

**RECORD OF BOARD PROCEEDINGS  
(MINUTES)  
Board Agenda Planning Meeting  
October 13, 2008**

The Fayette County Board of Education met at 701 East Main Street, Lexington, KY at 5:30 p.m. on the 13th day of October 2008, with the following members present: **(1) Becky Sagan, (2) John Price, and (3) Melissa Bacon**

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**Staff Members Present**

Stu Silberman, Mary Browning Wright, Mike Burke, Fabio Zuluaga, Jack Hayes, Melodee Parker, Carmen Coleman, Kathy Dykes, Julie Hawkins, Brenda Allen, Michael Ernst, Mike McKenzie, Rodney Jackson, Vince Mattox, Lisa Deffendall

The purpose of the agenda planning meeting is to review the draft agenda with the Board before the official Board Meeting on October 27, 2008. The draft agenda is filed with the official minutes.

**A. Call to Order**

Becky Sagan, Chair convened the meeting at 5:30 p.m.

**B. Roll Call**

Becky Sagan, John Price, Melissa Bacon

**G. Introductions, Student Performance and Recognitions**

**1. Introductions**

Becky Sagan introduced the teacher and student representatives for the September 8th meeting.

- a. Student Representative: April Johnson, Lafayette High School
- b. Teacher Representative: Rubin Jones, Morton Middle School

**H. Reports, Communications and Resolutions**

**1. Progress Reports**

**A. Superintendent's Report**

**a. Dixie Elementary and Lansdowne Elementary: Strategies for Closing Achievement Gaps/Kindergarten Screening**

A Powerpoint presentation was shown by Loraye Jones, Dixie Elementary Principal and Leah Winkler, Lansdowne Elementary Principal, regarding closing the achievement gaps at Dixie Elementary and Lansdowne Elementary along with an update on the Kindergarten screening. A hard copy of the presentation is filed with the permanent minutes.

**d. District Improvement Plan Report**

**John Price** – Activity PF8 – Regarding the short term measure of success through the number of new parents who receive the school governance training: Would like to see it reported as to the number of parents who participated in the training. Activity PF9 – Regarding the number of meetings conducted in neighborhood locations: Would like to see it reported as to the number of councils that did meet in neighborhood locations.

**Jack Hayes** – Easy to track.

**Alice Nelson** – Working on these numbers.

**Melissa Bacon** – Are we focusing on anyone who wants to come to the trainings?  
**Alice Nelson** – Encouraging schools to bring teams.

- e. **Support Services Position Control Document** – No discussion
- f. **Monthly Construction Report** – No discussion

#### J. Approval of Consent Items

1. **Award of Bids/Proposals and Bid Contract Extensions** – Placeholder
2. **Actions for Post Approval and Claims** – Placeholder
3. **Special and Other Leaves of Absence** – No discussion
4. **Requests from Principals for Extended Trips** – No discussion
5. **Professional Leave by District Personnel** – No discussion
6. **Elementary School-wide Fund-raising Projects** – No discussion
7. **Middle School School-wide Fund-raising Project** – No discussion
8. **Requests for a Shortened School Day**
9. **Appointment of Hearing Officer for Public Hearing(s) on District Facility Plan**  
**Stu Silberman** – Change in state policy. State previously sent the Hearing Officer and is now asking that each district provide the Hearing Officer. Recommending Mary Wright as the Hearing Officer.
10. **Approval of Development/Installation of Rain Garden Equipment for Tates Creek Middle School**  
**Mary Wright** – This is a grant from Bluegrass Pride. This will be a good project for the school.  
**Becky Sagan** – Where will it be located on the campus?  
**Kelly Breeding** – It will be in the grass area. Water runoff from the parking lot will be used for the rain garden.  
**John Price** – Are we going to be charged for sewer run-off like the private sector? If we had these Gardens at other schools could we reduce our utility charge?  
**Mary Wright** – Yes, these are the types of projects that could help us get some credit toward these fees.
11. **Approval of Bid, Proposed contracts and a Revision to the BG-1 Project Application for the HVAC Replacement at Meadowthorpe Elementary School BG 078-270 BID 44-08**  
**Stu Silberman** – This is a revision to a bid and contract that was approved last July.  
**Mary Wright** – Revision will match the bid amount that includes the purchase of the equipment through the contract instead of direct purchase. KDE has determined that this is a slight change in their procedure that they had been using in the past and they have instructed us that this is the way that we need to go.  
**John Price** - Are we going to have to pay sales tax even if we had done it a different way where we wouldn't have had to pay the taxes?  
**Mary Wright** – In the past, on the large projects we did separate out the equipment and did direct purchase. Smaller projects we typically did not because there is a question as to whether it is cheaper trying to administer it. In the future we will include the option for direct purchase.

