

**RECORD OF BOARD PROCEEDINGS
(MINUTES)
Board Agenda Planning Meeting
December 7, 2009**

The Fayette County Board of Education met at 701 East Main Street, Lexington, KY at 5:30 p.m. on the 7th day of December 2009, with the following members present: **(1) John Price, (2) Melissa Bacon, (3) Amanda Ferguson, and (4) Kirk Tinsley**

Staff Members Present

Stu Silberman, Mary Browning Wright, Mike Burke, Jack Hayes, Kathy Dykes, Julie Hawkins, Brenda Allen, Rodney Jackson, Vince Mattox, Loraye Jones, Mike McKenzie, Ketsy Fields

The purpose of the agenda planning meeting is to review the draft agenda with the Board before the official Board Meeting on December 17, 2009. The draft agenda is filed with the official minutes.

A. Call to Order

John Price, Vice Chair convened the meeting at 5:30 p.m.

B. Roll Call

John Price, Melissa Bacon, Amanda Ferguson, Kirk Tinsley

G. Introductions, Student Performance and Recognitions

1. Introductions

John Price introduced the teacher and student representatives for the December 7th meeting.

- a. Student Representative: John Aroutiounian, Henry Clay High School
- b. Teacher Representative: Stephanie Haggard, Dixie Elementary

H. Reports, Communications and Resolutions

1. Progress Reports

A. Superintendent's Report

c. District Improvement Plan Update on Development

Jack Hayes:

- Discussed the new DIP format
- Board members received blank copy of new format
- New format included with permanent minutes
- Draft of new report will be in January

d. Support Services Position Control Document – Written Report - No discussion

e. Monthly Construction Report – No discussion

J. Approval of Consent Items

- 1. Award of Bids/Proposals and Bid Contract Extensions – Placeholder**
- 2. Actions for Post Approval and Claims – Placeholder**
- 3. Special and Other Leaves of Absence – No discussion**
- 4. Requests from Principals for Extended Trips – No discussion**
- 5. Professional Leave by District Personnel – No discussion**

6. Employee Assistance Program Contract

Diana Shoop:

- Employee Assistance Program for FCPS since the 1995-96 school year
- Same provider for last several years
- Eight competitive bids received
- Behavioral Medicine Network being recommended

Stu Silberman:

- Free counseling for employees

Melissa Bacon:

- Has there been good feedback from employees?

Diana Shoop:

- Yes

Kirk Tinsley:

- This is for the families of employees also?

Diana Shoop:

- Yes

7. Approval of a Proposed Change Order (No. Two) to the Contract for the Renovation at Leestown Middle School BTG 08-307

Mary Wright:

- Board members received background information.
- Components of Change Order in agenda item – included with permanent minutes

8. Approval of a Proposed Change Order (No. Four) to the Contract for the Renovation at Cassidy Elementary School BG 08-206

Mary Wright:

- No cost change order

9. Approval of a Proposed Change Order (No. One) to the Contract for the Renovation at Arlington Elementary School BG 09-207

Mary Wright:

- Components of Change Order in agenda item – included with permanent minutes

10. Approval of a Proposed Change Order (No. One) to the Contract for the Lafayette High School Stadium Replacement Project BG 09-087

Mary Wright:

- Change order due to relocating fiber optics – not in original bid
- Components of Change Order in agenda – included with permanent minutes
- Same amount as if included in original bid – no design fee

Mike Davis, Strand and Associates gave a brief overview of the change order.

Mary Wright:

- Project still on schedule

11. Approval of a BG-4 Final Approval and Payment Application for the Meadowthorpe Elementary School Roof Top Unit Replacement Project BG 07-270

Mary Wright:

- Project close out

K. Approval of Action Items

12. Amended 2010-2011 Instructional Calendar

Stu Silberman:

- 2010-2011 Instructional Calendar developed based on information from World Equestrian Games staff in regard to high traffic days
- Current information from World Equestrian Games – not as much traffic congestion
- Revision of calendar - three days plus the weekend off the first full week of October.
- Extra days off allow for more students and parents to attend games.
- No change in first or last day of classes

Melissa Bacon:

- Other days that students miss for the games would be unexcused?

Stu Silberman:

- Correct

13. Certified Evaluation

Mike Kennedy:

- Committee met to look at rating scales
- Recommending change from “meets or does not meet” to a five point rating scale
- Rating scale only change this year

Stu Silberman:

- Board members requested a full rating scale

Mike Kennedy:

- Change also recommended by KDE
- Similar to what other districts are using

Amanda Ferguson:

- Are there any instances where “meets” could be used?

Mike Kennedy:

- The 5 point rating scale only used for administrators.
- “Meets or does not meet” - used for all other certified employees

Stu Silberman:

- Makeup of committee, changes, modifications, etc. set by statute
- Some dates in the document will be changed before Regular Board meeting.

Amanda Ferguson:

- Does the appeal process apply to the Superintendent?

Mike Kennedy:

- No – different statute

14. FY10 KETS Offer

Mike Burke:

- KDE requires Board to accept offer

15. Approval of Program Management Consultant Group for Sustainability

Mary Wright:

- RFQ sent out in fall to request qualifications from interested groups
- Background and rationale included in the agenda – included with permanent minutes
- Recommending Smith Management Group as management consultant group

Scott Smith, President of Smith Management Group gave a brief overview of the proposed initiatives.

Stu Silberman:

- Smith Management Group will help identify the good things we are doing.
- Group will generate enough savings to offset the cost and possibly a net profit for the District

John Price:

- How will we measure the impact of the recommendations from the Management Group?

Mary Wright:

- Already tracking energy usage - will be easier to track after we get bills electronically
- Current tracking is being done manually
- A good baseline will be established

Kirk Tinsley:

- Would like to see a quarterly report of the savings

Mary Wright:

- Need to get baseline first and then provide a quarterly report

16. Approval of a Reduction in Retainage on the Construction Contract for the Renovation at Russell Cave Elementary School BG 09-050

- No discussion

17. Approval of the Construction Documents and Advertisement for Bids for the Renovation of Yates Elementary School BG 10-025

Mary Wright:

- Next step in process

18. Monthly Financial Report - Placeholder

L. Informational items

- 1. Personnel Changes** – No discussion

M. Oral Communications

3. Other Business -

a. Board

Discussion of Board Work

b. Staff

Requests from Board – None

Closed Session

A motion was made by Melissa Bacon and seconded by Amanda Ferguson, to go into closed session at 6:25 p.m. to discuss proposed or pending litigation pursuant to KRS 61.810(1)(c). The motion carried with a vote of 4 to 0.

Open Session

A motion was made by Kirk Tinsley and seconded by Amanda Ferguson, to reconvene in open session. The motion carried with a vote of 4 to 0.

Adjournment

A motion was made by Melissa Bacon and seconded by Amanda Ferguson to adjourn the meeting at 6:44 p.m. The motion carried with a vote of 4 to 0.

CHAIR

SECRETARY