



FAYETTE COUNTY PUBLIC SCHOOLS

As the district and schools continue providing instruction utilizing the NTI-2DL model, it may be necessary for schools to bring small groups of students into the building for short orientation periods or to provide targeted services. This document is being used to capture and communicate the districts' targeted services model.



General Health Procedures and Protocols

Masks: All students and staff are required to wear a mask at all times while in the building or on the bus, with the exception of those who have a medical exemption. Students and staff should only lower their masks while actively eating or drinking. Masks will be provided for students or staff members who do not have one.

Clean Hands: Frequent hand-washing will be encouraged, and hand-cleaning supplies including hand soap, paper towels, and hand sanitizer containing at least 60% alcohol will be readily available on buses, in classrooms and throughout the school grounds.

Temperature Check: Temperatures will be taken as students enter school busses for those that have a monitor. If a bus does not have a monitor a red sign will be placed in the window to alert school staff. These students will be screened upon entry to the building by school staff. Walkers and car riders will also be screened upon entry.

Healthy Habits: Students and staff will be encouraged to avoid touching their eyes, nose and mouth, stay home when sick and cover coughs or sneezes with a tissue, then throw the tissue in the trash.



Family Assurance of Student Health

- Families who send their child to school will be asked to attest that their child does not have a fever and has not exhibited any of the symptoms of COVID-19 within the past 48 hours.
- District staff is in the process of identifying a common reporting system to screen and report COVID-19 symptoms before coming to school each day. Deep Springs will follow district attestation protocols and state guidelines for Reopening Schools

Transportation

- At this time, students who receive targeted services do not require bus transportation. Families will provide their own transportation.

Arrival

Staff Arrival

Staff members not already working on campus will arrive at the building fifteen minutes prior to targeted service time and will be at his/her designated post by the time students arrive for services. If a staff member is not able to take his or her temperature at home, he/she may utilize the thermometers located at the front office.

If a staff member is not able to report to work, he or she should follow standard operating procedure as defined by administration to include contacting administrators and the bookkeeper. Additionally, he or she should contact one of the substitutes identified on Deep Springs' preferred list.

Supervision Duty and Additional Health and Safety Expectations

Staff who are providing targeted services will ensure students' remain safe by following all Healthy at School' Requirements and guidelines:

- Bring and wear a medical or non-medical face mask at all times. Masks will be provided for both staff and students who do not bring a mask on campus.
- Use hand sanitizer upon guidance from staff before entering the instructional space.
- Use the tissue provided to cover your nose and mouth in case of sneezing or cough.
- Deep Springs targeted service providers are following strict cleaning regimens after each instructional session, including disinfecting all items that students must touch. FCPS cleaning protocols and supplies will be used.
- Parents must also wear a face mask as required by local authorities.

Student Bus Arrival

At this time, students who receive targeted services do not require bus transportation. Families will provide their own transportation.

Walker/Car Arrival

- After communicating with the Targeted Service Teacher, families can use either the front bus loop entrance or the back car loop entrance. At the front bus loop entrance--walkers and/or car riders should line up 6 feet apart along the sidewalk while they wait to have their temperature taken. At the back car loop entrance--walkers and/or car riders should line up 6 feet apart along the sidewalk while waiting to pass through the temperature screening area using a thermal camera.
- Student entrance will be designated and supervised by each Targeted Service Teacher.
- Staff will refrain from opening car doors, for most students, during arrival to decrease contact with multiple surfaces.



Health Screenings

- All students and staff are required to answer questions from a daily health screening questionnaire.
 - Upon entry in the building each person will have a temperature check and be asked the following questions:
 - Have you been diagnosed with COVID-19 or been in close personal contact with someone who has a confirmed COVID-19 diagnosis?
 - Have you had flu-like symptoms in the last 14 days, such as fever or chills and a cough, sore throat, or shortness of breath?
 - Have you travelled internationally or out of state within the last 14 days or been in close personal contact with someone who has travelled internationally within the last 14 days?
 - If students display or respond they have Covid-19 symptoms or have a temperature of over 100.4 they will be isolated and will have to be picked up by a family member,
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Sick Room

- Students who have a fever or display symptoms of COVID-19 are required to be picked up immediately. Families will be contacted by the targeted services provider to come pick-up their child. Due to the nature of targeted services, students who are working one to one will remain isolated from other children. Students in small groups will be separated and the sick child will be isolated from the group until he/she is picked up. Isolation will occur in the nurse's office.
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Hallway Protocols

- School hallways have been marked with floor stickers to designate social distancing requirements.
- Students/staff will walk on the right side of the hall with one foot on the light tile and the other foot on the dark tile.

