback, and be active members of the reopening process. Through our Instructional Team, PBIS team, and Faculty Advisory Committee, staff members have created and provided solutions to challenges that have arisen. Sandersville staff members have been updated through weekly staff meetings on new information at the school or district level. The Sandersville administrative team has sent Google Forms to gather school level feedback on plans that are potentially being implemented.

Dates of staff meetings and survey opportunities include:

- 9/1 Staff Meeting
- 9/8 Staff Meeting
- 9/15 Staff Meeting
- 9/22 Instructional Team Meeting
- 10/6 First Quarter Feedback Google Form
- 10/6 Staff Meeting
- 10/13 Staff Meeting
- 10/20 Instructional Team
- 10/20 PBIS Meeting
- 10/20 Targeted and Hybrid Feedback Google Form
- 11/10 Staff Meeting
- 11/24 Staff Meeting
- 12/1 Staff Meeting
- 12/8 Instrucional Team
- 12/8 PBIS Team

SBDM

In accordance with state law, the Sandersville SBDM was presented differentiated phases of NTI, targeted, hybrid, and in-person plans since March 2020. These plans were created by the staff processes outlined above. The SBDM was able to both provide feedback and approve different phases of their plans at monthly meetings.

SBDM agendas and minutes can be found on the [Sandersville SBDM tab](#) of the [school webpage](#).

Dates of SBDM Meetings include:

April 28, 2020

May 26, 2020

June 23,2020

July 28, 2020

August 18, 2020

September 20, 2020

October 20, 2020

November 17, 2020

Families

Families have been updated on the reopening process throughout the different phases of school and district decisions. School level information on re-opening and district level surveys have been sent through Infinite Campus, School Listservs, and Classroom Dojo. All communication platforms have been used to send updates regarding food service, supply pick-up, schedule adjustments, targeted services, and to gather feedback. Specifically, parents have been given opportunities to provide feedback on Spring 2020 NTI, NTI 2DL, return to school preferences, and much more. Google Forms, PTA Meetings, and the Public Comment portion of SBDM meetings are all options for families. Additionally, the goal of Sandersville staff is to respond to all phone calls, emails, and inquiries. The administrative team have also created videos that have been shared providing information, updates, and guidance to parents.

Family Communication Dates and Topics Include:

Targeted Services Cancelled	11/18/2020
Spring Semester Registration Form	11/09/2020
October 12 Update	10/12/2020
Family Survey	10/10/2020
October Newsletter	10/07/2020
September Newsletter	09/14/2020
MAP test issues 1st-5th Grade	09/04/2020
Information for this Friday	09/02/2020
K-2 Chromebooks and Badges	09/02/2020
Welcome Back!	08/26/2020
Chromebooks and Badges - K-2	08/25/2020

Special Areas, School Dojo, and More!	08/24/2020
Corrected Fall Schedule	08/18/2020
August 14th Update	08/14/2020
Yearbooks are Here!	07/22/2020
July Update	07/17/2020
Keep Learning This Summer!	06/18/2020
Summer Learning Opportunities, Yearbook and Spirit-wear Reminder	06/17/2020
June Message	06/09/2020
5th Grade Promotion Videos	05/27/2020
Last Day of School Message	05/27/2020
Item Pickup Reminder	05/25/2020
Supply and Item Return	05/20/2020
Sandersville Update	04/30/2020
Next Steps for Sandersville (4/27 Update)	04/27/2020
Next Steps for Sandersville	04/21/2020
Short NTI Feedback Form	04/09/2020
NTI Resources Posted	04/03/2020
Sandersville NTI Plan	03/24/2020



Remote Instructional Plan

Describe your school delivery plan for remote instruction, incorporating considerations outlined in the [Office of Academic Services Instructional Guidance for Remote Learning document \(Appendix O\)](#).

Based on [current data](#), Sandersville will implement the following instructional plan for remote learning learning:

- **Preschool**- Divide day into in-person/remote, further guidance from FCPS Preschool based on 12/14 Meeting
- **Kindergarten**- 5 in-person teachers (pay supplemental to teacher/assistant to record remote)
- **First Grade**- 4 in-person teachers, 1 remote
- **Second Grade**- 4 in-person teachers, 1 remote
- **Third Grade**- 4 in-person teachers, 1 remote
- **Fourth Grade**- 3 in-person teachers, 1 remote
- **Fifth Grade**- 3 in-person teachers, 1 remote

The determination made for in-person and remote homeroom teachers was based on the least disruptive scenario for class placements.

