

RECORD OF BOARD PROCEEDINGS
(MINUTES)
Board Agenda Planning Meeting
May 11, 2009

The Fayette County Board of Education met at 701 East Main Street, Lexington, KY at 5:30 p.m. on the 11th day of May 2009, with the following members present: **(1) Becky Sagan, (2) John Price, (3) Melissa Bacon, (4) Amanda Ferguson, and (5) Kirk Tinsley**

Staff Members Present

Stu Silberman, Mary Browning Wright, Mike Burke, Fabio Zuluaga, Melodee Parker, Carmen Coleman, Kathy Dykes, Julie Hawkins, Brenda Allen, Mike McKenzie, Rodney Jackson, Vince Mattox, Lisa Deffendall

The purpose of the agenda planning meeting is to review the draft agenda with the Board before the official Board Meeting on May 21, 2009. The draft agenda is filed with the official minutes.

A. Call to Order

Becky Sagan, Chair convened the meeting at 5:30 p.m.

B. Roll Call

Becky Sagan, John Price, Melissa Bacon, Amanda Ferguson, Kirk Tinsley

Approval of Action Item:

Mary Wright: Seven bids were received. Recommending WS Construction

E.1 Approval of Bid, Interim and Proposed Contracts, and a Revision to the BG-1 Project Application for the Renovation of Arlington Elementary School (Phase B) BG 08-207

A motion was made by Kirk Tinsley and seconded by John Price to accept the base bid with Alternates 3 and 4 as submitted by WS Construction, approve the interim contract in the amount of \$2,000,000 (Two Million Dollars), the proposed contract in the amount of \$9,920,194 (Nine Million Nine Hundred Twenty Thousand One Hundred Ninety-four Dollars), and approve a revision to the BG-1 Project application for a total of \$12,450,800 (Twelve Million Four Hundred Fifty Thousand Eight Hundred Dollars), for the renovation of Arlington elementary School, subject to the approval of the Kentucky Department of Education, Division of Facilities Management, per the provisions of 702 KAR 4:160. The motion carried with a vote of 5 to 0.

G. Introductions, Student Performance and Recognitions

1. Introductions

Becky Sagan introduced the teacher and student representatives for the May 11th meeting.

- a. Student Representative: Steven Compton, Martin Luther King Academy
- b. Teacher Representative: Tom Parker, Martin Luther King Academy

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Stu Silberman: Greg Phillips from Hilliard Lyons will be discussing the possibilities of how to finance our bonds. This year there are additional ways to finance bonds.

Mary Wright – Bond sales options are confusing, but there are some additional options as a result of the Stimulus Act. Greg Phillips is the FCPS fiscal agent. The Finance Corporation issues the bonds.

Greg Phillips, Hilliard Lyons, gave a brief description of the Finance Corporation and how bonds are issued.

- Under Kentucky statutes school districts can only incur debt one year at a time.
- Debt is not actually issued by the Board members, but is issued by the district Finance Corporation.
- Board members are the officers of the Finance Corporation – no compensation.
- The Corporation has no revenue – the Corporation enters into a lease and rent contract with the Board of Education where the Corporation leases the property to the BOE on a year to year basis. The lease payments are equal to the debt service payments.

H. Reports, Communications and Resolutions

1. Progress Reports

A. Superintendent's Report

b. Scholastic Review

Wayne Puckett, Kentucky Department of Kentucky, showed a PowerPoint presentation which gave an overview of the Fayette County District Review Report which was conducted in March 2009. A hard copy of the review and the PowerPoint presentation are included with the permanent minutes.

- Purpose of the district review is to assist in identifying the strengths and limitations of the district, to assess the district in the areas of academic performance, learning environment, and efficiency and to partner with the district to prioritize and guide district and school improvement efforts, to continue to improve teaching and learning and focus on eliminating achievement gaps in the student population.
- The rating that FCPS received is the highest rating ever received by any school district in Kentucky.
- Community is really proud of their school system – it is all about kids.
- Dedicated leadership and staff.
- Significant improvement in climate culture – basic in improving achievement gaps.
- High expectation for students and staff.