During targeted services, students who receive services from multiple teachers will remain in one designated location. Service providers will move from instructional space to instructional space rather than students switching spaces. Staff will wash hands and sanitize before transitioning between instructional areas. Students and staff will maintain a social distance of 6 feet in hallways during arrival, transitions, and dismissal. Floors will be marked to indicate safe distancing. Student and staff traffic flow will follow directions of the arrows on the floor stickers.

Instruction

Classroom - Classroom set-ups have been rearranged to maximize space between students to be 6 feet or greater. In rare occasions due to instructional needs the physical space in the classroom does not allow for spacing students' desks 6 feet apart, seating will be spaced as far away as possible. The use of cloth face masks is a safety expectation for all students and staff at all times, unless medically waived. Classrooms will be cleaned prior to student arrival each morning. Deep cleaning and sanitization protocols will be implemented each Wednesday when students are not in the building. In

addition, teachers and staff will have access to cleaning supplies so high-touch work spaces can be cleaned during instructional breaks in addition to hand sanitizer being available in each room

Materials - Students will maintain their own set of supplies (glue, scissors, etc.) If there are any materials that need to be shared they will be kept on top of the desks/tables to be sanitized between uses.

Transitions - When lining up in the instructional space to leave for a common area, students in small groups will line up in the same order each time and space themselves to maintain a social distance. This would occur for bathroom breaks, movement breaks, and dismissal. All transitions will be supervised to ensure social distancing and hallway procedures are followed. These have been added to Deep Springs PBIS expectations.

Targeted Services Delivery Plan



Who will be identified to participate in targeted services (Which students and which staff):

Faculty members were surveyed to determine who would be interested in delivering targeted services and to provide feedback around which students would benefit participating in targeted services. We determined that students with an IEP who meet at least one of the prongs of FCPS Special Education Targeted Services criteria, as well as students who need social emotional counseling will participate in targeted services.



Why are targeted services being provided to the group selected? Describe the process, including which data was used to identify which students needed the most help:

Students who are participating in Targeted Services may meet one or more of the following:

- They were identified by their teachers and guardians as needing social emotional counseling services.
- Analysis by district or school staff of IEPs or PSPs showed students meet criteria for Targeted Services set by District Departments.
 - SE Criteria: 1. Global Intellectual Delay 2. Systematic Instruction 3. Tactile Instruction. 4. Students have disability requiring resource instruction from a special education teacher
 - EL Criteria: English learner needs with data showing language level below 3.0
- Attendance, participation data, and staff or family feedback showed students needed additional support beyond NTI2DL offerings.
- Students without working technology.
- Should data drive the FCPS Board to recommend continuing in a NTI2DL model additional students may be considered for Targeted Instruction.



When are target services being provided: FCPS transportation dependent and additional student opportunities:

- Students will not be brought into the building to receive primary instruction during periods of fully virtual learning per KDE Guidelines.
- DSE will provide additional Targeted Services (no more than 2 hours) that are not FCPS Transportation dependent
- Staff has identified the following dates and times for services as they do not occur within the primary instruction blocks,
 - October 19 and 26 11:30-12:00
 - October 20, 21, 22 and 27, 28 and 29 10-12pm
 - October 21 and 28 8-10:00am or 11:30-1:30
 - October 21 and October 28 10:30-11:30
 - October 23 and 30 10:30-11:15am, 11:30-12:15pm, 12:30-1:15, 1:30-2:15pm



Where will the targeted services take place: Instructional setting- how will Safety Expectations and Best Practices for Kentucky Schools (K-12) be implemented:

- DSE will adhere to the [Guidance on Safety Expectations and Best Practices for Kentucky Schools \(K-12\)](#) document, including social distancing, temperature checks, and mask requirements.
 - DSE will not exceed a total capacity of 15 percent of their usual student building capacity (70 students).
 - DSE will have no more than 15 individuals in a classroom at any given time, including adults.
 - Time bound of no more than 2 hours- see schedule above.
 - Staggered start and end times
 - Limited number of students in entryways and hallways at any given period of time
 - Locations are dependent on the service provider, but include:
 - Administrative Offices
 - Cafeteria
 - Classrooms
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Input and Communication plan- staff, counsel, families, and stakeholders:

Input was collected from various stakeholders, including classroom teachers, Special Education staff, EL and Gifted and Talented teachers. The Student Support Team used data and information from families to identify students who need services.

[Targeted Services for Special Education Students](#)

[Targeted Services for EL Students](#)

Families will be contacted via Phone/Email/TalkingPoints (text) to present plan and safety protocols.



How will targeted services be provided: Service delivery model (instructional grouping etc.)

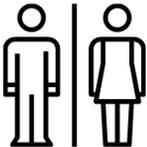
Dependent on the service provider, service delivery models include:

- Individual
- Small Group
- One to one with service providers in the cafeteria.

Providers will rotate to each child to reduce transitions for students.

Common Area Procedures

Restrooms



- Targeted service providers will ensure no students are using the bathroom at the same time to allow for decreased traffic and social distancing.
- Sinks, stalls and urinals will be limited to allow for social distancing.
- Staff members will monitor restroom breaks to ensure social distancing and proper handwashing.
- Proper handwashing posters will be placed in restrooms for guidance.
- Staff members will follow proper cleaning and disinfecting procedures and document completion.
- Facilities will be cleaned every 30 minute



Water Breaks

- Students will be allowed to bring individual water bottles from home.
- Water bottles will be provided for students who do not have one.
- Water fountains will not be used. A water bottle filling station will be available. And individual bottles may be refilled throughout the day.
- Water bottles will be labeled with each student's name.

Dismissal/Student Pick-up

Bus Dismissal

- At this time, students who receive targeted services do not require bus transportation. Families will provide their own transportation.



Dismissal Procedures

- Students will be picked up at the same location as arrival using the same procedures.
- Guardians will remain in the vehicle and the targeted service providers will walk the student(s) to the vehicle.
- Small groups of students will maintain 6 ft distance during dismissal.



Visitors/Student Pick-up

- To ensure the health and safety of students and staff, entry points to buildings will be restricted and access to schools will be limited to students and staff as much as possible
 - Parents will text, email, or call the targeted service provider and wait in their vehicle.
 - Targeted service providers will deliver student(s) to the guardian.
 - All visitors, including parents will wear a mask at all times when on school property.
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Cleaning Protocols

- Increased cleaning and sanitizing protocols will be implemented in all FCPS classrooms, schools, facilities and buses.
 - High-touch surfaces will be cleaned frequently.
 - Cleaning supplies and personal protective equipment (PPE) for staff are already in stock to ensure availability.
 - Time for deep cleaning will be built into the school schedule.
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Large Group Gatherings

- Assemblies, pep rallies, field trips, and other group gatherings will not be permitted at this time.
 - Meetings and school events will be held virtually.
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Communication and Notification Procedures- 902 KAR 2:220E Emergency Administrative Regulation

- Families are required to notify FCPS if their student tests positive for COVID-19. To report a positive case, families should call 859-381-FCPS (3277), email covid19@fayette.kyschools.us or visit www.fcps.net/covid19.
- The Lexington-Fayette County Health Department will conduct contact tracing, a process of identifying and analyzing the interactions the individual who tests positive has had with others to assess the potential risk to our school community.
- The Lexington-Fayette County Health Department will identify individuals who need to quarantine as a result of interactions with someone who tested positive for COVID-19.
- Anyone identified as a close contact of a staff or student who tests positive for COVID-19 will be notified by phone and instructed to quarantine for 14 days from the time they last interacted with the individual.
- After close contacts have been personally notified, all families at our school will receive an email via Infinite Campus making them aware of the case.
- Communication from the school occurs via email, phone, and/or text message via Talking Points.
- While committed to maintaining the confidentiality of students and staff, we will make every effort to be transparent regarding all COVID-19 related matters.