An [overview of remote learning](#) is posted on the Sandersville webpage NTI 2DL Tab.

Students participating in remote learning will follow the [NTI 2DL schedule](#) currently being used by Sandersville students.

When NTI 2DL planning does not align with the grade level planning for the in-person team, release time will be granted through the use of subs to allow common planning time at least twice a month.



Input and Communication Plan. How were staff, SBDM council, families, and stakeholders involved in the planning? How will families be notified about services offered?

Staff

The Sandersville Staff has been involved throughout the planning process for student return. There have been multiple opportunities for staff to provide ideas, feedback, and be active members of the reopening process. Through our Instructional Team, PBIS team, and Faculty Advisory Committee, staff members have created plans and provided solutions to challenges that have arisen. Sandersville staff members have been updated through weekly staff meetings on new information at the school or district level. The Sandersville administrative team has sent Google Forms to gather school level feedback on plans that are potentially being implemented.

Dates of staff meetings and survey opportunities include:

- 9/1 Staff Meeting
- 9/8 Staff Meeting
- 9/15 Staff Meeting
- 9/22 Instructional Team Meeting
- 10/6 First Quarter Feedback Google Form
- 10/6 Staff Meeting
- 10/13 Staff Meeting
- 10/20 Instructional Team
- 10/20 PBIS Meeting
- 10/20 Targeted and Hybrid Feedback Google Form
- 11/10 Staff Meeting
- 11/24 Staff Meeting
- 12/1 Staff Meeting
- 12/8 Instrucional Team
- 12/8 PBIS Team

SBDM

In accordance with state law, the Sandersville SBDM was presented differentiated phases of NTI, targeted, hybrid, and in-person plans since March 2020. These plans were created by the staff processes outlined above. The SBDM was able to both provide feedback and approve different phases of their plans at monthly meetings.

SBDM agendas and minutes can be found on the [Sandersville SBDM tab](#) of the [school webpage](#).

Dates of SBDM Meetings include:

April 28, 2020

May 26, 2020

June 23, 2020

July 28, 2020

August 18, 2020

September 20, 2020

October 20, 2020

November 17, 2020

Families

Families have been updated on the reopening process throughout the different phases of school and district decisions. School level information on re-opening and district level surveys have been sent through Infinite Campus, School Listservs, and Classroom Dojo. All communication platforms have been used to send updates regarding food service, supply pick-up, schedule adjustments, targeted services, and to gather feedback. Specifically, parents have been given opportunities to provide feedback on Spring 2020 NTI, NTI 2DL, return to school preferences, and much more. Google Forms, PTA Meetings, and the Public Comment portion of SBDM meetings are all options for families. Additionally, the goal of Sandersville staff is to respond to all phone calls, emails, and inquiries. The administrative team have also created videos that have been shared providing information, updates, and guidance to parents.

Family Communication Dates and Topics Include:

Targeted Services Cancelled	11/18/2020
Spring Semester Registration Form	11/09/2020
October 12 Update	10/12/2020
Family Survey	10/10/2020
October Newsletter	10/07/2020
September Newsletter	09/14/2020
MAP test issues 1st-5th Grade	09/04/2020
Information for this Friday	09/02/2020
K-2 Chromebooks and Badges	09/02/2020
Welcome Back!	08/26/2020

Chromebooks and Badges - K-2	08/25/2020
Special Areas, School Dojo, and More!	08/24/2020
Corrected Fall Schedule	08/18/2020
August 14th Update	08/14/2020
Yearbooks are Here!	07/22/2020
July Update	07/17/2020
Keep Learning This Summer!	06/18/2020
Summer Learning Opportunities, Yearbook and Spirit-wear Reminder	06/17/2020
June Message	06/09/2020
5th Grade Promotion Videos	05/27/2020
Last Day of School Message	05/27/2020
Item Pickup Reminder	05/25/2020
Supply and Item Return	05/20/2020
Sandersville Update	04/30/2020
Next Steps for Sandersville (4/27 Update)	04/27/2020
Next Steps for Sandersville	04/21/2020
Short NTI Feedback Form	04/09/2020
NTI Resources Posted	04/03/2020
Sandersville NTI Plan	03/24/2020



Common Area Procedures



Hallway Protocols:

- All students K-12 and staff are required to wear a mask at all times, with the exception of those who have a medical or ARC-directed exemption. Detailed mask and PPE guidance and protocols are provided in [Appendix B](#).
- School hallways should be marked with floor stickers to designate social distancing requirements.