#### K. Approval of Action Items

12. **Approval of the 2009-2011 District Facility Plan (hard copy with permanent minutes)**  
**Mary Wright:**
  - John Nochta, Principal at Henry Clay High School is the chair of the Local Planning Committee.
  - Have been working on the plan for the last four years.

- Have followed all regulations and guidelines for developing the Facilities Plan as well as the number of meetings to be held.
- Plan is in KDE format.
- 3 public hearings have been held (Bryan Station High School, Dunbar High School, IAKSS Norsworthy) – not a great deal of participation.
- This plan finishes out the facilities that need to be addressed over the next few years.
- One more public hearing if the Board unanimously adopts the Facilities Plan on October 27<sup>th</sup>. If not unanimous, two additional hearings will be held.
- Timeline has been furnished to the Board.

**John Nochta** – Lots of steps KDE has us to go through.

**Stu Silberman** – Becky Sagan is the Board member representative on the Facilities Planning Committee.

**Becky Sagan** – The committee is a very diverse group and there has been good turnout for the meetings. John Nochta does an excellent job at leading the meetings.

**Stu Silberman** – This Facilities Plan is going smoothly because the last time we had to make decisions as to which projects to do and this plan takes care of everything.

**13. Approval of a Proposed Change Order (No. Four) to the Contract for the New Construction at Liberty Elementary School BG 06-045**

**John Price** – In reference to correcting deficiencies in the plan – did we have the door, but no electrical connection?

**Bill Wallace** – Correct.

**John Price** - Why do we pay a design fee?

**Stu Silberman** – We are not paying a design fee.

**Bill Wallace** – Privacy screens were added in the restrooms at Liberty.

**Melissa Bacon** – Why the difference in price at Liberty and W.W. Brown?

**Bill Wallace** – The difference at W.W. Brown was that we were adding the screens, they were not originally there and at Liberty we needed to make the screen longer.

**14. Approval of a Proposed Change Order (No. Six) to the Contract for the New Construction at William Wells Brown Elementary School BG 06-035**

**Stu Silberman** – On some of the items that the city requested, there is a split on the cost - 78/22%. Where they have asked for specific things, they are billed directly. Both of these change orders are clean-ups to close out the projects.

**15. Authorization for Chairman and Secretary to Execute Intent to Purchase School Buses on State Contract**

**Stu Silberman** – Buses are on a 14 year replacement cycle, which stretches out the life of our buses to the maximum. This year we are replacing 25 buses. Two of these buses are lift buses with air conditioning for our special needs students. We are proposing purchasing the buses half in cash and half financed through the KISTA program. The total cost is approximately \$2 million.

**16. Organizational Health Inventory Contract**

**Stu Silberman** – Pilot this year with 6 schools – positive feedback. After a presentation to the principals, 26 schools are expressing interest. We can't do all 26 schools due to manpower, but we are going to do the surveys in these schools and then phase in the ones with the greatest needs.

**Melissa Bacon** – Did we determine whether middle schools and high schools are determined to be the greatest need?

**Stu Silberman** – Not yet, we will be looking at the results of the staff surveys.

**Melissa Bacon** – Could we get a list of schools that want to participate?

**Stu Silberman** - The list will be sent to the Board members.

**17. Approval to Execute Contract with Xerox Corporation**

**Stu Silberman** – This will be off of the state bid. Copier will allow us to take advantage of all the latest technology. The new machine will produce copies for less than our current machine.

**Becky Sagan** – Thanked Scott Vallandingham and his staff for everything they do – always hearing good things about the printing department.

**18. Approval of School Activity Funds Budget**

No discussion

**19. Monthly Financial Report**

No discussion

**20. Board Policy Revision and Review**

**Stu Silberman** – Final reading.

**L. Informational items**

**1. Personnel Changes**

**M. Oral Communications**

**3. Other Business -**

**a. Board**

**Discussion of Board Work**

**b. Staff**

**Requests from Board** – None

**Closed Session**

*A motion was made by John Price and seconded by Melissa Bacon, to go into closed session at 6:55 p.m. to discuss acquisition or sale of real property pursuant to KRS 61.810(1)(b), and to discuss proposed or pending litigation pursuant to KRS 61.810(1)(c), and to discuss personnel pursuant to KRS 61.810 (1)(f). The motion carried with a vote of 3 to 0.*

**Open Session**

*A motion was made by Melissa Bacon and seconded by John Price, to reconvene in open session. The motion carried with a vote of 3 to 0.*

**Adjournment**

*A motion was made by Melissa Bacon and seconded by John Price to adjourn the meeting at 7:30 p.m.  
The motion carried with a vote of 3 to 0.*

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CHAIR

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SECRETARY