Stu Silberman: All “2’s” will have been addressed by the end of this month. Four of the “2’s” were addressed before 7:30 am the day after they were identified and the last “2” is being addressed at this month’s Board meeting.

- c. **District Improvement Plan Report – Written Report included with Permanent Minutes**
Board members received the written District Improvement Plan Report prior to the Board meeting for their review.

Kim Lyon was present to answer questions from the Board members.

John Price:

- **Activity IL4** – Are we tracking the number of off-site visits and classroom walkthroughs?

Stu Silberman:

- We have all this data and it can easily be quantified.
- Schools are also able to visit each other within the district.
- Summary of the data has not been compiled.

John Price:

- **Activity WC6** – Will need to see the data as to how many schools and clubs attended events to see whether we are making progress. Also, need to the ethnicity of the students attending.

Stu Silberman:

- Will need to get with the high schools to get the data.

John Price:

- A lot of good data in the plan.

- d. **Support Services Position Control Document** – No discussion
- e. **Monthly Construction Report** – No discussion

J. Approval of Consent Items

1. **Award of Bids/Proposals and Bid Contract Extensions** – Placeholder – No discussion
2. **Actions for Post Approval and Claims** – Placeholder – No discussion
3. **Special and Other Leaves of Absence** – No discussion
4. **Requests from Principals for Extended Trips** – No discussion
5. **Professional Leave by District Personnel** – No discussion
6. **2009-2010 Pay Dates Schedule** – No discussion
7. **Approval of School Activity Funds Budgets**

Rodney Jackson:

- According to Redbook policies, School Activity Funds Budgets must be submitted to the Superintendent and Board by May 15th.
- Report will be compiled and distributed to the Board members before the Board meeting on May 21st.

Stu Silberman:

- Final update will be given to the Board members at the September Board meeting.

8. **Approval of Cooperative Membership Agreement with Kentucky Educational Development Corporation** –No discussion

Stu Silberman: No cost to the district.

9. **Declaration of Surplus and Intent to Sell – Vehicles**

Mary Wright:

- Buses are 15 years old – approximately 200,000 miles – at the end of their life cycle.
- Will be sold on Ebay.

10. **Declaration of Surplus and Intent to Sell – Operations Equipment** –No discussion

11. **Declaration of Surplus and Intent to Sell – Food Service Items** –No discussion

Mary Wright:

- Older equipment that has been replaced in the schools and is no longer functional in the schools.

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12. Declaration of Surplus and Intent to Sell – Light Bulbs

Mary Wright:

- Bulbs are very old bulbs and are no longer efficient – bulbs have become obsolete.

13. Approval of a BG-4 Final Approval and Payment Application to the Contract for Demolition Work Related to the Renovation at Arlington Elementary School BG 08-207 –No discussion

Mary Wright: – Closes out this project.

14. Job Description Update –No discussion

15. KDE Discretionary Grant Programs – Request for Applications Even Start Grants –No discussion

16. U.S. Department of Education Foreign Language Assistance Program (FLAP) Continuation Grant –No discussion

17. U.S. Department of Justice Secure our Schools Grant

Mary Wright:

- Funds would come from stimulus money.
- Lots of competition for these funds.

Stu Silberman:

- Items would be purchased at 50% discount.

K. Approval of Action Items

18. Approval of the Design Development and Construction Documents for the Lafayette High School Stadium Replacement Project BT 09-087

Mary Wright:

- Construction and design phase and gets us one step closer to digging.
- Bids will come the first of July.

19. Approval of a Proposed Change Order (No. Five) to the Contract for the New Construction at Liberty Elementary School BG 06-045

Mary Wright:

- Agenda items 19 and 20 - Change order is clean-up work
- Change orders are a credit because we did not use all the materials.

20. Approval of a Proposed Change Order (No. Seven) to the Contract for the New Construction at William Wells Brown Elementary School BG 06-035

21. Approval of Land Bank

Brenda Allen:

- Reviewed documents and found only minor changes – coordinating changes with Urban County Government.
- Land Bank is a non-profit organization.
- Purpose of Land Bank is to return non-revenue generating property to a state of revenue generating property.