Sandersville has developed hallway plans to reduce hallway traffic and lessen the number of people traveling the same pathway. These procedures include:

Adjusting school schedules:

Specials schedules have been adjusted with a buffer time to allow cleaning and avoid cross traffic. Restroom schedules have been created to reduce hallway congestion. Lunch will be served in the classroom to eliminate hallway traffic to and from the cafeteria.

Designating hallways for one-way traffic where possible:

The hallway around the library will be restricted to one way traffic. Hallway traffic will follow a counter clockwise pattern. Signs and barricades will be posted. Students and staff will follow the traffic pattern at all times.

Teachers move from class to class when possible:

In the rare instances of departmentalization or specialized lessons, teachers will push into classrooms versus having classes rotate through their assigned room. The exception to this is special areas classes that will follow specific cleaning protocols.

Using signage such as posters, floor decals, or arrows:

Floor decals to designate standing areas have been placed in the hallway and will be utilized in instances there single classes in the hallway. Hallway expectations posters will be redone to

include Healthy at School Guidelines. Other signs promoting healthy habits have been posted throughout the school.



Restrooms:

- All students K-12 and staff are required to wear a mask at all times, with the exception of those who have a medical or ARC-directed exemption. Detailed mask guidance and protocols are provided in [Appendix B](#).
- Signage will be placed in bathrooms illustrating proper handwashing techniques and marking appropriate social distancing.
- Facilities will be cleaned and disinfected every 30 minutes. Staff members will follow proper cleaning and disinfecting procedures and document completion.
- *Each school must develop plans to ensure decreased traffic and social distancing in school restrooms. Elementary schools should coordinate bathroom breaks accordingly. Plans must include:*

Age-appropriate supervision/monitoring must be provided to enforce social distancing and proper handwashing.

Teachers will monitor all restroom breaks. Each classroom will have [three designated breaks](#).

Sinks, stalls and urinals will be limited and/or barriers installed to allow for social distancing.

School custodians have placed distancing signs, handwashing signs, and limited urinals for social distancing.

Individual bathroom breaks will be allowed as needed, with proper precautions and supervision.

The office will be called for restroom needs outside of the three schedule times. Office staff will supervise the restroom breaks.



Water Breaks:

- Water fountains and bottle filling stations will be cleaned and sanitized frequently throughout the school day.
- Students and staff will not be allowed to drink directly from water fountains.
- Students will be allowed to bring individual reusable water bottles from home.
- Students may fill their water bottle at water fountain or bottle filling stations.
- Water bottles will be provided for students and staff who do not have one.
- Water bottles will be labeled with each student's or staff member's name.



Meal Service

- Students will wash their hands before and after meal service.
- Surfaces will be disinfected regularly.
- Child Nutrition Staff will follow standard operating procedures regarding food safety and COVID-19 safety procedures (including masks, social distancing, plexiglass barriers, and additional disinfecting of surface and high contact areas).
- Breakfasts and lunches will be single serve meals, with disposable containers and plastic ware.
- Self-service food stations and condiment stations will be removed.
- Share tables will be eliminated and students will be discouraged from sharing food.

Breakfast

Breakfasts will be grab-and-go in the front hallway, meaning all items will be packaged together for quick retrieval. Students will eat breakfast in their classroom. There will be two serving lines monitored by cafeteria staff, one for each hallway. Custodians will have garbage cans spread throughout the primary and intermediate halls.

Lunch

Lunches will be delivered to the room by cafeteria staff. Students will be allowed to remove their mask while eating and drinking. Custodial staff will have garbage cans in each room. Classified staff, interventionists, office staff and administrators will supervise lunches. Teachers will have the opportunity for a duty free lunch in the cafeteria. Teachers must socially distance by sitting in designated areas within the cafeteria. The [Lunch Supervision Schedule](#) can be found on the Sandersville Staff Google Site.



Recess

- Students will have structured movement breaks throughout the day.
- Playground equipment may be used.
- Students must practice good hand hygiene by washing their hands before going out to play and immediately upon returning inside the school building.

Sandersville will follow a [recess schedule](#) limiting the number of students on the playground.



