

Budget and Finance Committee Minutes May 10, 2010

Members present: John Price, Stephanie Hong, Amy McVey, Betty Rhodes, Rodney Jackson, Mary Wright, Julane Mullins, Becky Riley, Tiffany Davis, Debbie Boian

Mary opened the meeting at 3:34 p.m.

Julane went over the tentative budget – Projecting a 5.4% decrease in SEEK Funding. We are asking for a salary increase of 3.85% in addition to the 1.5% step up for experience, start up costs for the Locust Trace AgriScience Center and Keithshire Elementary, turn-around project money (\$600,000) and a new visitor management system. The district will also escrow funds for a minority business contract consultant position down the road. The elimination of the Legal office should gain about \$250,000 in savings.

Question: With the SEEK is that the worse possible scenario? Yes. We are keeping it flat and taking two instructional days away. This may change as things progress.

Question on food service: do we expect to raise the rates? No there should be more students and more participation. Also, we are also seeing an increase in free and reduced lunch.

Question: What two days are being taken? October 6 and 7 will not be Professional Development days, the instructional calendar will stay the same, teachers will take these days off - they will not be part of the Professional Development calendar.

John Price thanked those around the table for managing the dollars to allow the district to be in a good position. This will also make us more competitive in attracting the very best teachers.

Rodney reviewed the Sarbannes-Oxley best practice proposal. There will be a few changes due to changes in district practice and the outsourcing of legal services. The committee will wait until September to approve.

Internal Auditor – the consensus of District management would be to use a third-party internal auditor. There are many advantages to doing this, there would be an extra set of eyes on the books and an internal auditor may not be as independent and could be subject to competing priorities.

Amy McVey moved that we outsource the internal auditor position. Stephanie Hong seconded. Motion passed by consensus of members present.

Rodney will write up an RFP for a third-party auditor and share through the Sharepoint site.

Rodney also reported that he, Becky and Tiffany met with the auditors last week to discuss the upcoming audit.

Next meeting: September – working budget and Sarbannes-Oxley best practice finalized.