Stu Silberman:

- Long-range, vacant property can be turned into revenue generating for us.

Becky Sagan

- Any downsides for us by joining the Land Bank?

Brenda Allen

- No financial responsibility for us – no detriment.

Amanda Ferguson:

- For the Land Bank to exist, we have to be on the Land Bank Board.

Stu Silberman:

- Feel there is some revenue that can be generated.

22. Approval of Instructional School Fees for 2009-2010**Stu Silberman:**

- Fees staying the same except for after school fees.
- After school fees will stay the same when students move to another school.

23. 2009-2010 Tentative Budget

Mary Wright gave an overview of the tentative budget. Board members received a hard copy of the Tentative Budget. A hard copy of the 2009-2010 Tentative Budget is included with the permanent minutes.

Key Points:

- Tentative Budget is balanced as required by KDE.
- Required to submit the tentative budget to KDE each May.
- Budget prepared using available trends and market conditions as they affect us locally.

Revenue:

- Projected 5.5% increase in real property tax.
- Revenue - Expecting to get the normal 4% above what was collected this year plus new growth.
- Projecting utility tax revenue stream to slightly increase by about 3%.
- OLT – Reducing by 2% at this point.
- Interest income projected to remain flat.
- Miscellaneous revenue – expecting a decrease.
- Indirect cost – slight increase due to federal stimulus funds.
- Beginning balance includes \$3.8 million set aside in September by the Board to be used for salary increases for the upcoming year and another \$3 million in unbudgeted recurring revenue expected to be received from SEEK in the 2008-2009 year.
- Expect a net \$6 million in recurring revenue above the 2008-2009 working budget.

Expenses:

- 1.5% salary step up (experience) and a 3% salary increase for all employees.
- Anticipated increase in CERS Employer Match - \$1.1 million.
- Continuation of RFPs - \$2 million.
- Infinite Campus Annual Fee - \$216,000 and Infinite Campus Support - \$450,000.
- Athletic Replacement Cycle for safety purposes - \$450.00.
- Renovation startup - \$2.8 million.
- MAP Diagnostic Software - \$105,000.

Miscellaneous:

- \$129,000 of recurring revenue that has not been allocated will go toward the contingency fund.
- Food service is self supporting.
- FCPS is on solid financial footing.

Stu Silberman:

- The legislature has mandated a 1% salary increase - we will be giving a 3% salary increase with a 4% increase for Step 0 on the Teacher Salary Schedule.

John Price:

- Will food service prices be going up?

Mary Wright:

- No, prices will remain the same.
- Controlling costs to allow prices to remain the same.

Stu Silberman:

- Stimulus money is one-time money and will not be invested in recurring costs.

Melissa Bacon:

- Are most of our schools using MAP?

Stu Silberman:

- Schools are moving toward MAP.
- Increasing the funds to \$12.00 per students.
- Thanks to all the Financial Services Department for their hard work.

24. 2009-2010 Salary Schedule

Stu Silberman:

- Starting teacher salary will be **\$37,600**.

25. Monthly Financial Report - Placeholder

L. Informational Items

1. Personnel Changes

2. Board Policy Revision

Stu Silberman: One sentence to be changed on this board policy.

M. Oral Communications

3. Other Business -

a. Board

Discussion of Board Work

b. Staff

Requests from Board – None

O. Closed Session

A motion was made by Melissa Bacon and seconded by Kirk Tinsley, to go into closed session at 7:02 p.m. to discuss acquisition or sale of real property pursuant to KRS 61.810(1)(b), and to discuss proposed or pending litigation pursuant to KRS 61.810(1)(c), and to discuss personnel pursuant to KRS61.810 (1)(f). The motion carried with a vote of 5 to 0.

Open Session

A motion was made by John Price and seconded by Amanda Ferguson, to reconvene in open session. The motion carried with a vote of 5 to 0.

P. Adjournment

A motion was made by John Price and seconded by Kirk Tinsley to adjourn the meeting at 8:10 p.m. The motion carried with a vote of 5 to 0.

CHAIR

SECRETARY