Administrative Spaces

- The use of masks is a safety expectation for all students K-12, staff and visitors at all times, with the exception of those who have a medical or ARC-directed exemption. Detailed mask and PPE guidance and protocols are provided in [Appendix B](#).
- Floors will be marked for social distancing.
- Plexiglass barriers will be installed in the reception area; this does not change the requirement that office staff wear a mask.
- Hand sanitizer will be available in the reception area.
- Work spaces will be at least six feet apart or employees will stagger work times to ensure proper distancing.
- If workstations are shared or individuals relieve co-workers to provide breaks, areas will be sanitized between uses, including keyboards, computer screens, telephones, and writing utensils.

Meetings will be held virtually. If face-to-face meetings must take place, they will be held in large areas, such as the cafeteria with good ventilation where social distancing can be maximized.



Computer Labs

- The use of masks is a safety expectation for all students K-12, staff and visitors at all times, with the exception of those who have a medical or ARC-directed exemption. Detailed mask and PPE guidance and protocols are provided in [Appendix B](#).
- Computer labs should only be used for classes that require the use of the lab, such as digital art, computer programming, business applications, Computer-aided design, etc.

- The teacher is responsible for cleaning and sanitizing the computer lab between classes with appropriate cleaning supplies.
- Seating assignments should maximize space between students with students seated at least every other computer.
- Computer labs cannot be used for MAP or Access Testing. Both of those tests should be administered on student Chromebooks, with assurances for cleaning headphones between usage.
- Teachers will not be allowed to schedule the lab for individual class periods.

The Sandersville computer lab will be used for Spanish as part of the special area rotation due to the lack of classroom space.



Gymnasiums

- The use of masks is a safety expectation for all students K-12, staff and visitors at all times, with the exception of those who have a medical or ARC-directed exemption. Masks should be worn by staff at all times and by students except when engaged in strenuous physical activity. Detailed mask and PPE guidance and protocols are provided in [Appendix B](#).
- Locker rooms will be closed. Encourage students to come to school dressed in clothes that are appropriate for participation in physical education, whether indoors or outdoors. Keep each student's belongings in a separate, safe and clean space such as individually labeled areas.
- If gyms will be used for physical education instruction, plans should be made to mark off areas (e.g., floor tape, floor stickers, poly spots, cones, visual aids, signs) to ensure physical distancing among students and reduce cross contamination.
- Each school will inventory physical education equipment at the school to identify which pieces of equipment can be easily and effectively sanitized. Cloth or porous materials are more difficult to sanitize than vinyl or plastic materials.
- For equipment that will be touched or handled by students, assign each student their own piece of equipment for that class period.
- Teachers will sanitize all equipment between class periods using FCPS approved supplies. Consider cleaning recommendations from manufacturers to ensure equipment is not damaged when cleaning/sanitizing.
- Staff will be properly trained on how to safely apply disinfectant and have access to the appropriate personal protective equipment needed.



Dismissal/Student Pick-up



Bus Dismissal:

- All families who can transport their children home from school are strongly encouraged to do so to help reduce the number of students on each bus.
- Each school will develop dismissal routines to stagger dismissal times, determine hallway traffic patterns and designate specific exit doors to maximize social distancing and reduce the number of students in the same area at any given time.
- Hand sanitizer will be provided as students enter and exit the bus.
- All students K-12 and staff are required to wear a mask on the bus at all times, with the exception of those who have a medical or ARC-directed exemption. Detailed mask guidance and protocols are provided in [Appendix B](#).
- Students who have a medical exemption for wearing a mask will be assigned seating at the front of the bus.
- Bus monitors will document students' seat numbers on the bus manifest so that seating charts can be created, if needed. Bus drivers will record student seat numbers as students exit the bus.
- Buses will be loaded from the back to the front, and unloaded from the front to the back.
- Buses will be sanitized between routes and at the end of the day.
- See "[Safe on the Bus, Safe at the Garage](#)" ([Appendix G](#)) for additional details and staff expectations.



Car Dismissal/Walker:

Sandersville has developed protocols for student dismissal procedures in accordance with state and district Healthy at School procedures and [Guidance on Safety Expectations and Best Practices for Kentucky Schools \(K-12\) \(Appendix A\)](#) requirements.

General Information

Dismissal times will remain staggered to reduce the number of students in the hallway.

Kindergarten Students

- Kindergarten students will be dismissed to their areas first.
- Kindergartners will be escorted by kindergarten teachers and paras to buses, the back parking lot car rider door, or the intermediate side hall walker door where school and district dismissal procedures will be followed.

Walkers

Walkers will be dismissed after bus riders. All walkers will report to the intermediate hallway and exit the building without waiting. Sandersville staff members will be at the intermediate hall doors.

Car Riders

1st-5th car riders will be dismissed from the classroom and report to the appropriate flag at the front awning using the Google Form notification system from previous years.



Afterschool



Extracurricular Activities, Co-curricular Activities and Athletics

Extracurricular activities, co-curricular activities and athletics will be held in accordance with the [Fayette County Public Schools Athletic/Activity Return to Competition Guidelines \(Appendix P\)](#), as well as guidelines from the Kentucky High School Athletic Association, Kentucky Music Educators Association, and other governing bodies or state guidance.

All Sandersville clubs and afterschool activities will be suspended until FCPS returns to a traditional instructional model, unless virtual options exist.



Afterschool Care

School-run programs must follow [Healthy at Work Requirements for Childcare Programs \(Appendix Q\)](#).

Sandersville Sharktime will remain suspended and will likely not resume until FCPS returns to a full-time, traditional instructional model.



ESS

Sandersville ESS will be suspended for the first month of an in-person, unless virtual options exist.



Additional Mitigation Measures



Visitors/Student Pick-up:

- To ensure the health and safety of students and staff, entry points to buildings will be restricted and access to schools will be limited to students and staff as much as possible. (Volunteers and guest speakers are not permitted at this time.)
- Individuals representing essential agencies are exempt from access restrictions.
- Families will not be permitted to accompany students into the building or eat with students.
- Any visitor who enters a school building or school-sanctioned event must wear a mask with the exception of those who have a medical or ARC-directed exemption. Detailed mask and PPE guidance and protocols are provided in [Appendix B](#).
- Visitors will be subject to temperature checks.
- Visitors must follow all safety and mitigation measures while on campus.
- Whenever possible, virtual meeting opportunities will be used instead of in-person meetings.

Late Arriving Students:

Students who are arriving late will come to the front vestibule. A staff member will instruct the parent to sign the student into the attendance book. This will be located in the front vestibule. In the vestibule there will be two sets of pens. One container will have clean pens which are new or have been sanitized. As pens are used they will be placed in a dirty container. The pens that have been used will be sanitized at the end of the day. A second staff member will walk the student at a safe distance to their homeroom. The school will add signage to ensure one family is entering the vestibule at a time.

Student Pick-Up:

If a student has to be picked up for any reason the parent will call ahead to inform front office staff that a student is leaving campus. The front office staff retrieve the emergency card for the student. The parent will enter the vestibule, show their ID, and sign the student out in the attendance book. The front office staff will then release the student to the guardian.



Sick Room:

- Families will be contacted to pick up any student who has a temperature of 100.4°F or greater, or displays symptoms of COVID-19:
 - Sore throat
 - New uncontrolled cough that causes difficulty breathing (for students with chronic allergic/asthmatic cough, a change in their cough from baseline)
 - Diarrhea, vomiting, or abdominal pain
 - New onset of severe headache, especially with a fever
- Families are expected to ensure that an adult will be available to pick up any student who has a fever or displays symptoms of COVID-19 during the school day.
- Families must have a “Pick-up” plan in place before they send their child to school.
- Families are responsible for ensuring the phone numbers listed in Infinite Campus are correct and that everyone who could be asked to pick up the child is registered with the school’s front office.
- *Each school will work with its Lexington-Fayette County Health Department nurse and Healthy at School Team to determine where students who have a fever or display symptoms of COVID-19 during the day will wait until they can be picked up to go home and follow the “What To Do If a Student Becomes Sick at School” protocol outlined in the [Fayette County Public Schools Guidance on Isolation, Exposure, Quarantine, and Contact Tracing document \(Appendix R\)](#).*
- *Each school will develop and communicate procedures that adhere to the Sick Room Protocols outlined in the [Fayette County Public Schools Guidance on Isolation, Exposure, Quarantine, and Contact Tracing document \(Appendix R\)](#):*

A leadership team member contact for the sick room.

Matt Marsh and Matt Noblin will be contacted/notified by the handheld radio once any students with COVID 19 symptoms are sent to the sick room.

How classroom teachers will report a student illness to the leadership team prior to sending the student to the waiting area.

Classroom teachers will call the front office if a student presents COVID 19 symptoms or has a fever.

How students will be escorted to the waiting area.

An administrator (Marsh, Noblin, Mobley, Williams) or front office staff (Prewitt, Hellard, Murphy) will escort students to the waiting area.

How many students can be in the waiting area.

The Sandersville sick area can hold two students.

How families will be notified.

Front office staff (Prewitt, Hellard, Murphy) will call all numbers on the emergency card until a family member is reached.

Instructions for families picking up a sick child.

Families picking up a sick child will follow the same procedure outlined for general student pickup.

Contingency plans for how students will get home if the family has no transportation.

A taxi service will be utilized if a family has no transportation.

Contingency plans if family does not respond to calls.

A school administrator will attempt a home visit if no calls are answered.



Cleaning Protocols:

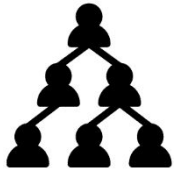
- Increased cleaning and sanitizing protocols will be implemented in all FCPS classrooms, schools, facilities and buses in accordance with district procedures.
- High-touch surfaces will be cleaned frequently.
- Time for deep cleaning will be built into the school schedule.
- Cleaning supplies and personal protective equipment (PPE) for staff are already in stock to ensure availability. The [Fayette County Public Schools Guidance on Masks and Personal Protective Equipment \(PPE\)](#) outlines role-specific recommendations for staff.
- Schools should use the [warehouse ordering system](#) to request needed cleaning supplies and PPE, which will be delivered to their school.
- Daily cleaning and disinfection of classrooms, gymnasiums, restrooms, locker rooms, cafeteria seating and other facilities is critical in preventing the spread of all illness, including COVID-19 pandemic and seasonal influenza. Special attention should be given to high-touch areas, such as water fountains, doorknobs, light switches, desks, computers, phones, toilets, faucets, sinks, handrails, etc. It is recommended that high-touch surfaces be cleaned and disinfected frequently.
- All staff should be trained on cleaning protocols that include:
 - cleaning first, then disinfecting
 - adhering to time-on-contact requirements in accordance with district provided, EPA approved disinfectants.

- For soft (porous) surfaces such as carpeted floors and drapes, remove visible contamination if present and clean with appropriate cleaners indicated for use on these surfaces. Victory sprayers may also be used.
- Teachers and administrative staff should assist janitorial staff by routinely disinfecting frequently touched items in the classroom/office such as desks, doorknobs, crafting equipment, pencil sharpeners, staplers, markers, and white boards.
- Special Education classroom teachers must ensure [guidance specific to special education classrooms](#) is followed.
- Disinfectants and cleaning materials kept in classrooms and areas accessible to students are required to be kept out of the reach of students and locked, depending on the chemical label and the age group of the students in the classroom.
- Custodial staff must wear disposable gloves for all tasks in the cleaning process, including handling trash. Gloves should be compatible with the disinfectant products being used. Gloves should be removed carefully to avoid contamination of the wearer and the surrounding area. Be sure to clean hands after removing gloves.
- Additional PPE might be required based on the cleaning/disinfectant products used and whether there is a risk of splash.
- All areas where cleaning supplies and toxic items are stored must be kept locked, including janitor closets. All bottles containing toxics/liquids must be clearly labeled.

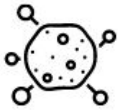


Large Group Gatherings:

- Assemblies, pep rallies, field trips and other group gatherings will not be permitted at this time.



Contact Tracing



Infection/Exposure/Quarantine

- Schools are required to follow all district and state isolation, exposure, and quarantine guidelines and protocols, which have been developed in partnership with the Lexington-Fayette County Health Department. ([See Appendix R](#))
- Isolation: When a patient tests positive for COVID-19, they are placed in isolation until their contagion period expires and/or they are capable of returning to normal activities. Individuals who are asymptomatic are typically placed in isolation for at least 10 days. Those showing symptoms will remain in isolation until symptoms resolve. Students and staff may not return to campus until they have been released by a medical professional.
- Exposure: Upon notification of a positive case within a school community, school and district officials will work in consultation with the Lexington-Fayette County Health Department on a case-by-case basis to determine any “close contacts” who may have been exposed to COVID-19. In general, per the Lexington-Fayette County Health Department, anyone who is within six feet of a person with COVID-19 for 15 minutes or longer will be considered a close contact, regardless of mask usage.
- Quarantine: If a person has been exposed, or believed to have been exposed, to COVID-19, they are placed in quarantine to see if they develop symptoms. Depending upon duration of exposure and social distancing, there may be times that an entire class or all students who rode on the same bus will be required to quarantine. ([See Appendix R](#))
- Students and staff members who go home after having a temperature of 100.4°F or greater, or displaying symptoms of COVID-19 ([Appendix R](#)) may return after being symptom or fever-free for 24 hours without the use of symptom- or fever-reducing medication.
- Students and staff members who have a member of their household test positive for COVID-19 must follow all Lexington-Fayette County Health Department quarantine recommendations and may not return to campus until they have been cleared to do so.
- Student and staff absences due to COVID-19 diagnosis or quarantine requirements will be handled in accordance with district procedures established for these specific circumstances. ([See Appendix R](#))



Communication and Notification Procedures:

- Families and employees are required to notify FCPS if their student tests positive for COVID-19, in accordance with [Kentucky Emergency Administrative Regulation 902 KAR 2:220E](#). (See [Appendix S](#)) To report a positive case, families should call 859-381-FCPS (3277), email covid19@fayette.kyschools.us or visit www.fcps.net/covid19.
- School and district leaders will work in consultation with the Lexington-Fayette County Health Department to conduct contact tracing – a process of identifying and analyzing the interactions the individual who tests positive has had with others to assess the potential risk to our school community – and identify individuals who need to quarantine as a result of school-related interactions. All FCPS students and employees must cooperate with school and public health officials during this process. (See [Appendix R](#))
- The school will notify anyone identified as a close contact of a staff or student who tests positive for COVID-19 by phone and instruct them to quarantine for 10 days from the time they last interacted with the individual. A written communication will be sent as a follow up. (Sample talking points and communications can be found in [Appendix R](#))
- After close contacts have been notified, all staff and families at the school will receive a written notification from the school in multiple languages appropriate for the student population. (Sample communications can be found in [Appendix R](#))
- Every effort will be made to maintain the confidentiality of individuals testing positive for COVID-19. It is important to note, however, that during a worldwide pandemic of this highly contagious virus, the Lexington-Fayette County Health Department requires us to notify people who have been in close contact with the infected person.
- *Each school must develop effective two-way communication plans for families and staff that are tied to the tools already working for their communities, such as Remind, Dojo, Microsoft Teams or Group Me.*
- Fayette County Public Schools will follow all state requirements to report the number of students and school personnel reporting a positive diagnosis of COVID-19. (See [Appendix R](#))
- While committed to maintaining the confidentiality of students and staff, we will make every effort to be transparent regarding all COVID-19 related matters.

Infinite Campus Messenger

All official district and school messages including closures, changes, and updates are shared through IC Messenger. Confirm your email address on the **IC Parent Portal** (<https://www.fcps.net/domain/4114>) to receive all school newsletters and district announcements.

ClassDojo

The school and teachers will communicate announcements through Class Dojo including reminders and class assignments. Information to join ClassDojo has been shared by teachers and the school.



Attendance and Tracking

- To assist with contact tracing, schools should develop protocols to ensure the principal or designee has easy access to the following tools when needed: seating charts, bus manifests, team/club/activity membership lists, emergency contact information for students and staff, documentation of people who moved throughout the building, student and staff schedules, and any other information that could support contact tracing.
 - *To help track movement of employees throughout the building and between buildings throughout the district, FCPS has developed a “Trace Space” app. Employees are encouraged to use the app, but schools may use an alternate way of documenting staff movement throughout the building, if they choose.*
 - Schools will gather daily attendance and code the reason for student absence. For the 2020-2021 school year, two additional codes have been added by the state to identify students who are “COVID-19 positive” and those who need to “Quarantine” due to exposure.
 - School and district leaders will monitor staff and student attendance for trends/patterns of absences for infectious illness that include identification of absences for COVID-19 and Influenza with an ability to compare to usual rates/patterns at individual school site levels. ([Appendix R](#))
 - School and district leaders will collaboratively determine when classrooms or the school will switch to NTI: 2DL due to rising absence rates, rates of infectious disease, or quarantines of individual teachers, classrooms or a significant portion of the school.
-